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# Town of Pembroke Park Florida

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**Fiscal Year 2024  
Adopted Annual Budget  
September 27, 2023**

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**Fiscal Year 2024  
Proposed Budget  
Town of Pembroke Park, Florida  
"The Small Town that Means Big Business"**



**Ashira Mohammed  
Mayor  
District 5**



**Erik Morrissette  
Vice Mayor  
District 1**



**William R. Hodgkins  
Clerk Commissioner  
District 2**



**Musfika Kashem  
Acting Clerk Commissioner  
District 4**



**Geoffrey Jacobs  
Commissioner  
District 3**

## **Elected Officials**

Mayor Ashira Mohammed, District 5

Vice Mayor Erik Morrissette, District 1

Clerk Commissioner William "Bill" Hodgkins, District 2

Acting Clerk Commissioner Musfika Kashem, District 4

Commissioner Geoffrey Jacobs, District 3

## **Appointed Officials**

TBD, Town Manager

## **Department Heads**

Marlen Martell, Town Clerk

Aleem Ghany, Public Works Director

TBD, Finance & Budget Director

TBD, HR Director

Mark Pakula, IT Administrator

RaShana Dabney-Donovan, Chief of Police

TBD, Building Official

## Budget Summary

Town of Pembroke Park - Fiscal Year 2023-2024

**THE PROPOSED OPERATING BUDGET EXPENDITURES OF THE TOWN OF PEMBROKE PARK ARE 6.9 PERCENT MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES.**

**Millage Per \$1,000**

General Fund	8.5000
Voted Debt	0.0000

ESTIMATED REVENUES:	General Fund	Enterprise Funds	Non-Major Fund	Total Budget
<b>Taxes: Millage per \$1,000</b>				
Ad Valorem	8.5000	\$ 8,413,028	\$ -	\$ 8,413,028
Local Option Gas Tax		106,802	-	106,802
Franchise Fees		980,747	-	980,747
Communications Services Tax		149,422	-	149,422
Utility Tax		1,194,801	-	1,194,801
Licenses & Permits		595,166	888,658	1,483,824
State Shared Revenue		779,141	-	779,141
Charges for Services		618,473	4,477,796	5,126,769
Fines & Forfeitures		90,879	-	90,879
Other Revenue		905,203	6,000	911,203
Intergovernmental Revenue		1,000	-	1,000
<b>TOTAL SOURCES</b>		<b>\$ 13,834,661</b>	<b>\$ 4,477,796</b>	<b>\$ 19,237,615</b>
<b>Transfers In</b>				
Fund Balances/Reserves/Net Assets		\$ -	\$ 2,082,033	\$ 2,082,033
<b>TOTAL REVENUES &amp; TRANSFERS &amp; BALANCES</b>		<b>\$ 13,834,661</b>	<b>\$ 6,559,829</b>	<b>\$ 21,319,648</b>
<b>EXPENDITURES/EXPENSES:</b>				
Financial & Administrative		\$ 3,736,943	\$ -	\$ 3,736,943
Public Safety		7,894,234	-	7,894,234
Physical Environment		-	4,102,485	5,017,643
Public Works		544,968	-	544,968
Culture & Recreation		538,892	-	538,892
Code Enforcement		306,124	-	306,124
Capital Improvements		207,500	2,457,344	2,674,844
Debt Service		276,000	-	276,000
Contingency		-	-	-
<b>TOTAL EXPENDITURES/EXPENSES</b>		<b>\$ 13,504,661</b>	<b>\$ 6,559,829</b>	<b>\$ 20,989,648</b>
Fund Balances/Reserves/Net Assets		\$ 330,000	\$ -	\$ 330,000
<b>TOTAL APPROPRIATED EXPENDITURES &amp; RESERVES</b>		<b>\$ 13,834,661</b>	<b>\$ 6,559,829</b>	<b>\$ 21,319,648</b>

THE TENTATIVE ADOPTED, AND/OR FINAL BUDGETS ARE ON FILE IN THE OFFICE OF THE ABOVE MENTIONED TAXING AUTHORITY AS PUBLIC RECORD.

# NOTICE OF PROPOSED TAX INCREASE

The Town of Pembroke Park has tentatively adopted a measure to increase its property tax levy.

Last year's property tax levy:

A. Initially proposed tax levy	\$ 8,040,199
B. Less tax reductions due to Value Adjustme and other assessment changes	<u>17,183</u>
C. Actual property tax levy	\$ 8,023,016

This year's proposed tax levy \$8,855,818

All concerned citizens are invited to attend a public hearing on the tax increase to be held on:

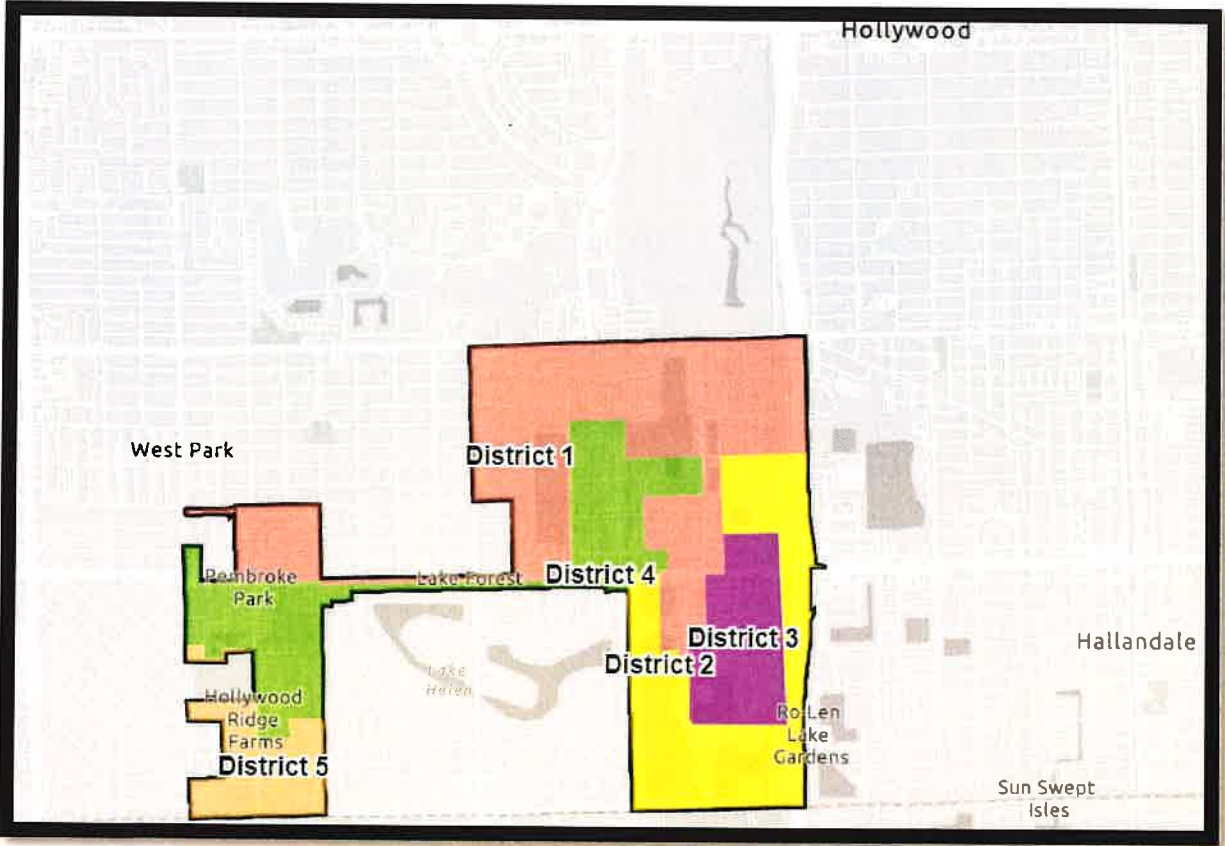
**DATE:** Wednesday, September 27, 2023  
**TIME:** 6:00 P.M.  
**PLACE:** Pembroke Park Town Hall Commission Chambers  
3150 Southwest 52nd Avenue  
Pembroke Park, Florida 33023

A FINAL DECISION on the proposed tax increase and the budget will be made at this hearing.

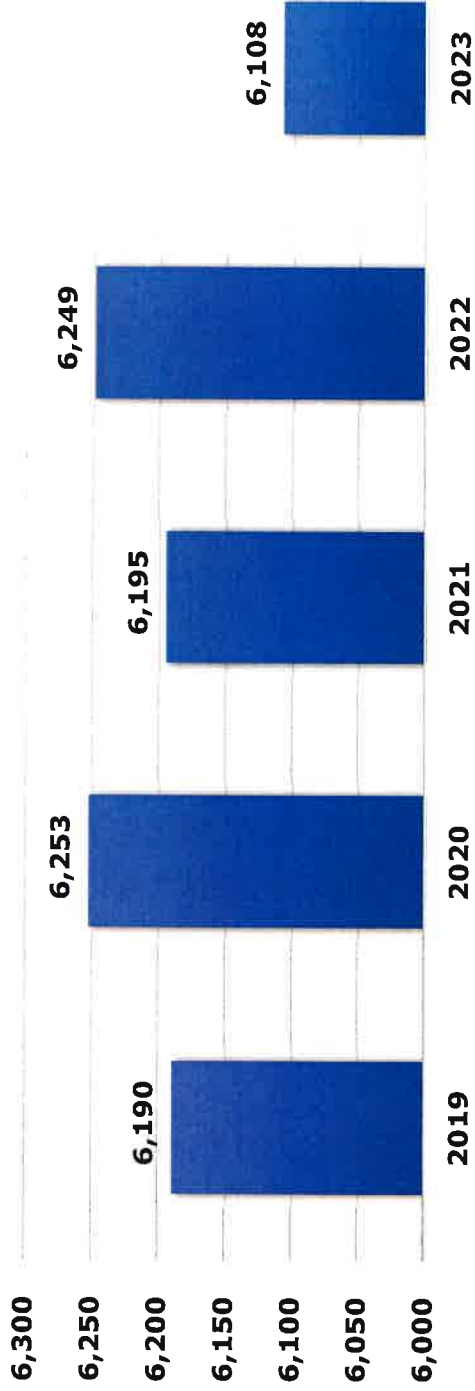
# TOWN OVERVIEW

The Town of Pembroke Park is in Broward County, Florida and was incorporated on December 10<sup>th</sup>, 1957. The Town is approximately 1.6 square miles. Of this area, six-tenth of a mile is lakes.

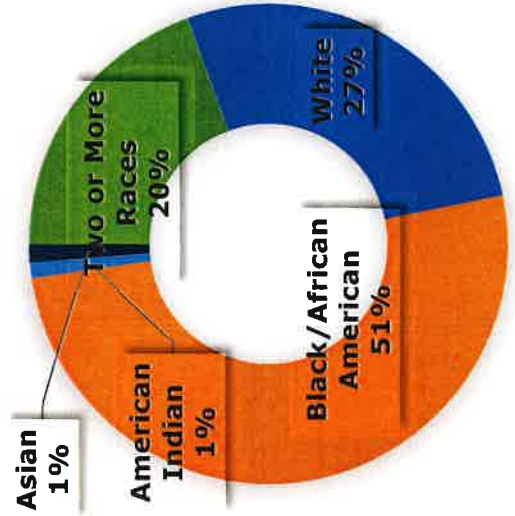
The town is bounded on the south by Dade County, on the east by Hallandale Beach, on the west by Miramar and on the North by Hollywood. The Town has attracted modern warehouses and business development for its industrial areas. Pembroke Park includes 17 mobile home parks and new apartments; villas and town homes are located on the western edge of the Town.



## Population Trend



## Race Distribution



**Town of Pembroke Park**  
**Business Establishments**  
**Fiscal Year Ending September 30, 2024**

<b>Businesses</b>	<b>Total</b>	<b>Businesses</b>	<b>Total</b>
Wholesale/Distributors	116	Child Care	2
Insurance	51	Waste Removal Companies	2
Services	48	Broker	1
Retail Businesses	43	Automotive Misc.	1
Manufacturing	30	Painting Service	1
Restaurants	24	Employment Agency	1
Beauty Salon/Services/Products	23	Storage	1
Medical/ Dental / Health Services	20	Automotive/Repair & Towing	1
Contractor - Other	19	Thrift Stores	1
Storage & Warehouse Rentals	19	Contractor- General	1
Carpenter/Cabinet Maker	18	Manufacturing/Distributors	1
Mobile Home & Recreational Vehicles	16	Contractor- other	1
Automotive - Repair & Towing	13	Furniture	1
Apartments & Other Living Facilities	11	Exterminators/Pest Control	1
Gas Station	8	Fire Equipment	1
Transport Companies	7	<b>Grand Total</b>	<b>618</b>
Machine / Repair Shops	6		
Upholstery	6		
Medical Professionals	6		
Computer Services	6		
Broadcasting Station/Communication	5		
Recycling	5		
Miscellaneous	5		
Contractor - General	5		
Convenience/Grocery Stores	5		
Air Conditioning Sales/Repairs	5		
Automotive - Detailing	4		
Arms/Arms Dealer	4		
Moving Companies	4		
Adult Businesses/Entertainment	4		
Automotive - Body/Paint Shops	4		
Bar/ Lounge/Night Clubs	4		
Clothing	4		
Hobby Certificate Only	4		
Printing Service	4		
Laundries	4		
Maintenance/Janitorial Services	4		
Bakeries	4		
Contractor - Electrical	3		
Food	3		
Automotive - Parts & Supplies	3		
Banks/Financial Services	3		
Pawn Broker	3		
Lawn Service/Landscape	2		
Athletic/Health/Fitness Centers	2		
Automotive - Miscellaneous	2		
Convalescent/Assisted Living Facilities	2		
No Business Tax / Inspection Fees Only	2		
Boat Supplies/Repair	2		
Other/Storage	2		
Real Estate	2		
Carpet/Flooring	2		



# Fund Structure

The Town uses funds and account groups to report its financials. Individual resources are allocated to, and accounted for, in separate accounting entities identified as funds. Funds are classified into three categories: governmental, proprietary, and fiduciary. Each Category. The Town does not adopt budgets for any Fiduciary funds.



## Department/Fund Relationship

All the Town’s operating departments draw funding from the General Fund except for Building, Sewer, and Stormwater.

	General Fund	Building Fund	Sewer Fund	Stormwater Fund
Town Commission	x			
Town Administration	x			
Finance	x			
Legal	x			
Planning	x			
Information Technology	x			
Clerks Office	x			
Human Resources	x			
Non-Departmental	x			
Police	x			
Fire Rescue	x			
Roads & Streets	x			
Code Enforcement	x			
Parks & Recreation	x			
Building		x		
Sewer			x	
Stormwater				x

## Budget Process

The budget process is comprised of four stages: Forecast, Budget Development, Citizen Engagement, Budget Approval, Adoption, & Implementation and lastly the monitoring stage.

**Forecast:** Current year revenue and expenditure data are analyzed and used in preparing end of year projections and forecasts for the upcoming budget. In this stage, the budget calendar is prepared, all budget worksheets are prepared for submittal, budget and finance staff complete salary projections, and information is compiled and used in preliminary discussions with the Mayor and Commission and the Town Manager.

**Budget Development Stage:** During the first quarter of the fiscal year, the goal is to identify budget objectives and operating budget requests. Meetings are held with department directors, budget staff, and Town Manager to go over requests. Revenue projections, needs of the community, elected official priorities and overall projections are also discussed during these meetings. A preliminary budget is drafted by the Budget and Finance Department, reviewed with department directors, then submitted to the Town Manager. Once the document is approved by the Town Manager it goes to the Mayor and Commission for final approval.

**Citizen Engagement/Communication Stage:** The annual budget directly affects the community and where citizens live and work so The Town of Pembroke Park practices transparency and urges the community to be engaged during the budget process. Soliciting input from the community strengthens trust. A budget workshop is held in July where citizens are encouraged to participate in the budget process.

**Budget Approval, Adoption & Implementation Stage:** Each commissioner reviews the budget that was submitted. After their detailed review, a budget hearing and information session for public input is hosted. After input and recommendations from the citizens, the Mayor and Commission will adopt the budget and proposed millage. The adopted budget becomes effective October 1<sup>st</sup> through September 30<sup>th</sup>

**Monitor Stage:** This a year-round process. Department directors are accountable for staying within their budget. Throughout the year Budget and Finance staff monitors personnel changes and other decisions made by management that may have financial impacts.

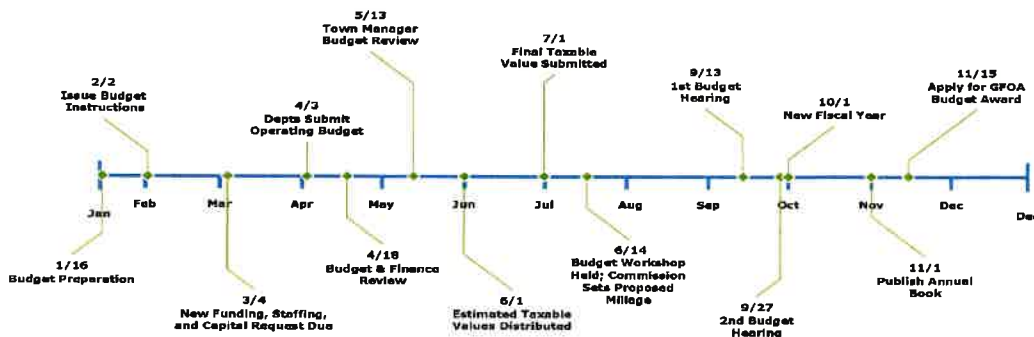
# Budget Policy

**Budget Amendment:** The town has budget controls in place to ensure compliance with legal provisions embodied in the annual appropriated budget approved by the Mayor and Commission. Request to change the total appropriation, to change the number of authorized personnel, to change amount of change orders, to change project costs must be submitted to the Town Manager. If approved by the Town Manager, a resolution is prepared to be discussed by the Mayor and Commission where it must receive a majority vote to pass. Once passed, the budget is legally amended.

**Basis of Budgeting:** The Town budgets for governmental funds based on the modified accrual basis of accounting. Under this method, revenues (income) are recognized in the period they become measurable and available to finance expenditures of the period and expenditures (expenses) are recorded when incurred except for principal and interest on long-term debt, which are recorded when due. Exceptions to the modified accrual basis of accounting are as follows:

- Capital Outlay is budgeted as an expense in the year purchased
- Principal payments are shown as expenditures rather than reductions of the liability (i.e., \$276,000 in non-departmental)
- Proceeds from the sale of assets are recognized as revenue; however, the related gain or loss is not.
- Receipts of long-term receivables are revenues, not reductions of the receivable.

## Pembroke Park Budget Cycle



**Town of Pembroke Park**  
**Major Revenue Sources**  
**Fiscal Year Ending September 30, 2024**

Major General Fund revenue sources for the Town of Pembroke Park are property taxes, utility taxes, franchise fees, sales and use taxes, telecommunication service taxes, and intergovernmental revenues.

**Governmental Funds**

**General Fund**

***Ad Valorem Property Taxes***

The Town's property tax is a levy against the taxable value of real and personal property. The Town's commission sets the millage rate annually prior to October 1<sup>st</sup>. Property taxes are based on a millage rate (one mil is the equivalent of \$1 per \$1,000 of assessed value or 0.001), which is applied to the total taxable value of all real property and certain tangible personal property. The amount is then budgeted at 95% of its gross value to allow for prompt payment discounts and other adjustments.

The adopted operating millage rate for Fiscal Year 2024 is 8.5000 per \$1,000 of taxable value which is the same as the prior year's operating millage rate. The gross taxable value on January 1, 2022, upon which the 2023 - 2024 levy was based, is approximately \$1.04 billion. Ad Valorem tax revenue for FY 2023-24 is budgeted at \$8,413,028.

***Other Taxes***

Other taxes include Local Option Gas Tax, Franchise Fees, Communication Services Taxes among others. Franchise fees are negotiated fees the Town charges a company or utility for the use of the Town's rights-of-way (poles, lines, pipes, etc.). Communications Services Tax (CST) applies to telecommunications, cable, direct-to-home satellite, cellular telephone, and related services. The CST revenue is collected and distributed by the State of Florida.

***Licenses and Permits***

The Town charges its customers a fee to operate a business within the Town of Pembroke Park

***Intergovernmental***

Intergovernmental revenue includes revenues that are assessed and collected by the State of Florida then allocated and returned to municipalities and counties. The largest portion of State Shared Revenue is Half-Cent sales tax and Municipal

Revenue Sharing. The sales tax rate in Broward County, Florida is 7% and is levied upon retail and motor vehicle sales, rental property, and administration fees to entertainment facilities. The Municipal Revenue Share is allocated based on population, sales tax collections, and ability to raise revenue based on per capita taxable values

***Charges for Services***

Charges for Services include fees charged for public records, the production of specific documents, public hearings, and park facility rentals.

**General Fund (continued)**

***Fines and Forfeits***

Fines and Forfeitures reflect the collection of various fines such as those imposed by code enforcement. Police ticketing revenue is a new revenue source starting in FY 2024.

***Other Revenue***

Revenues under this line include investment income, miscellaneous revenues, and revenues collected from other funds for administrative services provided by the General Fund.

**Special Revenue Funds**

Building Permit Fund accounts for activities as they relate to the issuance of building permits to residences and businesses within the Town.

**PROPRIETARY FUNDS**

**Enterprise Funds**

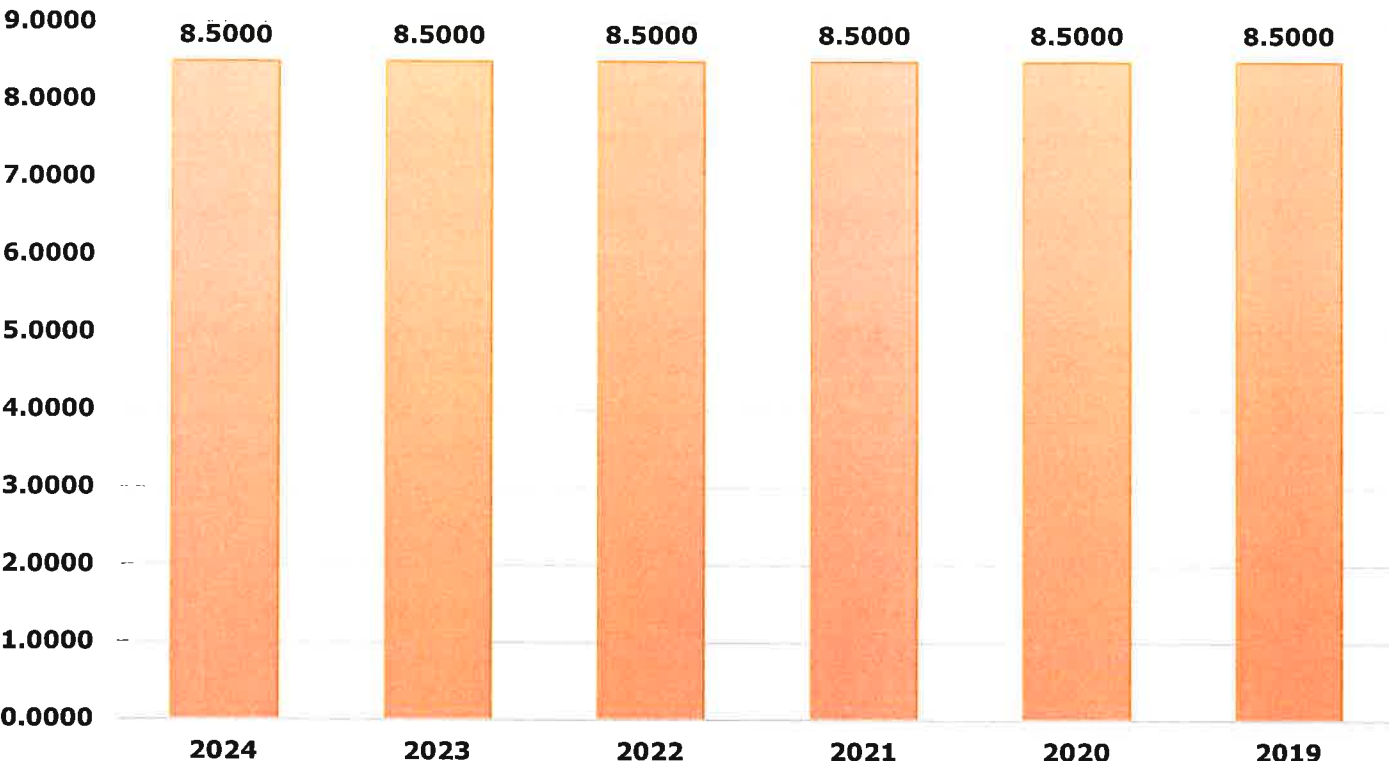
Enterprise funds consist of Sewer and Stormwater. Enterprise generate revenue from user charges. Other revenue sources may include investment income, proceeds from certain insurances, legal and negotiated settlements.

**Town of Pembroke Park  
Full-Time Employees Summary  
Fiscal Year Ending September 30, 2024**

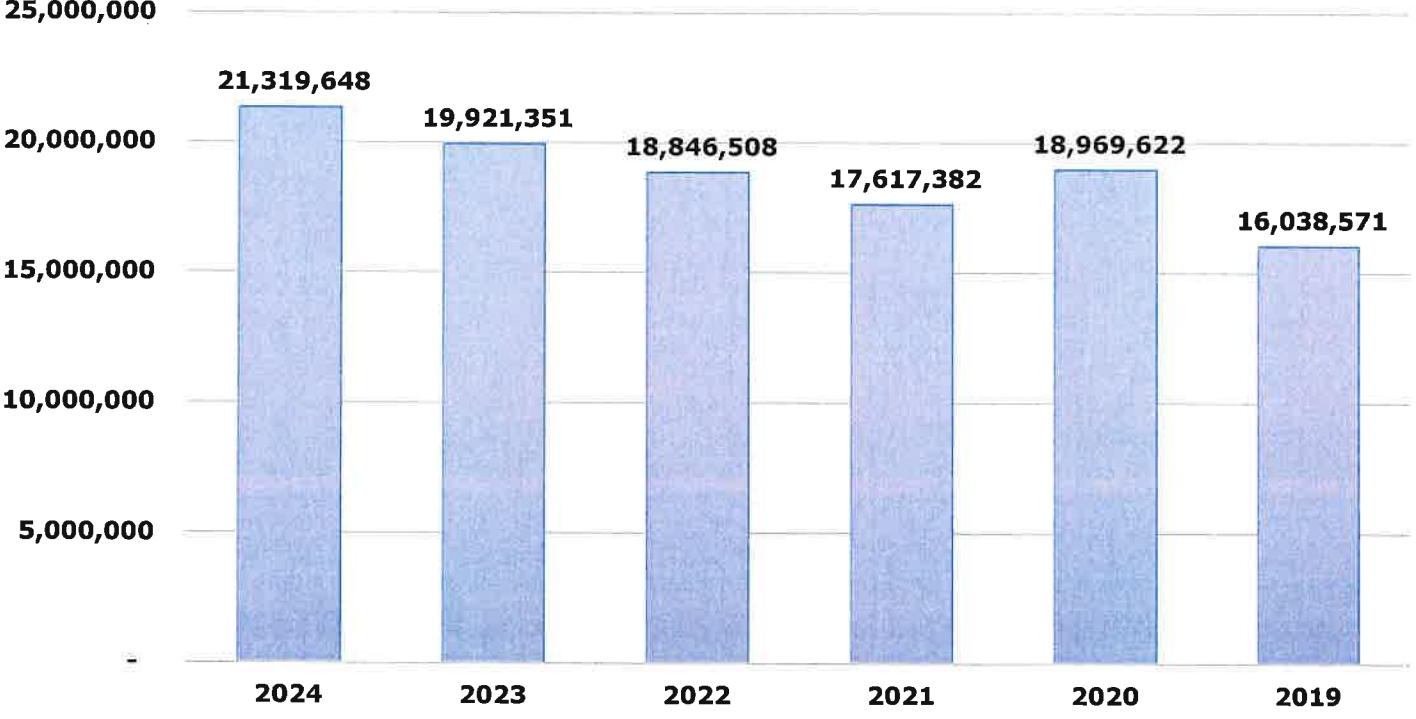
<b>Department / Fund</b>	<b>FY 2022 Adopted Budget</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Proposed Budget</b>
Mayor & Commission	3	6	5
Administration	7	7	2
Finance	3	3	3
Clerks Office	0	0	4
Human Resources	0	0	1
Legal	1	2	0
Planning	2	1	0
Information Technology	0	1	1
Police	3	23	25
Fire	0	0	0
Roads & Streets	4	4	4
Code Compliance	3	3	3
Parks & Recreation	4	4	4
Building	5	5	5
Sewer	3	3	3
Stormwater	3	3	5
<b>Total</b>	<b>41</b>	<b>65</b>	<b>65</b>

<b>Department</b>	<b>Additional Staffing/Changes</b>
Mayor & Commission	Two additional Commissioners
Clerks Office	Separated from Administration
Human Resources	Separated from Administration
Legal	Outsourced
Planning	Outsourced
Fire Rescue	Outsourced to BSO
Sewer	Engineer not budgeted

# Millage Comparison



# Adopted Budget History

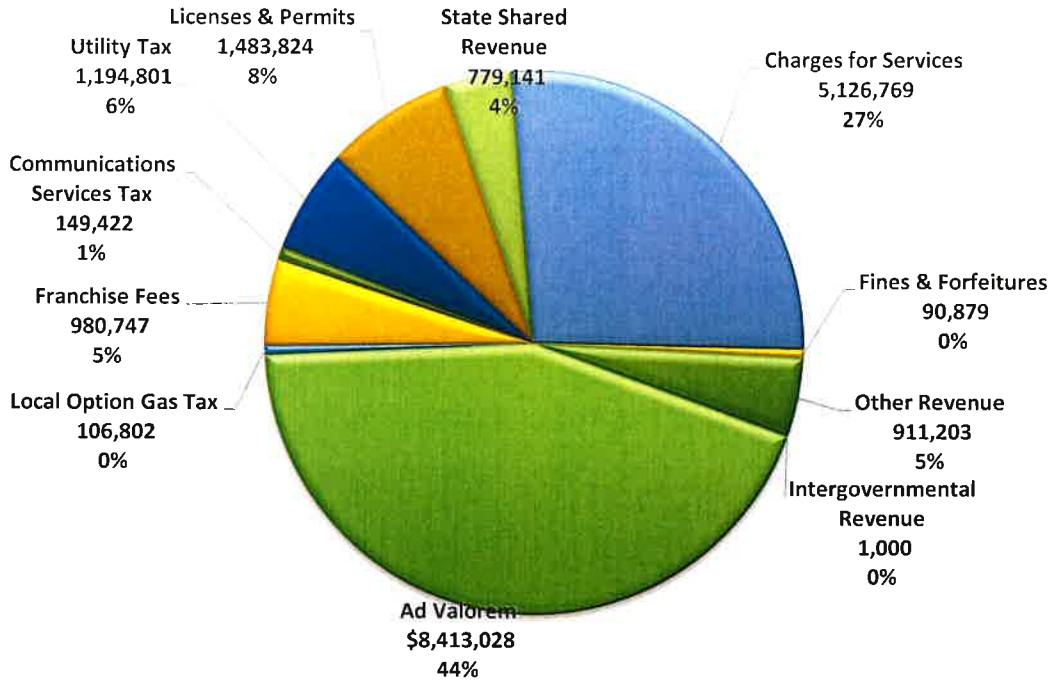


**All Funds**

**Budget Headlights and Summary Schedules**

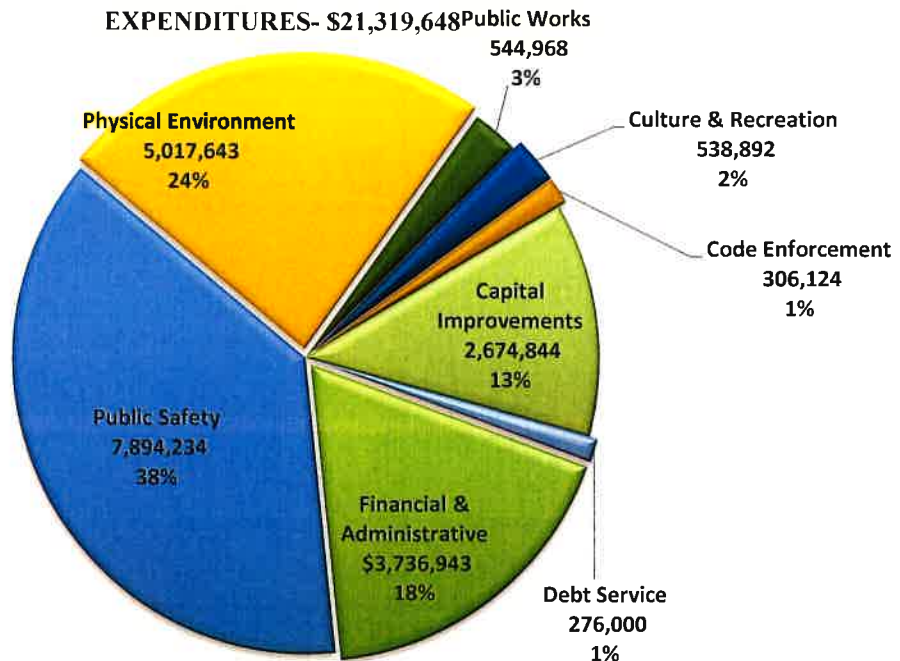
**WHERE THE MONEY COMES FROM?**

**REVENUE- \$21,319,648**



**WHERE THE MONEY GOES?**

**EXPENDITURES- \$21,319,648**





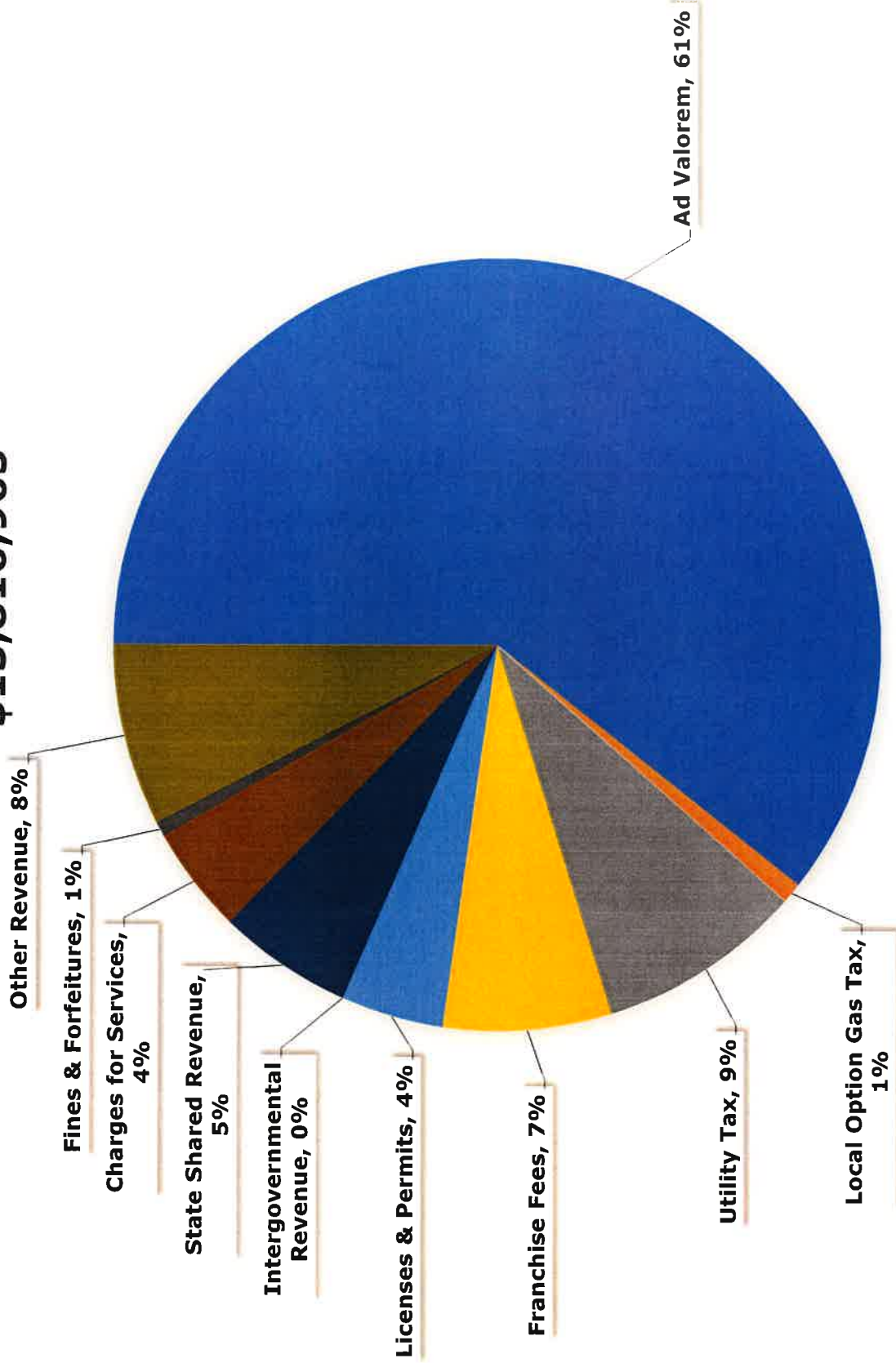
**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023 - 2024 BUDGET SUMMARY**

<b>Description</b>	<b>Adopted Budget</b>	<b>Adopted Budget</b>	<b>Preliminary Budget</b>
<b>General Fund Revenues</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>
Ad Valorem	7,063,000	7,637,904	8,381,870
Local Option Gas Tax	108,841	112,816	118,644
Utility Tax	1,186,251	1,227,000	1,194,801
Franchise Fees	896,250	941,250	980,747
Licenses & Permits	1,112,766	482,400	595,166
Intergovernmental Revenue	639,000	1,123,844	1,000
State Shared Revenue	643,291	688,257	779,141
Charges for Services	427,400	450,500	618,473
Fines & Forfeitures	12,500	76,000	90,879
Other Revenue	844,000	888,784	1,056,244
Fund Balance Reserves	242,384	-	
<b>Total General Fund Revenues</b>	<b>13,175,683</b>	<b>13,628,755</b>	<b>13,816,965</b>

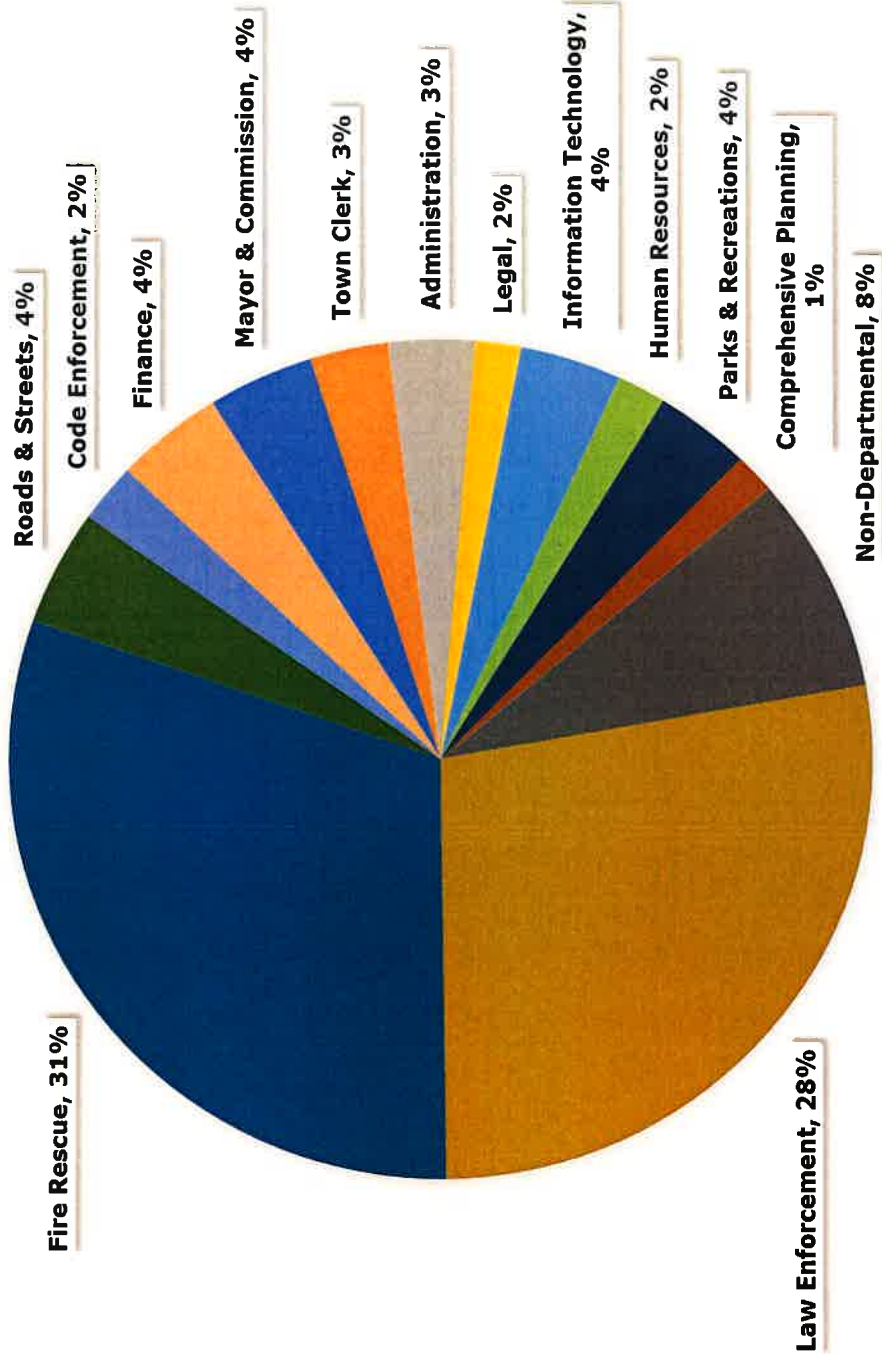
<b>Description</b>	<b>Adopted Budget</b>	<b>Proposed Budget</b>	<b>Preliminary Budget</b>
<b>GENERAL FUND EXPENDITURES BY DEPARTMENT</b>	<b>2021-2022</b>	<b>2022-2023</b>	<b>2023-2024</b>
Mayor & Commission	345,725	514,976	542,420
Administration	953,899	950,332	398,744
Town Clerk	-	-	439,918
Human Resources	-	-	228,038
Finance	488,646	457,609	522,301
Legal	341,222	424,523	250,000
Information Technology	-	442,421	492,267
Comprehensive Planning	236,774	284,556	205,500
Non-Departmental	486,646	1,662,712	1,134,717
Law Enforcement	3,338,386	3,441,976	3,747,295
Fire Rescue	3,631,375	3,847,980	4,146,939
Roads & Streets	557,663	572,632	604,968
Code Enforcement	201,799	313,729	308,624
Parks & Recreation	494,101	439,309	550,392
Building	784,936	-	-
Capital Outlay	210,000	-	-
Capital Projects	828,512	-	-
Debt Service	276,000	276,000	276,000
<b>Total General Fund Expenditures</b>	<b>13,175,684</b>	<b>13,628,755</b>	<b>13,848,123</b>

**Note: \$276,000 Debt Service included in Non-Departmental  
Capital Projects included in individual Department's budget  
Building is reported as a separate fund**

**FISCAL YEAR 2024  
GENERAL FUND REVENUES BY SOURCE  
\$13,816,965**



**FISCAL YEAR 2024  
GENERAL FUND EXPENDITURES BY SOURCE  
\$13,848,123**



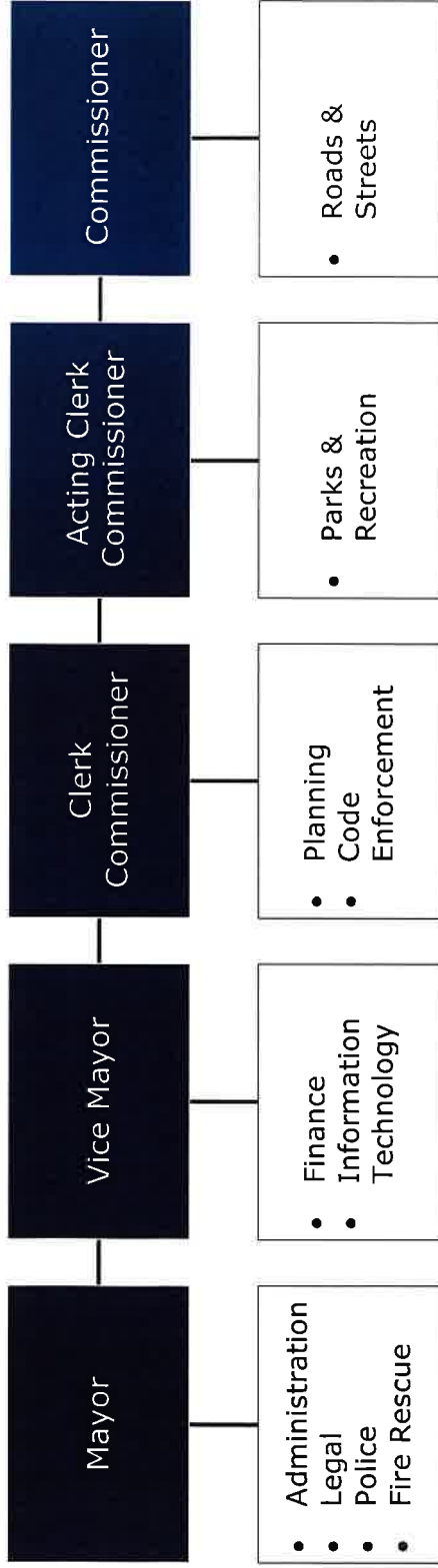
Town of Pembroke Park  
General Fund Revenues

General Fund Revenues	Account Title	2020-2021 Actual	2021-2022 Actual	2022-2023 Adopted	2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
1	001-000310-311001-00-0000	\$ 667,501	\$ 792,617	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
2	001-000310-311001-01-0000	5,835,053	6,233,242	7,638,189	8,413,028	9,001,940	9,632,076	10,306,321	11,027,764
3	001-000310-311002-00-0000	100,980	103,391	-	-	-	-	-	-
4	001-000310-311002-01-0000	32,061	3,890	-	-	-	-	-	-
5	001-000310-312410-00-0000	102,500	110,040	112,531	106,802	108,938	111,117	113,339	115,606
6	001-000310-314300-00-0000	800,962	801,777	810,000	867,000	884,340	902,027	920,067	938,469
7	001-000310-314300-00-0000	271,212	302,706	260,000	311,172	317,395	323,743	330,218	336,822
8	001-000310-314400-00-0000	16,442	18,805	17,000	16,629	16,962	17,301	17,647	18,000
9	001-000310-315100-01-0000	137,597	134,790	140,000	149,422	153,905	158,522	163,277	168,176
10	001-000310-323100-00-0000	575,111	562,920	580,000	598,000	621,920	646,797	672,669	699,575
11	001-000310-323400-00-0000	7,229	37,001	7,000	8,728	9,077	9,440	9,818	10,210
12	001-000310-323700-00-0000	332,645	257,750	350,000	369,769	384,560	399,942	415,940	432,577
13	001-000310-323901-00-0000	10,000	-	-	-	-	-	-	-
14	001-000310-323902-00-0000	2,512	-	-	-	-	-	-	-
15	001-000310-323903-00-0000	4,250	4,250	4,250	4,250	4,250	4,250	4,250	4,250
16	001-000320-316000-00-0000	135,213	19,165	125,400	127,908	130,466	133,075	135,737	138,452
17	001-000320-322002-00-0000	-	-	-	-	-	-	-	-
18	001-000320-322002-01-0000	3,250	8,700	-	5,750	6,325	6,958	7,653	8,419
19	001-000320-322002-03-0000	150	100	-	-	-	-	-	-
20	001-000320-329101-00-0000	27,387	1,050	28,000	28,000	28,700	29,418	30,153	30,907
21	001-000320-329102-00-0000	3,525	6,000	3,500	4,750	4,821	4,894	4,967	5,042
22	001-000320-329102-01-0000	(125)	-	-	-	-	-	-	-
23	001-000320-329103-00-0000	14,425	23,120	15,000	11,977	12,157	12,339	12,524	12,712
24	001-000320-329103-01-0000	116,051	183,609	150,000	132,151	134,794	137,490	140,239	143,044
25	001-000320-329103-04-0000	-	-	15,000	28,800	15,000	15,000	15,000	15,000
26	001-000320-329103-05-0000	-	260	37,000	-	37,000	37,000	37,000	37,000
27	001-000320-329103-06-0000	-	-	-	59,880	-	-	-	-
28	001-000320-329105-00-0000	74,964	117,256	75,000	150,000	150,000	150,000	150,000	150,000
29	001-000320-329106-00-0000	-	1,825	-	-	-	-	-	-
30	001-000320-329106-01-0000	150	-	30,000	35,350	35,704	36,061	36,421	36,785
31	001-000320-329107-00-0000	(150)	-	-	10,000	10,000	10,000	10,000	10,000
32	001-000320-329108-00-0000	3,225	84	3,500	600	600	600	600	600
33	001-000320-329500-00-0000	-	5,000	-	-	-	-	-	-
34	001-000330-331350-00-0000	3,380,261	1,690,131	482,344	-	-	-	-	-
35	001-000330-334800-00-0000	59,015	66,414	639,000	-	-	-	-	-
36	001-000330-335125-00-0000	219,586	264,555	228,717	256,027	266,268	276,919	287,996	299,515
37	001-000330-335140-00-0000	4,355	5,525	5,000	5,000	5,000	5,000	5,000	5,000
38	001-000330-335150-00-0000	9,418	10,595	8,503	13,195	13,393	13,594	13,798	14,005
39	001-000330-335180-00-0000	456,537	483,507	446,036	504,919	530,165	556,673	584,507	613,732
40	001-000330-338200-00-0000	2,381	76	2,500	1,000	1,000	1,000	1,000	1,000
41	001-000340-341905-00-0000	4,075	3,575	2,500	3,200	3,200	3,200	3,200	3,200
42	001-000340-342601-00-0000	440,572	401,128	390,000	567,273	584,291	601,819	619,874	638,470
43	001-000340-342602-00-0000	-	-	-	-	-	-	-	-
43	001-000340-347200-02-0000	1,250	3,900	3,000	3,000	3,000	3,000	3,000	3,000

Town of Pembroke Park  
General Fund Revenues

General Fund Revenues	Account Title	2020-2021 Actual	2021-2022 Actual	2022-2023 Adopted	2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
44	001-000340-349001-04-0000	2,700	-	-	-	-	-	-	-
45	001-000340-349001-06-0000	3,327	-	-	-	-	-	-	-
46	001-000340-349001-07-0000	922	-	-	-	-	-	-	-
47	001-000340-349001-08-0000	70,510	49,265	50,000	40,000	42,000	44,100	46,305	48,620
48	001-000350-351001-00-0000	1,004	230	-	-	-	-	-	-
49	001-000350-351001-01-0000	-	-	-	-	-	-	-	-
50	001-000350-351001-02-0000	-	-	-	-	-	-	-	-
51	001-000350-351002-00-0000	1,075	1,259	1,500	1,000	1,000	1,000	1,000	1,000
52	001-000350-351002-02-0000	-	-	-	1,000	1,000	1,000	1,000	1,000
53	001-000350-351003-00-0000	5,450	3,625	5,500	5,500	5,775	6,064	6,367	6,685
54	001-000350-351004-00-0000	-	39,536	30,000	43,379	44,464	45,575	46,714	47,882
55	001-000350-354001-00-0000	(25)	-	-	-	-	-	-	-
56	001-000350-359001-00-0000	1,688	1,314	2,000	3,000	3,000	3,000	3,000	3,000
57	001-000360-324120-01-0000	-	-	-	-	-	-	-	-
58	001-000360-324610-00-0000	502	-	-	-	-	-	-	-
59	001-000360-361100-00-0000	10,013	1,988	-	2,000	2,000	2,000	2,000	2,000
60	001-000360-361100-01-0000	-	2,308	-	2,500	2,500	2,500	2,500	2,500
61	001-000360-361100-02-0000	431	-	-	-	-	-	-	-
62	001-000360-361100-03-0000	11,305	12,785	11,305	13,432	13,701	13,975	14,255	14,540
63	001-000360-361400-00-0000	10,143	18,188	15,000	19,109	19,491	19,881	20,278	20,684
64	001-000360-361500-00-0000	12,237	13,118	12,000	13,781	14,057	14,338	14,625	14,917
65	001-000360-369001-00-0000	31,571	193,244	651,000	651,000	651,000	651,000	651,000	651,000
66	001-000360-369001-01-0000	-	-	-	-	-	-	-	-
67	001-000360-369900-00-0000	151,845	119,344	105,000	105,000	105,000	105,000	105,000	105,000
68	001-000380-381001-00-0000	593,768	-	-	-	-	-	-	-
69	001-000320-329105-01-0000	-	-	12,000	12,000	12,000	12,000	12,000	12,000
70	001-000360-369001-02-0000	-	-	29,160	30,035	30,035	30,035	30,035	30,035
71	001-000360-369001-03-0000	-	-	1,200	1,200	1,200	1,200	1,200	1,200
72	001-000360-369001-04-0000	-	-	1,200	1,200	1,200	1,200	1,200	1,200
73	001-000360-369001-05-0000	-	-	1,200	1,200	1,200	1,200	1,200	1,200
74	001-000360-369001-06-0000	-	-	1,200	1,200	1,200	1,200	1,200	1,200
75	001-000360-369001-07-0000	-	-	27,673	29,057	29,057	29,057	29,057	29,057
76	001-000360-369001-08-0000	-	-	16,953	17,801	17,801	17,801	17,801	17,801
77	001-000360-369001-09-0000	-	-	15,894	16,689	16,689	16,689	16,689	16,689
78	001-000350-351001-02-0000	-	-	5,000	5,000	5,000	5,000	5,000	5,000
79	001-000350-351001-01-0000	-	-	25,000	25,000	25,000	25,000	25,000	25,000
<b>Total General Fund Revenue</b>		<b>\$ 14,760,038</b>	<b>\$ 13,114,958</b>	<b>\$ 13,628,755</b>	<b>\$ 13,834,661</b>	<b>\$ 14,520,537</b>	<b>\$ 15,289,066</b>	<b>\$ 16,106,640</b>	<b>\$ 16,976,541</b>

100%



**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Admitted	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-510511-110000-00-0000	Mayor & Commission	Salaries	165,433	126,000	262,075	260,000	260,000	260,000	260,000	260,000
001-510511-210000-00-0000	Mayor & Commission	FICA Taxes Expense	12,127	8,602	20,049	19,890	19,890	19,890	19,890	19,890
001-510511-220000-00-0000	Mayor & Commission	Employer Contribution Retirement Fund	110,484	-	115,000	115,000	120,750	126,788	133,127	139,783
001-510511-230001-00-0000	Mayor & Commission	Group Insurance Health	38,332	33,269	57,066	47,634	50,016	52,516	55,142	57,899
001-510511-230001-01-0000	Mayor & Commission	Dental/Vision Insurance	7,940	4,719	6,240	7,452	7,825	8,216	8,627	9,058
001-510511-230001-02-0000	Mayor & Commission	Life Insurance (Standard Insur.Co.)	2,763	1,563	1,740	3,276	3,440	3,612	3,792	3,982
001-510511-230001-03-0000	Mayor & Commission	Long Term Care (John Hancock Co.)	7,155	-	-	1,560	1,638	1,720	1,806	1,896
001-510511-230001-05-0000	Mayor & Commission	Life Insurance (John Hancock VUL)	3,904	4,059	5,520	2,460	2,583	2,712	2,848	2,990
001-510511-230003-00-0000	Mayor & Commission	Group Dental Insurance	-	(140)	-	-	-	-	-	-
001-510511-240000-00-0000	Mayor & Commission	Workers' Compensation	445	258	417	5,132	5,389	5,658	5,941	6,238
001-510511-400001-00-0000	Mayor & Commission	Travel	1,521	2,857	10,000	15,000	15,375	15,759	16,153	16,557
001-510511-410001-00-0000	Mayor & Commission	Cell Phone	4,253	3,835	6,500	8,219	8,424	8,635	8,851	9,072
001-510511-441002-00-0000	Mayor & Commission	Lease Expense - Copy Machine	284	650	1,000	1,000	1,010	1,020	1,030	1,041
001-510511-450002-00-0000	Mayor & Commission	Insurance - Property & Liability	756	869	869	28,347	31,182	34,300	37,730	41,503
001-510511-490006-00-0000	Mayor & Commission	Business Meetings	1,152	2,699	5,000	5,000	5,150	5,305	5,464	5,628
001-510511-490900-00-0000	Mayor & Commission	Misc. Charges	3,458	1,226	3,000	8,000	8,400	8,820	9,261	9,724
001-510511-540001-00-0000	Mayor & Commission	Memberships	5,812	2,191	4,500	8,450	8,873	9,316	9,782	10,271
001-510511-540001-01-0000	Mayor & Commission	Education and Training	-	99	1,000	1,000	1,050	1,103	1,158	1,216
001-510511-540002-00-0000	Mayor & Commission	Election Services	-	-	10,000	-	-	-	10,000	10,100
001-510511-640003-00-0000	Mayor & Commission	Machinery & Equipment (over \$250.00)	5,850	12,436	5,000	5,000	5,050	5,101	5,152	5,203
		<b>Commission Total Expenditures</b>	<b>371,671</b>	<b>205,194</b>	<b>514,976</b>	<b>542,420</b>	<b>556,043</b>	<b>570,470</b>	<b>595,753</b>	<b>612,051</b>

Total Personnel Services	\$ 165,433	\$ 126,000	\$ 262,075	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000	\$ 260,000
Total Fringe Benefits	\$ 183,152	\$ 52,331	\$ 206,032	\$ 202,404	\$ 211,530	\$ 221,112	\$ 231,173	\$ 241,737	\$ 252,300	\$ 262,964
Total Operating Expenditures	\$ 17,237	\$ 14,437	\$ 41,869	\$ 75,016	\$ 79,464	\$ 84,258	\$ 89,429	\$ 94,238	\$ 99,429	\$ 105,111
Total Capital Expenditures	\$ 5,850	\$ 12,436	\$ 5,000	\$ 5,000	\$ 5,050	\$ 5,101	\$ 5,152	\$ 5,203	\$ 5,254	\$ 5,305
Total Debt Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Commission	\$ 371,671	\$ 205,194	\$ 514,976	\$ 542,420	\$ 556,043	\$ 570,470	\$ 595,753	\$ 612,051	\$ 637,487	\$ 662,071

Fiscal Year 2022-23 Full-Time Employees	5
Fiscal Year 2022-23 Full-Time Employees	6
Variance	-1

Fiscal Year 2024 Adopted Budget



Town Manager



Executive Assistant to Town Manager



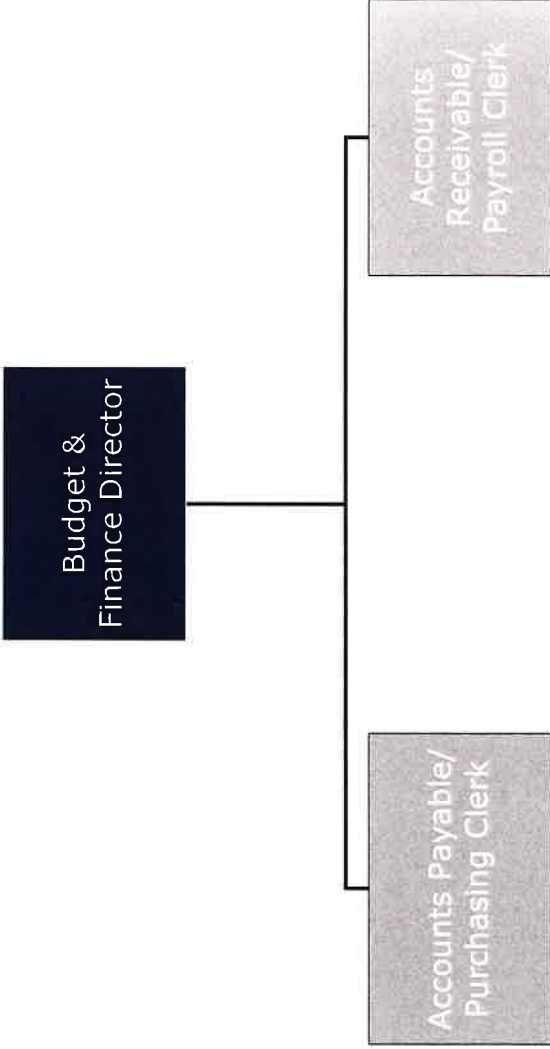
**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Adopted	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-510512-120000-00-0000	Administration	Salaries	582,759	508,637	565,444	230,910	242,456	254,578	267,307	280,673
001-510512-140000-00-0000	Administration	Overtime	273	188	318	-	-	-	-	-
001-510512-210000-00-0000	Administration	FICA Taxes Expense	39,413	37,601	42,963	16,532	18,548	19,475	20,449	21,471
001-510512-220000-00-0000	Administration	Employee Retirement Expense	125,438	107,996	140,410	67,997	71,397	74,967	78,715	82,651
001-510512-230001-00-0000	Administration	Group Insurance	96,956	77,526	84,120	24,888	26,132	27,439	28,811	30,252
001-510512-230001-01-0000	Administration	Dental/Vision Insurance	13,333	7,257	6,814	2,228	2,339	2,456	2,579	2,708
001-510512-230001-02-0000	Administration	Life Insurance (Standard Insur. Co.)	9,736	6,658	6,364	2,385	2,504	2,629	2,761	2,899
001-510512-230001-03-0000	Administration	Long Term Care (John Hancock Co.)	-	-	-	-	-	-	-	-
001-510512-230001-05-0000	Administration	Life Insurance (John Hancock VUL)	11,343	14,175	16,872	2,519	2,645	2,777	2,916	3,062
001-510512-240000-00-0000	Administration	Workers' Compensation	1,335	775	1,495	2,053	2,135	2,221	2,309	2,402
001-510512-340003-01-9004	Administration	Contractual Services-Legal	-	-	-	-	-	-	-	-
001-510512-340006-01-0000	Administration	Town Hall-Janitorial Services	3,900	3,575	3,478	3,478	3,582	3,690	3,801	3,915
001-510512-340007-00-0000	Administration	Contractual Services	-	-	-	-	-	-	-	-
001-510512-340011-00-0000	Administration	Contractual Services-Professional Svcs	89,124	112,051	-	-	-	-	-	-
001-510512-340012-05-0000	Administration	Contractual Services Business Tax Structural	8,350	7,200	7,800	7,800	8,034	8,275	8,523	8,779
001-510512-400001-00-0000	Administration	Travel	3,617	5,498	7,500	3,500	3,605	3,713	3,825	3,939
001-510512-410001-00-0000	Administration	Cellular Phones	4,255	4,548	4,974	2,526	2,602	2,680	2,760	2,843
001-510512-441001-00-0000	Administration	Lease Expense - Vehicles	6,000	3,000	6,000	6,000	6,180	6,365	6,556	6,753
001-510512-441001-01-0000	Administration	Vehicle Expense - Admin-Principal	-	-	-	-	-	-	-	-
001-510512-441002-00-0000	Administration	Lease Expense-Copy Machine	1,993	1,300	1,308	1,308	1,347	1,388	1,429	1,472
001-510512-450002-00-0000	Administration	General Liability - Property Insurance	5,422	6,091	6,822	11,339	12,473	13,720	15,092	16,601
001-510512-460010-00-0000	Administration	Misc. Maintenance - Car & Buildings	253	-	-	-	-	-	-	-
001-510512-460011-00-0000	Administration	Maintenance & Repair Car Bldg & Equipmt	238	477	-	-	-	-	-	-
001-510512-470000-00-0000	Administration	Printing	148	55	1,000	500	525	551	579	608
001-510512-480001-00-0000	Administration	Advertising	-	-	11,000	-	-	-	-	-
001-510512-490002-00-0000	Administration	Misc. Charges	13,485	11,888	10,000	2,781	2,864	2,950	3,039	3,130
001-510512-490006-00-0000	Administration	Business Meetings/Meals	2,020	1,671	2,500	2,500	2,575	2,652	2,732	2,814
001-510512-510001-00-0000	Administration	Office Supplies	5,486	2,198	5,500	1,000	1,030	1,061	1,093	1,126
001-510512-521001-00-0000	Administration	Vehicle Expense - Gasoline	-	55	500	-	-	-	-	-
001-510512-540001-00-0000	Administration	Memberships/Subscriptions	5,420	8,604	10,650	4,500	4,635	4,774	4,917	5,065
001-510512-540003-00-0000	Administration	Education & Training	875	26	1,500	-	-	-	-	-
001-510512-541002-00-0000	Administration	Education/Training-Tuition Assistance	1,456	-	-	-	-	-	-	-
001-510512-640003-00-0000	Administration	Machinery and Equipment	22,311	9,337	5,000	2,000	2,060	2,122	2,185	2,251
		<b>Administration Total Expenditures</b>	<b>1,054,940</b>	<b>938,386</b>	<b>950,332</b>	<b>398,744</b>	<b>419,669</b>	<b>440,484</b>	<b>462,379</b>	<b>485,412</b>

**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Adopted	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
Total Personnel Services			\$ 583,032	\$ 508,825	\$ 565,762	\$ 230,910	\$ 242,456	\$ 254,578	\$ 267,307	\$ 280,673
Total Fringe Benefits			\$ 297,554	\$ 251,988	\$ 289,038	\$ 118,602	\$ 125,701	\$ 131,965	\$ 138,541	\$ 145,444
Total Operating Expenditures			\$ 152,043	\$ 168,236	\$ 80,532	\$ 47,232	\$ 49,453	\$ 51,820	\$ 54,346	\$ 57,044
Total Capital Expenditures			\$ 27,311	\$ 9,337	\$ 5,000	\$ 2,000	\$ 2,060	\$ 2,122	\$ 2,185	\$ 2,251
Total Debt Services			\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Administration</b>			<b>\$ 1,054,940</b>	<b>\$ 938,386</b>	<b>\$ 950,332</b>	<b>\$ 388,744</b>	<b>\$ 419,669</b>	<b>\$ 440,484</b>	<b>\$ 463,379</b>	<b>\$ 485,412</b>

Fiscal Year 2023-24 Full-Time Employees	2
Fiscal Year 2022-23 Full-Time Employees	7
Variance	-5



**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Admitted	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-510513-120000-00-0000	Finance	Salaries	353,901	295,235	249,058	270,489	284,013	298,214	313,125	328,781
001-510513-140000-00-0000	Finance	Overtime	1,248	5,144	1,030	2,951	3,040	3,131	3,225	3,322
001-510513-210000-00-0000	Finance	FICA Taxes Expense	25,621	22,240	21,237	20,918	21,727	22,813	23,954	25,152
001-510513-220000-00-0000	Finance	Employee Retirement Expense	63,102	51,075	57,317	62,418	64,291	66,219	68,206	70,252
001-510513-230000-00-0000	Finance	Group Insurance	53,422	43,092	34,024	36,552	38,485	40,409	42,430	44,551
001-510513-230001-01-0000	Finance	Dental/Vision Insurance	6,745	4,849	4,243	3,905	4,100	4,305	4,520	4,746
001-510513-230001-02-0000	Finance	Life Insurance (Standard Insur.Co.)	4,973	3,723	3,048	3,877	4,070	4,274	4,488	4,712
001-510513-230001-03-0000	Finance	Long Term Care (John Hancock Co.)	3,000	1,720	1,320	1,320	1,386	1,455	1,528	1,604
001-510513-230001-05-0000	Finance	Life Insurance (John Hancock VUL)	597	781	597	1,589	1,668	1,752	1,840	1,931
001-510513-240000-00-0000	Finance	Workers' Compensation	445	258	451	3,079	3,203	3,331	3,464	3,602
001-510513-320001-00-0000	Finance	Recurring Audit Costs	49,000	47,000	50,000	50,000	51,500	53,045	54,636	56,275
001-510513-340006-01-0000	Finance	Contractual Service	3,900	3,575	3,900	3,900	4,017	4,138	4,262	4,389
001-510513-340007-00-0000	Finance	Contractual Services-Software Maint Fees	6,489	3,500	4,000	2,509	2,584	2,662	2,742	2,824
001-510513-340011-00-0000	Finance	Contractual Services-Professional Svcs	-	8,000	4,000	21,000	21,630	22,279	22,947	23,636
001-510513-400001-00-0000	Finance	Travel	-	393	3,500	4,000	4,120	4,244	4,371	4,502
001-510513-410001-00-0000	Finance	Cellular Phones	512	534	550	976	1,005	1,035	1,067	1,098
001-510513-441002-00-0000	Finance	Lease Expense-Copiers	1,432	650	1,500	3,655	3,765	3,878	3,994	4,114
001-510513-450002-00-0000	Finance	General Liability - Property Insurance	2,903	3,279	3,279	17,008	18,709	20,580	22,638	24,901
001-510513-460900-00-0000	Finance	Maintenance & Repair	-	-	-	-	-	-	-	-
001-510513-470000-00-0000	Finance	Printing and Forms	2,285	3,347	4,555	4,555	4,692	4,832	4,977	5,127
001-510513-490006-00-0000	Finance	Business Meetings/Meals	-	470	500	500	515	530	546	563
001-510513-490900-00-0000	Finance	Misc. Charges	1,684	4,034	1,500	1,500	1,545	1,591	1,639	1,688
001-510513-510001-00-0000	Finance	Office Supplies	2,780	1,098	1,000	1,000	1,030	1,061	1,093	1,126
001-510513-540001-00-0000	Finance	Memberships	1,936	170	2,000	2,000	2,060	2,122	2,185	2,251
001-510513-541900-00-0000	Finance	Education & Training-Registration/Books	1,113	-	2,000	2,000	2,060	2,122	2,185	2,251
001-510513-640003-00-0000	Finance	Machinery & Equipment	5,124	1,870	3,000	500	515	530	546	563
			<b>157,905</b>	<b>506,036</b>	<b>457,609</b>	<b>522,301</b>	<b>545,730</b>	<b>570,553</b>	<b>596,607</b>	<b>623,963</b>
						13,312,359.58	13,974,807.23	14,718,513.38	15,510,032.25	16,352,578.55

Total Personnel Services	\$ 355,149	\$ 300,379	\$ 250,088	\$ 275,440	\$ 287,053	\$ 301,345	\$ 316,350	\$ 332,103
Total Fringe Benefits	\$ 157,805	\$ 127,738	\$ 122,237	\$ 133,758	\$ 138,930	\$ 144,559	\$ 150,429	\$ 156,552
Total Operations Expenditures	\$ 74,033	\$ 76,049	\$ 82,284	\$ 114,603	\$ 119,232	\$ 124,118	\$ 129,282	\$ 134,745
Total Capital Expenditures	\$ 5,124	\$ 1,870	\$ 3,000	\$ 500	\$ 515	\$ 530	\$ 546	\$ 563
Total Debt Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Finance	\$ 592,211	\$ 906,036	\$ 457,609	\$ 522,301	\$ 545,730	\$ 570,553	\$ 596,607	\$ 623,963

Fiscal Year 2023-24 Full-Time Employees 4  
 Fiscal Year 2022-23 Full-Time Employees 4  
 Variance 0



Town Attorney



Paralegal

**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Adopted	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-510514-120000-00-0000	Legal	Salaries	155,034	136,469	194,278	-	-	-	-	-
001-510514-210000-00-0000	Legal	Fica Taxes Expense	11,423	9,448	15,321	-	-	-	-	-
001-510514-220000-00-0000	Legal	Employer Contribution - Retirement Fund	22,128	39,639	55,927	-	-	-	-	-
001-510514-230001-00-0000	Legal	Group Health Insurance	10,571	12,699	20,141	-	-	-	-	-
001-510514-230001-01-0000	Legal	Dental/Vision Insurance	1,655	1,678	2,218	-	-	-	-	-
001-510514-230001-02-0000	Legal	Life Insurance (Standard Insurance Co)	1,994	1,744	2,284	-	-	-	-	-
001-510514-230001-05-0000	Legal	Life Insurance (John Hancock VUL)	2,671	3,351	3,351	-	-	-	-	-
001-510514-240000-00-0000	Legal	Workers' Compensation	-	-	334	-	-	-	-	-
001-510514-303003-00-0000	Legal	Misc. Reimbursable Expense	-	-	-	-	-	-	-	-
001-510514-340003-01-0000	Legal	Contractual Services-Legal-Retainer	-	-	-	-	-	-	-	-
001-510514-340003-02-0000	Legal	Contractual Services-Legal-Non Retainer	188,383	88,642	100,000	275,000	283,250	291,748	300,500	309,515
001-510514-400002-00-0000	Legal	Travel	-	-	2,500	-	-	-	-	-
001-510514-410001-00-0000	Legal	Cell Phone Charges	528	534	525	-	-	-	-	-
001-510514-441001-00-0000	Legal	Auto Allowance	6,000	3,000	6,000	-	-	-	-	-
001-510514-450002-00-0000	Legal	Insurance - Property & Liability	-	-	5,144	-	-	-	-	-
001-510514-480001-00-0000	Legal	Advertising	7,192	10,840	7,500	-	-	-	-	-
001-510514-490006-00-0000	Legal	Business Meetings/Meals	350	-	-	-	-	-	-	-
001-510514-490900-00-0000	Legal	Other Current Charges	7,843	2,848	3,000	-	-	-	-	-
001-510514-540001-00-0000	Legal	Subscriptions	2,380	3,894	2,000	-	-	-	-	-
001-510514-540004-00-0000	Legal	Membership/Subscriptions-Series	350	-	-	-	-	-	-	-
001-510514-541900-00-0000	Legal	Education & Training-Registration/Books	340	665	1,500	-	-	-	-	-
001-510514-640003-00-0000	Legal	Machinery & Equipment	5,314	-	2,500	-	-	-	-	-
			<b>424,157</b>	<b>315,451</b>	<b>424,523</b>	<b>275,000</b>	<b>283,250</b>	<b>291,748</b>	<b>300,500</b>	<b>309,515</b>
					13,559,661.04	14,237,287.22	14,997,318.41	15,806,139.78	16,667,026.26	

Total Personnel Services	\$	155,034	\$	136,469	\$	194,278	\$	-	\$	-	\$	-	\$	-	\$	-
Total Finance Benefits	\$	50,443	\$	68,560	\$	93,576	\$	-	\$	-	\$	-	\$	-	\$	-
Total Operational Expenditures	\$	213,366	\$	110,422	\$	128,169	\$	275,000	\$	283,250	\$	291,748	\$	300,500	\$	309,515
Total Capital Expenditures	\$	5,314	\$	-	\$	2,500	\$	-	\$	-	\$	-	\$	-	\$	-
Total Debt Services	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Total Parks & Recreation	\$	424,157	\$	315,451	\$	424,523	\$	275,000	\$	283,250	\$	291,748	\$	300,500	\$	309,515

Fiscal Year 2023-24 Full-Time Employees	0
Fiscal Year 2022-23 Full-Time Employees	1
Variance	-1



Planning  
Department



Planner

**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Adopted	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-510515-120000-00-0000	Planning	Salaries	66,543	53,344	65,000	-	-	-	-	-
001-510515-210000-00-0000	Planning	Fica Taxes Expense	5,174	3,964	4,973	-	-	-	-	-
001-510515-220000-00-0000	Planning	Employer Contribution - Retirement Expense	6,238	8,422	7,742	-	-	-	-	-
001-510515-230001-00-0000	Planning	Group Health Insurance	6,024	6,750	10,026	-	-	-	-	-
001-510515-230001-01-0000	Planning	Dental/Vision Insurance	1,053	839	600	-	-	-	-	-
001-510515-230001-02-0000	Planning	Life Insurance (Standard Insurance Co)	1,047	707	420	-	-	-	-	-
001-510515-230001-05-0000	Planning	Life Insurance (John Hancock VUL)	1,500	1,385	2,770	-	-	-	-	-
001-510515-240000-00-0000	Planning	Workers' Compensation	-	-	417	-	-	-	-	-
001-510515-303003-00-0000	Planning	Reimbursable Expense	38,360	12,776	72,064	-	-	-	-	-
001-510515-340004-00-0000	Planning	Contractual Services-Planning	134,565	57,100	103,500	200,000	214,000	228,980	245,009	262,159
001-510515-340004-00-3000	Planning	Contractual Services-Legis Svcs Planning	10,000	41,867	-	-	-	-	-	-
001-510515-340005-00-0000	Planning	Contractual Services-Engineering	-	13,578	7,500	-	-	-	-	-
001-510515-340007-00-0000	Planning	Contractual Services	-	-	-	5,500	5,500	5,500	5,500	5,500
001-510515-400001-00-0000	Planning	Travel - Air Fare	185	-	-	-	-	-	-	-
001-510515-450002-00-0000	Planning	Insurance - Property & Liability	-	-	2,997	-	-	-	-	-
001-510515-490006-00-0000	Planning	Business Meetings/Meals	430	-	-	-	-	-	-	-
001-510515-490900-00-0000	Planning	Miscellaneous Expense	1,066	1,133	1,500	-	-	-	-	-
001-510515-510001-00-0000	Planning	Office Supplies - General Office Supp	115	614	1,000	-	-	-	-	-
001-510515-522001-00-0000	Planning	Board Expenses - Planning & Zoning	-	-	-	-	-	-	-	-
001-510515-540001-00-0000	Planning	Memberships/Subscriptions-Memberships	-	7,557	1,000	-	-	-	-	-
001-510515-541001-00-0000	Planning	Education/Training	-	-	1,500	-	-	-	-	-
001-510515-640003-00-0000	Planning	Machinery & Equipment	1,782	4,100	1,000	-	-	-	-	-
			<b>274,565</b>	<b>214,434</b>	<b>284,556</b>	<b>205,500</b>	<b>219,500</b>	<b>234,480</b>	<b>250,509</b>	<b>267,659</b>
						13,629,161.04	14,301,037.22	15,054,585.91	15,856,131.10	16,708,881.98

Total Personnel Services	\$ 66,543	\$ 53,344	\$ 65,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Fringe Benefits	\$ 21,036	\$ 22,067	\$ 26,948	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Expenditures	\$ 185,205	\$ 134,823	\$ 191,608	\$ 205,500	\$ 219,500	\$ 234,480	\$ 250,509	\$ 267,659	\$ -	\$ -
Total Capital Expenditures	\$ 1,782	\$ 4,100	\$ 1,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Debt Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Planning	\$ 274,565	\$ 214,434	\$ 284,556	\$ 205,500	\$ 219,500	\$ 234,480	\$ 250,509	\$ 267,659	\$ -	\$ -

Fiscal Year 2023-24 Full-Time Employees 0  
 Fiscal Year 2022-23 Full-Time Employees 1  
 Variance 1





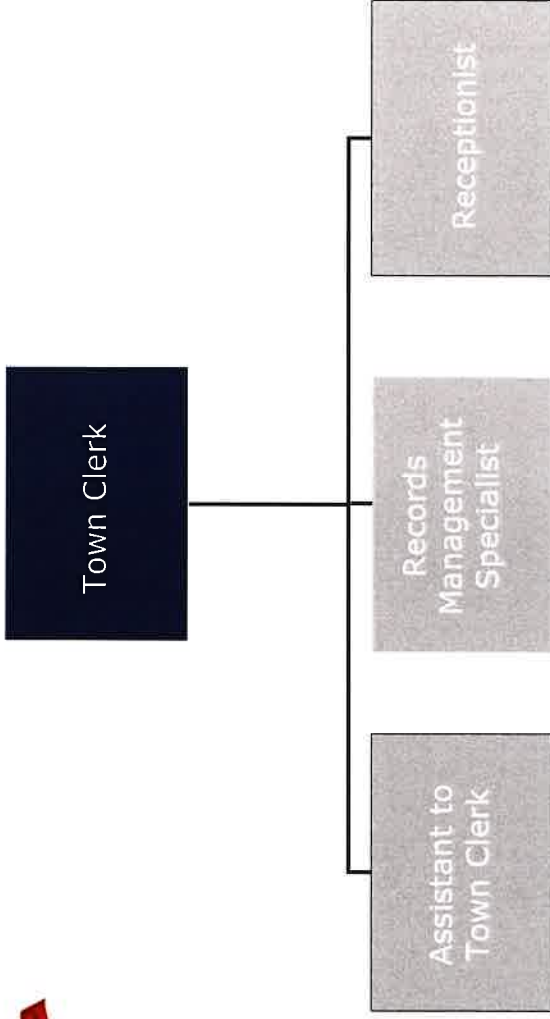
Information  
Technology  
Director

**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Adopted	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-510516-120000-00-0000	Information Technology	Salaries	-	-	115,219	121,049	127,101	133,457	140,129	147,136
001-510516-210000-00-0000	Information Technology	FICA Taxes Expense	-	-	8,814	9,260	9,723	10,209	10,720	11,256
001-510516-220000-00-0000	Information Technology	Employee Retirement Expense	-	-	36,375	41,786	43,040	44,331	45,661	47,031
001-510516-230001-00-0000	Information Technology	Group Insurance	-	-	10,026	10,779	11,318	11,884	12,478	13,102
001-510516-230001-01-0000	Information Technology	Dental/Vision Insurance	-	-	2,396	1,198	1,257	1,320	1,386	1,456
001-510516-230001-02-0000	Information Technology	Life Insurance (Standard Insur.Co.)	-	-	864	1,577	1,656	1,739	1,825	1,917
001-510516-230001-05-0000	Information Technology	Life Insurance (John Hancock VUL)	-	-	10,842	-	-	-	-	-
001-510516-240000-00-0000	Information Technology	Workers' Compensation	-	-	417	1,026	1,067	1,110	1,154	1,200
001-510516-340007-00-0000	Information Technology	Contractual Services	-	-	190,568	175,863	181,139	186,573	192,170	197,935
001-510516-340011-00-0000	Information Technology	Contractual Services - Computer Related	-	-	40,000	40,000	41,200	42,436	43,709	45,020
001-510516-400001-00-0000	Information Technology	Travel	-	-	3,500	3,000	3,090	3,183	3,278	3,377
001-510516-410001-00-0000	Information Technology	Cellular Phones	-	-	2,500	11,000	11,330	11,670	12,020	12,381
001-510516-441001-00-0000	Information Technology	Vehicle Expense	-	-	-	3,000	3,000	3,000	3,000	3,000
001-510516-450002-00-0000	Information Technology	Insurance - Property & Liability	-	-	2,500	5,669	6,236	6,859	7,545	8,300
001-510516-470000-00-0000	Information Technology	Printing	-	-	500	-	-	-	-	-
001-510516-490900-00-0000	Information Technology	Miscellaneous Expense	-	-	-	3,000	3,000	3,000	3,000	3,000
001-510516-510001-00-0000	Information Technology	Office Supplies	-	-	500	500	515	530	546	563
001-510516-540001-00-0000	Information Technology	Memberships/Subscriptions	-	-	1,200	750	773	796	820	844
001-510516-540003-00-0000	Information Technology	Education & Training	-	-	1,200	2,810	2,894	2,981	3,071	3,163
001-510516-640003-00-0000	Information Technology	Machinery and Equipment	-	-	15,000	60,000	61,800	63,654	65,564	67,531
					<b>442,421</b>	<b>492,267</b>	<b>510,139</b>	<b>528,732</b>	<b>548,077</b>	<b>568,210</b>
					13,342,394.40	14,010,397.97	14,760,334.19	15,558,562.59	16,408,331.25	

Total Personnel Services	\$ -	\$ -	\$ 115,219	\$ 121,049	\$ 127,101	\$ 133,457	\$ 140,129	\$ 147,136
Total Fringe Benefits	\$ -	\$ -	\$ 89,734	\$ 65,836	\$ 68,061	\$ 70,593	\$ 73,225	\$ 75,961
Total Operating Expenditures	\$ -	\$ -	\$ 242,468	\$ 245,592	\$ 253,177	\$ 261,028	\$ 269,159	\$ 277,582
Total Capital Expenditures	\$ -	\$ -	\$ 15,000	\$ 60,000	\$ 61,800	\$ 63,654	\$ 65,564	\$ 67,531
Total Debt Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Parks & Recreation	\$ -	\$ -	\$ 442,421	\$ 492,267	\$ 510,139	\$ 528,732	\$ 548,077	\$ 568,210

Fiscal Year 2023-24 Full-Time Employees	0
Fiscal Year 2022-23 Full-Time Employees	1
Variance	-1



Town of Pembroke Park  
General Fund Expenditures

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Admitted	2023-2024 Promised	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-510517-120000-00-0000	Clerk	Salaries	-	-	-	252,514	265,140	278,397	292,317	306,932
001-510517-140000-00-0000	Clerk	Overtime	-	-	-	1,003	-	-	-	-
001-510517-210000-00-0000	Clerk	FICA Taxes Expense	-	-	-	19,317	20,283	21,297	22,362	23,480
001-510517-220000-00-0000	Clerk	Employee Retirement Expense	-	-	-	55,162	57,920	60,816	63,857	67,050
001-510517-230001-00-0000	Clerk	Group Insurance	-	-	-	36,838	38,680	40,614	42,645	44,777
001-510517-230001-01-0000	Clerk	Dental/Vision Insurance	-	-	-	5,066	5,319	5,585	5,865	6,158
001-510517-230001-02-0000	Clerk	Life Insurance (Standard Insur.Co.)	-	-	-	3,374	3,543	3,720	3,906	4,101
001-510517-230001-03-0000	Clerk	Long Term Care (John Hancock Co.)	-	-	-	-	-	-	-	-
001-510517-230001-05-0000	Clerk	Life Insurance (John Hancock VUL)	-	-	-	6,726	7,062	7,415	7,786	8,175
001-510517-240000-00-0000	Clerk	Workers' Compensation	-	-	-	4,106	4,311	4,527	4,753	4,991
001-510517-340006-01-0000	Clerk	Town Hall-Janitorial Services	-	-	-	3,900	4,095	4,300	4,515	4,740
001-510517-340007-00-0000	Clerk	Contractual Services	-	-	-	7,000	7,350	7,718	8,103	8,509
001-510517-400001-00-0000	Clerk	Travel	-	-	-	6,000	6,300	6,615	6,946	7,293
001-510517-410001-00-0000	Clerk	Cellular Phones	-	-	-	2,523	2,649	2,782	2,921	3,067
001-510517-441001-00-0000	Clerk	Lease Expense - Vehicles	-	-	-	3,000	3,150	3,308	3,473	3,647
001-510517-450002-00-0000	Clerk	General Liability- Property	-	-	-	22,678	23,812	25,002	26,253	27,565
001-510517-470000-00-0000	Clerk	Printing	-	-	-	1,000	1,050	1,103	1,158	1,216
001-510517-480001-00-0000	Clerk	Advertising	-	-	-	-	-	-	-	-
001-510517-490002-00-0000	Clerk	Misc. Charges	-	-	-	2,286	2,400	2,520	2,646	2,779
001-510517-490006-00-0000	Clerk	Business Meetings/Meals	-	-	-	-	-	-	-	-
001-510517-510001-00-0000	Clerk	Office Supplies	-	-	-	1,000	1,050	1,103	1,158	1,216
001-510517-540001-00-0000	Clerk	Memberships/Subscriptions	-	-	-	925	971	1,020	1,071	1,124
001-510517-540003-00-0000	Clerk	Education & Training	-	-	-	500	525	551	579	608
001-510517-640003-00-0000	Clerk	Machinery & Equipment	-	-	-	5,000	5,250	5,513	5,788	6,078
		<b>Clerk Total Expenditures</b>	-	-	-	<b>439,918</b>	<b>460,861</b>	<b>483,904</b>	<b>508,099</b>	<b>533,504</b>

Total Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 253,517	\$ 265,140	\$ 278,397	\$ 292,317	\$ 306,932
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 130,589	\$ 137,119	\$ 143,975	\$ 151,173	\$ 158,732
Total Operating Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,812	\$ 53,253	\$ 56,020	\$ 58,821	\$ 61,762
Total Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,250	\$ 5,513	\$ 5,788	\$ 6,078
Total Debt Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Town Clerk	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 439,918	\$ 460,861	\$ 483,904	\$ 508,099	\$ 533,504

Fiscal Year 2023-24 Full-Time Employees	4
Fiscal Year 2022-23 Full-Time Employees	0
Variance	4



Human Resources

**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Admitted	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-510518-120000-00-0000	Human Resources	Salaries	-	-	-	124,379	130,598	137,128	143,984	151,183
001-510518-210000-00-0000	Human Resources	FICA Taxes Expense	-	-	-	9,515	9,991	10,490	11,015	11,566
001-510518-220000-00-0000	Human Resources	Employee Retirement Expense	-	-	-	42,936	45,083	47,337	49,704	52,189
001-510518-230001-00-0000	Human Resources	Group Insurance	-	-	-	10,779	11,318	11,884	12,478	13,102
001-510518-230001-01-0000	Human Resources	Dental/Vision Insurance	-	-	-	550	577	606	636	668
001-510518-230001-02-0000	Human Resources	Life Insurance (Standard Insur.Co.)	-	-	-	1,640	1,722	1,808	1,898	1,993
001-510518-230001-03-0000	Human Resources	Long Term Care (John Hancock Co.)	-	-	-	-	-	-	-	-
001-510518-230001-05-0000	Human Resources	Life Insurance (John Hancock VUL)	-	-	-	1,366	1,434	1,506	1,581	1,660
001-510518-240000-00-0000	Human Resources	Workers' Compensation	-	-	-	1,026	1,077	1,131	1,188	1,247
001-510518-340006-01-0000	Human Resources	Town Hall-Janitorial Services	-	-	-	-	-	-	-	-
001-510518-340007-00-0000	Human Resources	Contractual Services	-	-	-	3,000	3,150	3,308	3,473	3,647
001-510518-400001-00-0000	Human Resources	Travel	-	-	-	3,500	3,675	3,859	4,052	4,254
001-510518-410001-00-0000	Human Resources	Cellular Phones	-	-	-	1,033	1,085	1,139	1,196	1,256
001-510518-441001-00-0000	Human Resources	Lease Expense - Vehicles	-	-	-	3,000	3,000	3,000	3,000	3,000
001-510518-450002-00-0000	Human Resources	Property Insurance	-	-	-	5,669	5,952	6,250	6,563	6,891
001-510518-470000-00-0000	Human Resources	Printing	-	-	-	500	500	500	500	500
001-510518-480001-00-0000	Human Resources	Advertising	-	-	-	1,000	1,000	1,000	1,000	1,000
001-510518-490002-00-0000	Human Resources	Misc. Charges	-	-	-	500	500	500	500	500
001-510518-490006-00-0000	Human Resources	Business Meetings/Meals	-	-	-	-	-	-	-	-
001-510518-510001-00-0000	Human Resources	Office Supplies	-	-	-	500	500	500	500	500
001-510518-540001-00-0000	Human Resources	Memberships/Subscriptions	-	-	-	1,145	1,202	1,262	1,325	1,392
001-510518-540003-00-0000	Human Resources	Education & Training	-	-	-	15,000	15,000	15,000	15,000	15,000
001-510518-640003-00-0000	Human Resources	Machinery & Equipment	-	-	-	1,000	1,050	1,103	1,158	1,216
						<b>228,038</b>	<b>238,414</b>	<b>249,310</b>	<b>260,751</b>	<b>272,763</b>
						13,606,623.44	14,282,122.74	15,039,755.71	15,845,888.99	16,703,777.93

Total Personnel Services \$ - \$ - \$ - \$ 124,379 \$ 130,598 \$ 137,128 \$ 143,984 \$ 151,183  
 Total Fringe Benefits \$ - \$ - \$ - \$ 67,812 \$ 71,202 \$ 74,762 \$ 78,500 \$ 82,425  
 Total Operating Expenditures \$ - \$ - \$ - \$ 34,847 \$ 35,564 \$ 36,318 \$ 37,108 \$ 37,939  
 Total Capital Expenditures \$ - \$ - \$ - \$ 1,000 \$ 1,050 \$ 1,103 \$ 1,158 \$ 1,216  
 Total Debt Services \$ - \$ - \$ - \$ - \$ - \$ - \$ - \$ -  
 Total Human Resources \$ - \$ - \$ - \$ 228,038 \$ 238,414 \$ 249,310 \$ 260,751 \$ 272,763

Fiscal Year 2022-23 Full-Time Employees  
 Fiscal Year 2021-22 Full-Time Employees  
 Variance

# Non-Departmental

**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Admitted	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-510519-120000-00-0000	Non-Departmental	Salaries	-	-	-	-	-	-	-	-
001-510519-210000-00-0000	Non-Departmental	Social Security	-	-	-	-	-	-	-	-
001-510519-220000-00-0000	Non-Departmental	FRS Retirement	-	-	-	-	-	-	-	-
001-510519-150001-00-0000	Non-Departmental	Employee Awards/Incentives	-	1,185	-	-	-	-	-	-
001-510519-310900-00-0000	Non-Departmental	Professional Services	1,500	-	-	-	-	-	-	-
001-510519-340001-00-0000	Non-Departmental	Contractual Services-Law Enforcement	-	-	1,164,868	-	-	-	-	-
001-510519-340003-02-0000	Non-Departmental	Contractual Services-Legal-Non Retainer	-	-	-	-	-	-	-	-
001-510519-340004-00-0000	Non-Departmental	Various Contractual Services	31,557	23,835	28,500	48,856	50,321	51,831	53,386	54,987
001-510519-340006-05-0000	Non-Departmental	Contractual Svcs-Town Hall-Pest Control	3,351	3,190	1,104	960	989	1,018	1,049	1,080
001-510519-340007-00-0000	Non-Departmental	Contractual Svc-Computer Related Service	142,087	81,873	4,800	29,299	30,178	31,084	32,016	32,977
001-510519-410001-00-0000	Non-Departmental	Telephone Cost - Cellular	3,487	7,650	3,000	3,000	3,000	3,000	3,000	3,000
001-510519-410003-00-0000	Non-Departmental	Town Hall Line Charge/Internet Connection	42,424	29,271	2,940	2,940	3,087	3,241	3,403	3,574
001-510519-411003-00-0000	Non-Departmental	Postage-Shipping-Fed Express	12,092	15,502	12,000	12,000	12,600	13,230	13,892	14,586
001-510519-430001-00-0000	Non-Departmental	Electricity-Town Hall	43,419	41,840	40,000	54,000	56,700	59,535	62,512	65,637
001-510519-441002-00-0000	Non-Departmental	Water-Town Hall	9,652	6,268	9,000	12,000	12,600	13,230	13,892	14,586
001-510519-441002-00-0000	Non-Departmental	Lease Expense-Copy Machine and Other	855	855	1,000	1,096,006	112,894	116,281	119,769	123,363
001-510519-450002-00-0000	Non-Departmental	Insurance Expense - General Liability/Prop.	3,247	3,646	-	-	-	-	-	-
001-510519-460010-00-0000	Non-Departmental	Maintenance & Repair Car Bldg & Equipmnt	29,691	36,389	25,000	58,550	40,000	40,000	40,000	40,000
001-510519-460011-00-0716	Non-Departmental	Maintenance & Repair-Town Hall-Flood	1,825	-	-	-	-	-	-	-
001-510519-460011-00-0000	Non-Departmental	Maintenance and Repair-3RD FLOOR	1,435	316	2,500	7,500	7,500	7,500	7,500	7,500
001-510519-480003-00-0000	Non-Departmental	Donations	3,890	8,822	5,000	5,000	5,000	5,000	5,000	5,000
001-510519-490001-00-0000	Non-Departmental	Lobbying Expenses	118,628	118,167	205,000	205,000	211,150	217,485	224,009	230,729
001-510519-490003-00-0000	Non-Departmental	Misc Charges	170,544	184,297	75,000	117,544	121,071	124,703	128,444	132,297
001-510519-520004-00-0000	Non-Departmental	Hurricane Preparedness	-	-	-	25,000	-	-	-	-
001-510519-490005-00-0000	Non-Departmental	Bad Debt Expense	-	-	-	-	-	-	-	-
001-510519-510001-00-0000	Non-Departmental	Office Supplies-General Office Supplies	205	-	-	-	-	-	-	-
001-510519-520900-00-0000	Non-Departmental	Misc. Market Supplies/Office Supplies	7,990	4,874	3,000	5,000	5,000	5,000	5,000	5,000
001-510519-541002-00-0000	Non-Departmental	Education/Training-Tuition Assistance	-	-	10,000	10,000	10,000	10,000	10,000	10,000
001-510519-630000-00-0000	Non-Departmental	Improvements to Buildings	31,300	14,995	-	20,000	20,600	21,218	21,855	22,510
001-510519-640003-00-0000	Non-Departmental	Equipment, Security, Holiday Deco (+250)	4,309	31,657	40,000	40,000	20,000	20,000	20,000	20,000
001-510519-640003-00-9077	Non-Departmental	Hardware & Software Replacement	83,622	26,089	30,000	-	-	-	-	-
001-510519-710000-00-0000	Non-Departmental	Debt Service - Principal Amount	-	-	233,069	233,069	233,069	233,069	233,069	233,069

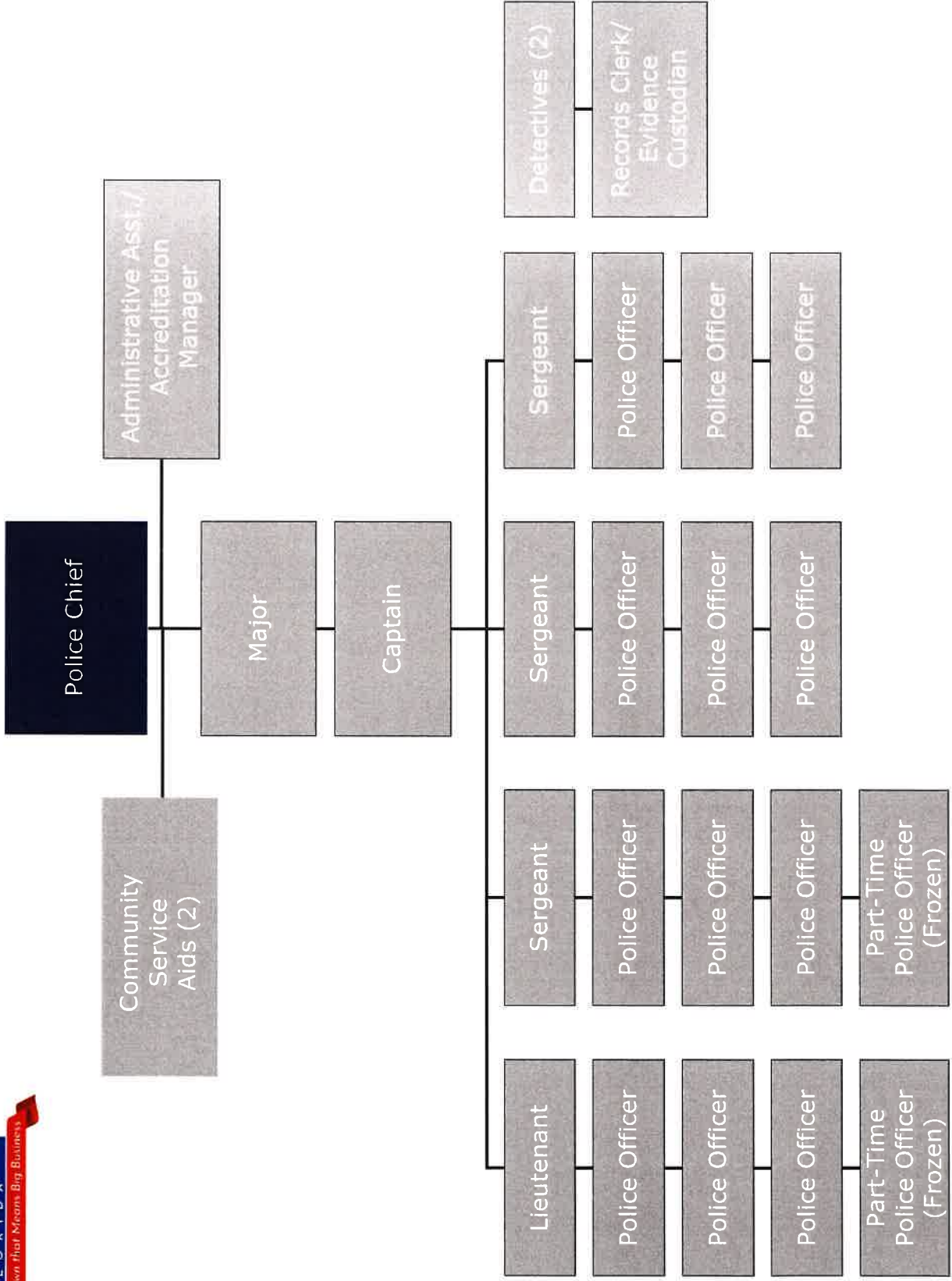


**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Admitted	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-510519-720000-00-0000	Non-Departmental	Debt Service - Interest Payment	-	-	42,931	42,931	42,931	42,931	42,931	42,931
001-510519-900000-00-0000	Non-Departmental	Fund Reserve	-	-	-	330,000	-	-	-	-
			<b>747,112</b>	<b>640,721</b>	<b>1,938,712</b>	<b>1,372,255</b>	<b>998,690</b>	<b>1,019,356</b>	<b>1,040,726</b>	<b>1,062,827</b>

Total Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Fringe Benefits	\$ -	\$ 1,185	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Expenditures	\$ 656,181	\$ 581,790	\$ 1,592,712	\$ 726,255	\$ 702,690	\$ 723,356	\$ 714,726	\$ 766,827	\$ 766,827	\$ 766,827
Total Capital Expenditures	\$ -	\$ 4,309	\$ 40,000	\$ 40,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Total Debt Services	\$ -	\$ -	\$ 276,000	\$ 606,000	\$ 276,000	\$ 276,000	\$ 276,000	\$ 276,000	\$ 276,000	\$ 276,000
<b>Total Non Departmental</b>	<b>\$ 663,490</b>	<b>\$ 614,633</b>	<b>\$ 1,908,712</b>	<b>\$ 1,372,255</b>	<b>\$ 998,690</b>	<b>\$ 1,019,356</b>	<b>\$ 1,040,726</b>	<b>\$ 1,062,827</b>	<b>\$ 1,062,827</b>	<b>\$ 1,062,827</b>

Fiscal Year 2023-24 Full-Time Employees  
 Fiscal Year 2022-23 Full-Time Employees  
 Variance



**Town of Pembroke Park  
General Fund Expenditures**

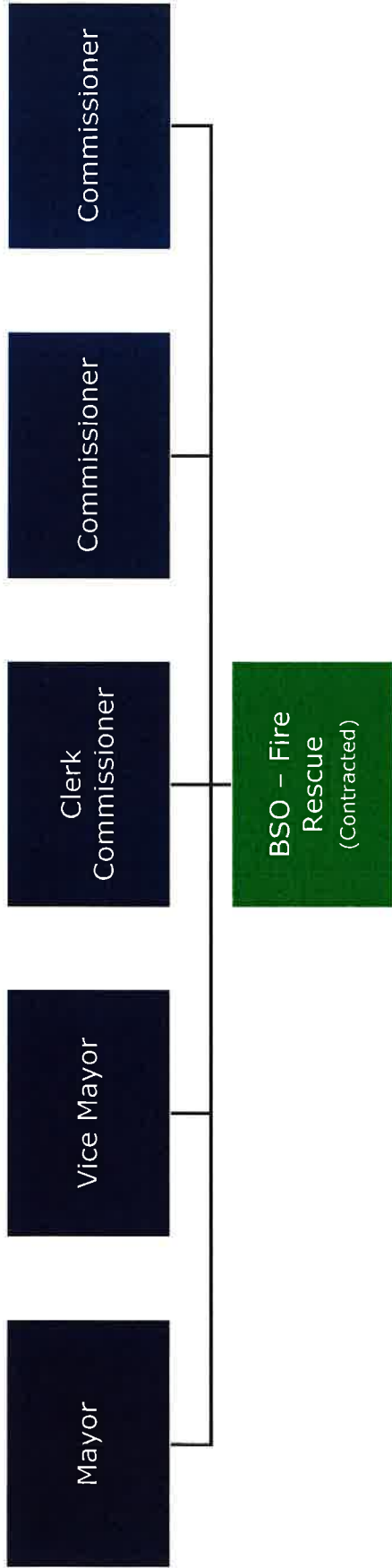
Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Allocated	2023-2024 Promised	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-520521-120000-00-0000	Police	Salaries	83,896	242,295	1,756,767	1,725,802	1,812,092	1,902,697	1,997,832	2,097,723
	Police	Salary Incentives	-	-	-	18,920	19,866	20,859	21,902	22,997
	Police	Holiday Pay	-	-	-	156,750	164,588	172,817	181,458	190,531
001-520521-140000-00-0000	Police	Overtime	-	-	125,000	150,000	154,500	159,135	163,909	168,826
001-520521-210000-00-0000	Police	Fica Taxes Expenses	6,393	17,839	143,573	156,938	138,625	145,556	152,834	160,476
001-520521-220000-00-0000	Police	Employer Contribution - Retirement Exepnse	11,069	48,598	496,608	641,735	660,987	680,817	701,241	722,278
001-520521-230001-00-0000	Police	Group Health Insurance	-	28,064	286,620	274,264	287,977	302,376	317,495	333,370
001-520521-230001-01-0000	Police	Dental/Vision Insurance	903	5,116	57,600	25,980	27,279	28,643	30,075	31,579
001-520521-230001-02-0000	Police	Life Insurance - (Reliance Insurance)	1,002	2,930	28,800	21,732	22,818	23,959	25,157	26,415
001-520521-230001-05-0000	Police	Life Insurance John Hancock Co VUL	-	2,030	27,600	22,572	23,701	24,886	26,130	27,436
001-520521-240000-00-0000	Police	Workers' Compensation	-	-	73,257	25,661	26,688	27,755	28,865	30,020
001-520521-310900-00-0000	Police	Professional Services-Other	2,448	-	-	-	-	-	-	-
001-520521-340001-00-0000	Police	Contractual Services-Law Enforcement	3,289,650	3,371,796	-	-	-	-	-	-
001-520521-340003-00-0000	Police	Contractual Services-Legal Retainer	-	-	-	-	-	-	-	-
001-520521-340004-00-0000	Police	Various Contractual Services	-	-	98,765	116,206	119,692	123,283	126,981	130,791
001-520521-340006-00-0000	Police	Janitorial Services	-	-	2,499	3,900	4,017	4,138	4,262	4,389
001-520521-340007-00-0000	Police	Contractual Services	-	-	28,121	18,400	18,952	19,521	20,106	20,709
001-520521-340011-00-0000	Police	Contractual Services-Computer related	308	47,711	10,000	13,539	13,945	14,364	14,794	15,238
001-520521-340012-02-0000	Police	Contractual Services-Bldg Dept Plumb	-	-	-	-	-	-	-	-
001-520521-400001-00-0000	Police	Travel - Air Fare	306	-	-	7,500	7,725	7,957	8,195	8,441
001-520521-410001-00-0000	Police	Cellular Phones	462	1,845	-	16,800	17,304	17,823	18,358	18,909
001-520521-410002-00-0000	Police	General Liability Insurance	-	-	-	-	-	-	-	-
001-520521-551001-00-0000	Police	Vehicle Expense - Lease	-	-	-	1,800	-	-	-	-
001-520521-450002-00-0000	Police	Insurance - Property & Liability	-	-	50,566	141,736	155,910	171,501	188,651	207,516
001-520521-460011-00-0000	Police	Maintenance-Office Equipment	-	-	20,000	10,000	10,300	10,609	10,927	11,255
001-520521-470000-00-0000	Police	Printing	63	-	-	-	-	-	-	-
001-520521-480001-00-0000	Police	Advertising	-	-	7,500	7,500	7,725	7,957	8,195	8,441
001-520521-490006-00-0000	Police	Business Meetings/Meals	50	-	-	-	-	-	-	-
001-520521-490900-00-0000	Police	Miscellaneous Expense	3,942	-	-	-	-	-	-	-
001-520521-510001-00-0000	Police	Office Supplies - General Office Supp	912	374	7,500	3,000	3,090	3,183	3,278	3,377
001-520521-510002-00-0000	Police	Office Supplies-Software	9,805	-	-	-	-	-	-	-
001-520521-510900-00-0000	Police	Uniforms	1,017	812	10,000	10,000	10,300	10,609	10,927	11,255
001-520521-520900-01-0000	Police	LLETF - Explorer Program	-	-	-	-	-	-	-	-
001-520521-520900-04-0000	Police	BSO - Traffic Enforcement	4,509	-	-	-	-	-	-	-
001-520521-521001-00-0000	Police	Vehicle Expense - Gasoline	169	3,392	151,200	100,000	103,000	106,090	109,273	112,551
001-520521-521002-00-0000	Police	Vehicle Maintenance	-	-	-	10,875	-	-	-	-
001-520521-540001-00-0000	Police	Memberships	1,241	-	-	2,685	2,766	2,849	2,934	3,022
001-520521-540002-00-0000	Police	Professional Organization Dues	350	-	-	-	-	-	-	-
001-520521-541001-00-0000	Police	Education/Training - Instructor Led Sem	2,035	-	-	50,000	51,500	53,045	54,636	56,275
001-520521-599999-00-0000	Police	Miscellaneous Expense	16,569	43,360	50,000	13,000	13,390	13,792	14,205	14,632

**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Adopted	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-520521-620000-00-0000	Police	Police Department Build Out	-	-	-	-	-	-	-	-
001-520521-640003-00-0000	Police	Machinery and Equipment Law Enforcement	195,308	646,301	10,000	-	-	-	-	-
001-520521-710000-00-0000	Police	Debt Service - Principal Amount	-	228,549	-	-	-	-	-	-
001-520521-720000-00-0000	Police	Debt Service-Interest Payment	-	47,522	-	-	-	-	-	-
			<b>3,632,406</b>	<b>4,738,534</b>	<b>3,441,976</b>	<b>3,747,295</b>	<b>3,878,736</b>	<b>4,056,218</b>	<b>4,242,623</b>	<b>4,438,453</b>
				10,087,365.80	10,641,800.90	11,232,848.04	11,864,016.83	12,538,087.77		

Total Personnel Services	\$	85,936	\$	242,295	\$	1,881,767	\$	2,051,472	\$	2,151,046	\$	2,355,508	\$	2,365,101	\$	2,480,078
Total Fringe Benefits	\$	19,367	\$	104,577	\$	3,114,058	\$	1,168,882	\$	1,188,075	\$	1,333,992	\$	1,281,798	\$	1,331,574
Total Operating Expenditures	\$	3,533,835	\$	3,469,289	\$	436,151	\$	556,941	\$	539,616	\$	566,718	\$	595,724	\$	626,801
Total Capital Expenditures	\$	195,308	\$	646,301	\$	10,000	\$	-	\$	-	\$	-	\$	-	\$	-
Total Debt Services	\$	-	\$	276,071	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
<b>Total Police</b>	<b>\$</b>	<b>3,632,406</b>	<b>\$</b>	<b>4,738,534</b>	<b>\$</b>	<b>3,441,976</b>	<b>\$</b>	<b>3,747,295</b>	<b>\$</b>	<b>3,878,736</b>	<b>\$</b>	<b>4,056,218</b>	<b>\$</b>	<b>4,242,623</b>	<b>\$</b>	<b>4,438,453</b>

Fiscal Year 2023-24 Full-Time Employees  
Fiscal Year 2022-24 Full-Time Employees  
Variance

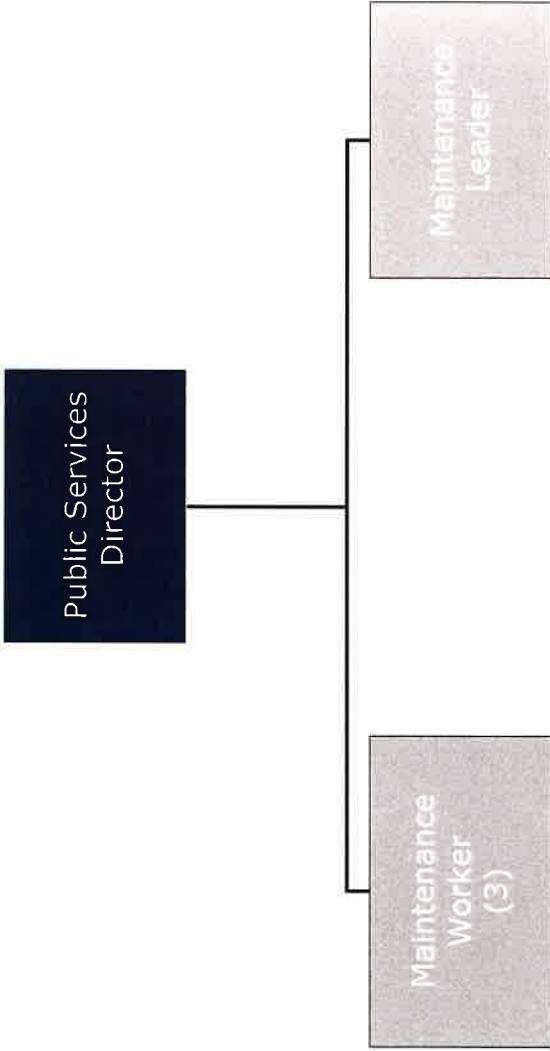


**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Admitted	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-520522-340002-00-0000	Fire Rescue	Contractual Services-Fire Rescue	3,468,493	3,652,284	3,847,980	4,146,939	4,250,612	4,356,878	4,465,800	4,577,445
			<b>3,468,493</b>	<b>3,652,284</b>	<b>3,847,980</b>	<b>4,146,939</b>	<b>4,250,612</b>	<b>4,356,878</b>	<b>4,465,800</b>	<b>4,577,445</b>
						9,687,722.04	10,269,924.74	10,932,188.13	11,640,939.97	12,399,096.46

Total Personnel Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Fringe Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Operating Expenditures	\$ 3,468,493	\$ 3,652,284	\$ 3,847,980	\$ 4,146,939	\$ 4,250,612	\$ 4,356,878	\$ 4,465,800	\$ 4,577,445	\$ 4,685,800	\$ 4,796,885
Total Capital Expenditures	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Debt Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Total Fire Rescue</b>	<b>\$ 3,468,493</b>	<b>\$ 3,652,284</b>	<b>\$ 3,847,980</b>	<b>\$ 4,146,939</b>	<b>\$ 4,250,612</b>	<b>\$ 4,356,878</b>	<b>\$ 4,465,800</b>	<b>\$ 4,577,445</b>	<b>\$ 4,685,800</b>	<b>\$ 4,796,885</b>

Fiscal Year 2023-24 Full-Time Employees  
 Fiscal Year 2022-23 Full-Time Employees  
 Variance



**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Adopted	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-530541-120000-00-0000	Roads and Streets	Salaries	167,641	196,827	221,021	236,132	247,939	260,336	273,352	287,020
001-530541-140000-00-0000	Roads and Streets	Overtime	454	2,464	854	5,213	5,369	5,530	5,696	5,867
001-530541-210000-00-0000	Roads and Streets	FICA Taxes Expense	13,377	14,712	16,973	18,463	18,967	19,916	20,911	21,957
001-530541-220000-00-0000	Roads and Streets	Employee Retirement Expense	23,786	20,202	26,425	32,750	33,733	34,744	35,787	36,860
001-530541-230001-00-0000	Roads and Streets	Group Insurance	46,579	50,149	50,254	49,757	52,245	54,857	57,600	60,480
001-530541-230001-01-0000	Roads and Streets	Dental/Vision Insurance	5,596	6,064	6,480	3,974	4,173	4,382	4,601	4,831
001-530541-230001-02-0000	Roads and Streets	Life Insurance (Standard Insur.Co.)	3,279	3,191	3,300	2,994	3,144	3,301	3,466	3,639
001-530541-230001-03-0000	Roads and Streets	Long Term Care (John Hancock Co.)	3,240	3,790	3,360	3,840	4,032	4,234	4,445	4,668
001-530541-230001-05-0000	Roads and Streets	Life Insurance (John Hancock VUL)	1,914	3,115	2,880	-	-	-	-	-
001-530541-240000-00-0000	Roads and Streets	Workers' Compensation	7,565	4,392	7,659	4,106	4,270	4,441	4,619	4,803
001-530541-340004-00-9011	Roads and Streets	SW 30th Ave St. Lights-29th Year CDBG	-	-	-	-	-	-	-	-
001-530541-340006-01-0000	Roads and Streets	Town Hall Janitorial	3,900	3,575	3,900	3,900	4,017	4,138	4,262	4,389
001-530541-400002-00-0000	Roads and Streets	Travel	-	450	1,000	2,000	2,060	2,122	2,185	2,251
001-530541-410001-00-0000	Roads and Streets	Cellular Phones	1,918	2,772	2,400	2,400	2,472	2,546	2,623	2,701
001-530541-430009-00-0000	Roads and Streets	Electricity-Outdoor Lighting	37,905	34,598	38,000	43,200	44,496	45,831	47,206	48,622
001-530541-431006-00-0000	Roads and Streets	Water-Public Works	28	494	500	600	618	637	656	675
001-530541-440001-00-0000	Roads and Streets	Rental Expense-Equipment Copier	648	650	1,000	660	680	700	721	743
001-530541-450002-00-0000	Roads and Streets	Insurance Expense Prop - General Liability	26,187	29,126	29,126	22,678	24,946	27,440	30,184	33,203
001-530541-460060-00-0000	Roads and Streets	Maintenance & Repair Car Bldg & Equipment	106,946	45,000	60,000	70,000	72,100	74,263	76,491	78,786
001-530541-460900-00-0000	Roads and Streets	Maintenance and Repair-Other	270	18,987	-	-	-	-	-	-
001-530541-490900-00-0000	Roads and Streets	Misc. Charges	8,989	8,893	10,000	12,000	12,360	12,731	13,113	13,506
001-530541-510001-00-0000	Roads and Streets	Office Supplies	1,554	1,806	2,000	2,000	2,060	2,122	2,185	2,251
001-530541-520003-00-0000	Roads and Streets	Uniform Expense	1,141	1,635	1,500	4,800	4,944	5,092	5,245	5,402
001-530541-521001-00-0000	Roads and Streets	Vehicle Expense-Gasoline	11,433	8,893	12,500	12,500	12,875	13,261	13,659	14,069
001-530541-540004-00-0000	Roads and Streets	Memberships/Subscriptions & Dues	11,560	6,460	6,500	8,000	8,240	8,487	8,742	9,004
001-530541-541001-00-0000	Roads and Streets	Education & Training-Registration/Books	1,221	2,627	2,000	3,000	3,090	3,183	3,278	3,377
001-530541-640000-00-9077	Roads and Streets	Town Hall Improvements	-	3,947	-	-	-	-	-	-
001-530541-640000-00-9079	Roads and Streets	Bike Lane Improvements	-	-	-	-	-	-	-	-
001-530541-640000-00-9080	Roads and Streets	SW52ND Ave Complete Streets & Pak Rd Impr.	-	-	43,000	-	-	-	-	-
001-530541-640003-00-0000	Roads and Streets	Capital Outlay-Machinery and Equipment	14,793	23,352	20,000	60,000	61,800	63,654	65,564	67,531
			<b>521,923</b>	<b>498,171</b>	<b>572,632</b>	<b>604,968</b>	<b>630,630</b>	<b>657,947</b>	<b>686,591</b>	<b>716,636</b>
					13,229,693.44	13,889,907.70	14,631,118.61	15,420,048.25	16,259,905.37	

Total Personnel Services	\$	188,095	\$	199,291	\$	221,875	\$	241,345	\$	253,308	\$	265,866	\$	279,049	\$	292,887
Total Fringe Benefits	\$	105,535	\$	105,615	\$	117,331	\$	115,885	\$	120,564	\$	125,875	\$	131,429	\$	137,239
Total Operating Expenditures	\$	213,701	\$	165,966	\$	170,436	\$	187,738	\$	194,958	\$	202,553	\$	210,550	\$	218,979
Total Capital Expenditures	\$	14,793	\$	27,299	\$	63,000	\$	60,000	\$	61,800	\$	63,654	\$	65,564	\$	67,531
Total Debt Services	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-	\$	-
Total Roads & Streets	\$	521,923	\$	498,171	\$	572,632	\$	604,968	\$	630,630	\$	657,947	\$	686,591	\$	716,636



**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Adopted	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
		Fiscal Year 2023-24 Full-Time Employees		4						
		Fiscal Year 2022-23 Full-Time Employees		4						
		Variance		0						



Building Official

Chief Code Enforcement Officer

Code Enforcement Officer (2)



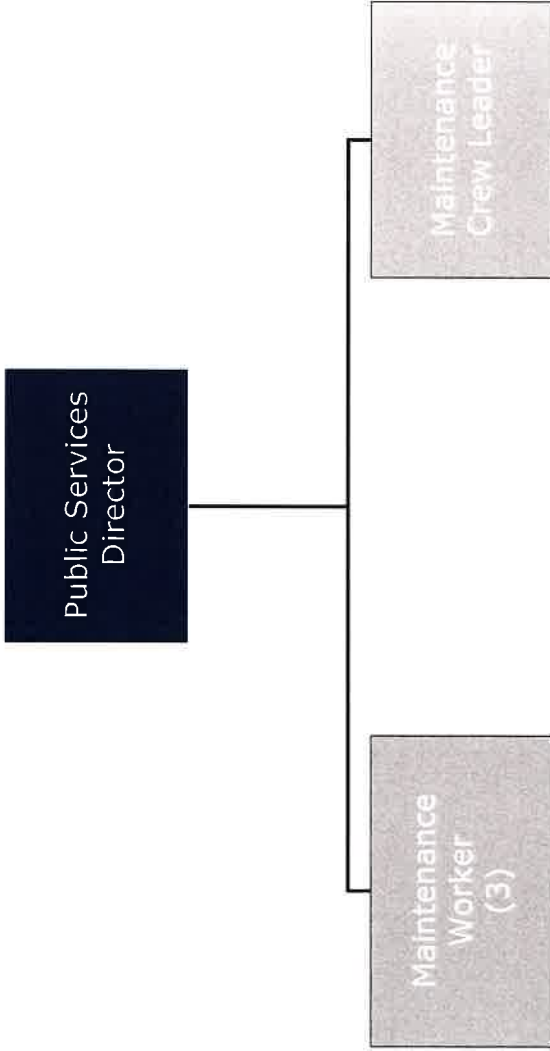
**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Adopted	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-539539-120000-00-0000	Code Enforcement	Salaries	72,967	110,833	163,551	166,091	174,396	183,115	192,271	201,885
001-539539-121000-00-0000	Code Enforcement	Part Time Salaries	-	-	-	-	-	-	-	-
001-539539-140000-00-0000	Code Enforcement	Overtime	-	-	-	-	-	-	-	-
001-539539-210000-00-0000	Code Enforcement	FICA Taxes Expense	5,246	8,146	12,512	12,706	13,341	14,008	14,709	15,444
001-539539-220000-00-0000	Code Enforcement	Employee Retirement Expense	7,886	10,237	31,865	22,539	23,215	23,912	24,629	25,368
001-539539-230000-00-0000	Code Enforcement	Group Insurance	27,412	26,915	42,247	44,350	46,567	48,896	51,340	53,907
001-539539-230001-01-0000	Code Enforcement	Dental/Vision Insurance	3,134	3,126	3,487	3,388	3,558	3,736	3,922	4,119
001-539539-230001-02-0000	Code Enforcement	Life Insurance (Standard Insur.Co.)	1,808	1,335	420	2,000	2,100	2,205	2,315	2,431
001-539539-230001-03-0000	Code Enforcement	Long Term Care (John Hancock Co.)	1,070	520	1,020	840	882	926	972	1,021
001-539539-230001-05-0000	Code Enforcement	Life Insurance (John Hancock VUL)	-	-	-	-	-	-	-	-
001-539539-240000-00-0000	Code Enforcement	Workers' Compensation	1,780	1,033	1,483	3,079	1,933	1,368	1,527	1
001-539539-340003-02-0000	Code Enforcement	Contractual Services-Legal-Non Retainer	-	-	10,000	10,000	10,300	10,609	10,927	11,255
001-539539-340006-01-0000	Code Enforcement	Town Hall-Janitorial	3,900	3,575	3,900	3,900	4,017	4,138	4,262	4,389
001-539539-340007-00-0000	Code Enforcement	Contractual Services	1,800	1,650	12,800	1,800	1,854	1,910	1,967	2,026
001-539539-400002-00-0000	Code Enforcement	Travel - Hotel, Airfare, Mileage, Tolls & Meals	387	1,979	5,000	4,190	4,316	4,445	4,579	4,716
001-539539-410001-00-0000	Code Enforcement	Cell Phones	1,135	1,213	1,305	1,305	1,344	1,384	1,426	1,469
001-539539-441003-00-0000	Code Enforcement	Lease Expense- Copier	-	-	660	660	680	700	721	743
001-539539-450002-00-0000	Code Enforcement	Insurance - Property & Liability	6,123	6,998	6,895	17,008	18,709	20,580	22,638	24,901
001-539539-470000-00-0000	Code Enforcement	Printing and Forms	819	583	1,000	1,000	1,030	1,061	1,093	1,126
001-539539-490900-00-0000	Code Enforcement	Misc. Charges	2,204	4,660	2,200	3,063	3,155	3,250	3,347	3,447
001-539539-510001-00-0000	Code Enforcement	Office Supplies	2,214	763	2,500	1,500	1,545	1,591	1,639	1,688
001-539539-520003-00-0000	Code Enforcement	Uniform Expense	1,038	466	1,000	1,000	1,030	1,061	1,093	1,126
001-539539-521001-00-0000	Code Enforcement	Vehicle Expense-Gasoline	1,146	1,201	3,000	2,000	2,060	2,122	2,185	2,251
001-539539-521002-00-0000	Code Enforcement	Vehicle Expense-Maintenance & Repair	662	543	1,000	1,860	1,916	1,973	2,032	2,093
001-539539-522001-00-0000	Code Enforcement	Board Expenses-Code & P&Z Boards	-	-	-	-	-	-	-	-
001-539539-540001-00-0000	Code Enforcement	Memberships	9,732	9,958	384	345	355	366	377	388
001-539539-541900-00-0000	Code Enforcement	Education & Training - Other	1,300	1,615	3,000	1,500	1,545	1,591	1,639	1,688
001-539539-640003-00-0000	Code Enforcement	Machinery & Equipment (over \$250.00)	2,488	3,128	2,500	2,500	2,575	2,652	2,732	2,814
			<b>156,252</b>	<b>200,377</b>	<b>313,729</b>	<b>308,624</b>	<b>322,422</b>	<b>337,599</b>	<b>354,343</b>	<b>370,297</b>
					13,576,036.92	14,198,114.93	14,951,467.36	15,752,296.28	16,606,244.50	

Total Personnel Services	\$ 72,967	\$ 110,833	\$ 163,551	\$ 166,091	\$ 174,396	\$ 183,115	\$ 192,271	\$ 201,885
Total Fringe Benefits	\$ 48,537	\$ 51,312	\$ 93,034	\$ 88,902	\$ 91,596	\$ 95,050	\$ 99,416	\$ 102,291
Total Operating Expenditures	\$ 32,460	\$ 35,104	\$ 54,644	\$ 51,131	\$ 53,855	\$ 56,781	\$ 59,925	\$ 63,307
Total Capital Expenditures	\$ 2,488	\$ 3,128	\$ 2,500	\$ 2,500	\$ 2,575	\$ 2,652	\$ 2,732	\$ 2,814
Total Debt Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Parks & Recreation	\$ 156,252	\$ 200,377	\$ 313,729	\$ 308,624	\$ 322,422	\$ 337,599	\$ 354,343	\$ 370,297

Fiscal Year 2023-24 Full-Time Employees 3  
 Fiscal Year 2022-23 Full-Time Employees 3





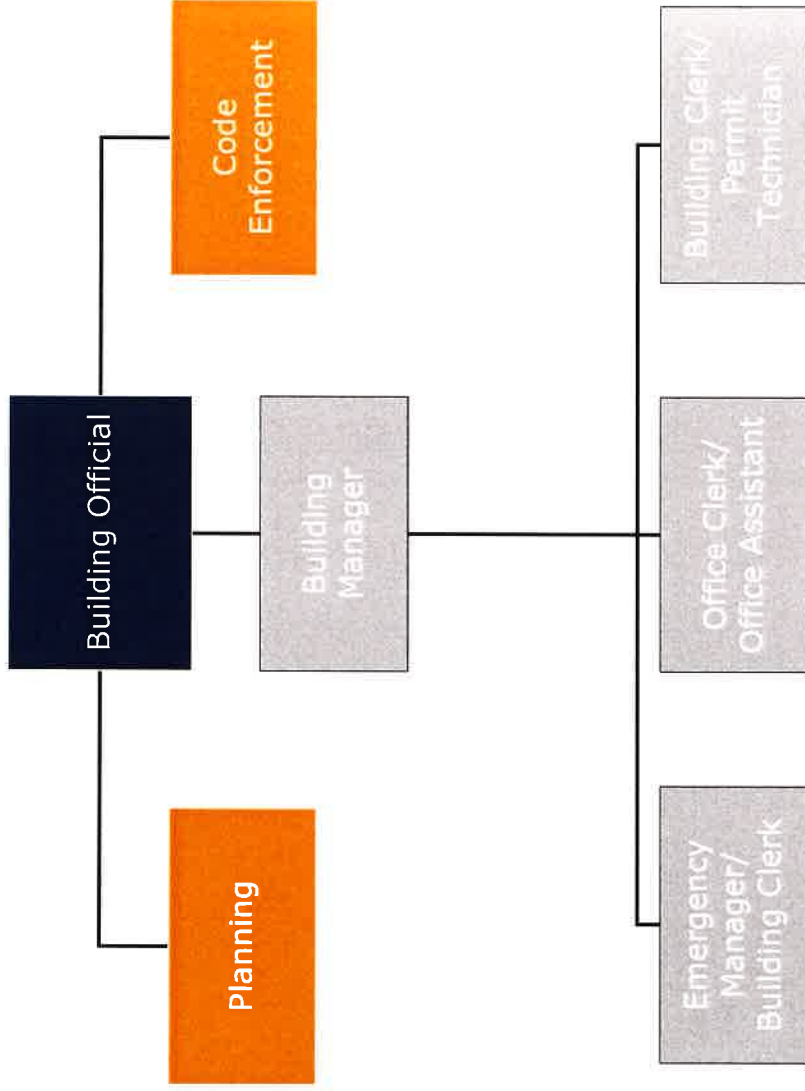


**Town of Pembroke Park  
General Fund Expenditures**

Expense	Dept. Title	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Allocated	2023-2024 Proposed	2024-2025 Forecast	2025-2026 Forecast	2026-2027 Forecast	2027-2028 Forecast
001-570572-640000-00-9065	Parks and Recreation	Florida Int. Trade & Expo (FITCE)	-	-	-	-	-	-	-	-
001-570572-640000-00-9066	Parks and Recreation	Little Library Dispensers	300	78	1,000	1,000	1,010	1,020	1,030	1,041
001-570572-640000-00-9068	Parks and Recreation	Hurricane Irma	-	-	-	-	-	-	-	-
001-570572-640000-00-9069	Parks and Recreation	Community Garden Water Irrigation System Prj.#9069	540	-	-	-	-	-	-	-
001-570572-640000-00-9070	Parks and Recreation	Fall Music Festival	-	1,265	6,000	10,000	10,100	10,201	10,303	10,406
001-570572-640000-00-9071	Parks and Recreation	Club Richelleu	-	-	-	5,000	5,050	5,101	5,152	5,203
001-570572-640000-00-9075	Parks and Recreation	Promotions for all Community Events	-	-	-	5,000	5,050	5,101	5,152	5,203
001-570572-640000-00-9076	Parks and Recreation	Walk A Thon	-	-	-	10,000	10,100	10,201	10,303	10,406
001-570572-640000-00-9078	Parks and Recreation	44 Yr CDBG Tod Lot Playground Project #9078	-	-	-	-	-	-	-	-
001-570572-640000-00-9079	Parks and Recreation	Fl International Trade & Commission Expo (ITCE)	-	-	-	-	-	-	-	-
001-570572-640000-00-9082	Parks and Recreation	45 Yr CDBG Tot Lot Playground Opelsby PR	177,521	4,132	-	-	-	-	-	-
001-570572-640000-00-9083	Parks and Recreation	Oplesby Preserve Linear Walkway	-	53,277	-	-	-	-	-	-
001-570572-640000-00-9084	Parks and Recreation	47th Year CDBG Preserve Lighting Improvements	-	11,164	-	-	-	-	-	-
001-570572-640000-00-9086	Parks and Recreation	Citizens Drive	-	-	-	1,500	1,515	1,530	1,545	1,561
001-570572-640003-00-0000	Parks and Recreation	Machinery and Equipment Community Garden	5,381	6,414	10,000	10,000	10100	10201	10303	10406
			<b>544,233</b>	<b>414,888</b>	<b>439,308</b>	<b>550,392</b>	<b>568,947</b>	<b>589,034</b>	<b>610,138</b>	<b>632,319</b>
						13,284,269.52	13,951,590.19	14,700,031.52	15,496,501.81	16,344,222.04

Total Personnel Services	\$ 166,951	\$ 146,790	\$ 195,467	\$ 209,848	\$ 220,190	\$ 231,045	\$ 242,439	\$ 254,397
Total Fringe Benefits	\$ 33,934	\$ 60,711	\$ 92,082	\$ 98,518	\$ 102,231	\$ 106,713	\$ 111,400	\$ 116,302
Total Operating Expenditures	\$ 110,546	\$ 132,399	\$ 141,759	\$ 232,036	\$ 236,426	\$ 241,075	\$ 245,996	\$ 251,215
Total Capital Expenditures	\$ 182,902	\$ 74,888	\$ 10,000	\$ 10,000	\$ 10,100	\$ 10,201	\$ 10,303	\$ 10,406
Total Debt Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Parks & Recreation	\$ 544,233	\$ 414,888	\$ 439,308	\$ 550,392	\$ 568,947	\$ 589,034	\$ 610,138	\$ 632,319

Fiscal Year 2023-24 Full-Time Employees  
 Fiscal Year 2022-23 Full-Time Employees  
 Variance



Planning and Code Compliance is under the direction of the Chief Building Official



**Town of Pembroke Park  
Building Fund Revenues**

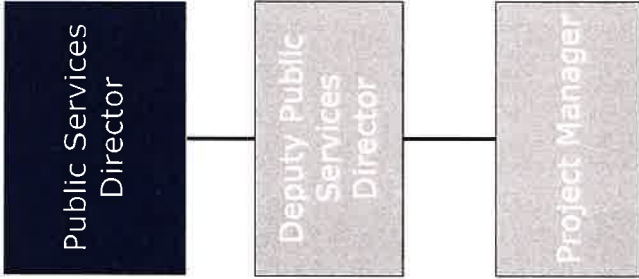
Revenue Account	Category	Account Name	2020-2021 Actual	2021-2022 Actuals	2022-2023 Proposed	2023 Actuals	2023-2024 Proposed
100-000320-322001-00-0000	Licenses and Permits	Building Permits	326,447	467,673	437,769	577,783	541,658
100-000320-322001-01-0000	Licenses and Permits	Building Permit - Reinspection Fee	1,800	4,800	5,000	6,825	7,000
100-000320-322001-02-0000	Licenses and Permits	Building Dept. Reinstatement Fee	6,177	37,626	500	13,740	6,500
100-000320-322001-03-0000	Licenses and Permits	Building Inspection Fee	32,625	48,560	34,100	67,787	50,000
100-000320-322002-00-0000	Licenses and Permits	Electrical Permits	122,607	83,978	112,000	24,379	30,000
100-000320-322002-01-0000	Licenses and Permits	Electrical Permit-Reinspection Fee	325	2,650	500	300	500
100-000320-322002-03-0000	Licenses and Permits	Electrical Inspection Fee	20,900	18,150	8,585	4,750	10,000
100-000320-322003-00-0000	Licenses and Permits	Mechanical Permits	52,970	54,133	58,610	9,407	20,000
100-000320-322003-01-0000	Licenses and Permits	Mechanical Permit-Reinspection Fee	1,275	200	500	150	500
100-000320-322003-02-0000	Licenses and Permits	Mechanical Inspection Fee	8,275	10,650	3,385	2,200	5,000
100-000320-322004-00-0000	Licenses and Permits	Plumbing Permits	29,610	56,158	30,000	5,614	15,000
100-000320-322004-01-0000	Licenses and Permits	Plumbing Permit Reinspection Fee	1,775	3,250	760	250	1,000
100-000320-329103-04-0000	Licenses and Permits	Plumbing Inspection Fee	7,800	12,000	6,445	1,000	6,500
100-000320-329103-06-0000	Licenses and Permits	Fire Inspection Fees Permits	21,780	22,520	-	-	-
100-000320-329103-06-0000	Licenses and Permits	Fire Reinspection Fee	46,323	74,083	-	-	-
100-000320-329106-01-0000	Licenses and Permits	Zoning & Variance & Site Plan Fees	35,085	36,530	-	-	-
100-000320-329107-00-0000	Licenses and Permits	Engineering-Planning Services	9,200	12,825	-	-	-
100-000320-329109-00-0000	Licenses and Permits	Radon Fees - 10% Restricted for Education	8,199	8,974	4,000	7,210	5,000
100-000320-329112-00-0000	Licenses and Permits	Insurance Registration Fees	-	2	-	6	-
100-000320-329114-00-0000	Licenses and Permits	Plan Review	101,170	158,378	88,000	130,400	125,000
100-000320-329115-00-0000	Licenses and Permits	Processing Fee	51,336	82,700	55,000	82,750	65,000
100-000330-334800-00-0000	Licenses and Permits	Other Grants	7,500	-	-	-	-
100-000340-341903-00-0000	Charges for Services	Certificate of Occupancy Fees	2,363	3,706	5,050	846	3,000
100-000340-341903-01-0000	Charges for Services	Certificate of Completion	26,414	30,285	34,350	17,825	27,500
100-000350-351004-00-0000	Fines and Forfeits	Code Enforcement Fines	3,700	-	-	-	-
100-000360-324120-01-0000	Miscellaneous Revenues	Fire Impact Fee	-	-	-	-	-
100-000360-324210-01-0000	Miscellaneous Revenues	Fire Impact Fee	100	-	-	-	-
100-000360-369001-00-0000	Miscellaneous Revenues	Other Revenue	2,354	-	-	-	-
100-000360-369001-01-0000	Miscellaneous Revenues	Other Revenue Building Department	6,561	27,801	-	6,008	6,000
		<b>REVENUE TOTAL</b>	<b>934,672</b>	<b>1,257,631</b>	<b>884,554</b>	<b>959,229</b>	<b>925,158</b>

Town of Pembroke Park  
Building Fund Revenues

Expense Account	Department	Account Name	2020-2021 Actual	2021-2022 Actuals	2022-2023 Proposed	2023 Actuals	2023-2024 Proposed
Expenditures							
100-524524-120000-00-0000	Building	Full Time Salaries	241,254	340,322	354,840	228,611	389,205
100-524524-121000-00-0000	Building	Part Time Salaries	5,462	-	18,096	1,931	18,096
100-524524-140000-00-0000	Building	Overtime	-	-	-	-	-
100-524524-210000-00-0000	Building	FICA Taxes Expense	17,745	25,436	27,145	17,365	29,774
100-524524-220000-00-0000	Building	Employee Retirement Expense	28,404	61,239	65,139	42,068	76,470
100-524524-230001-00-0000	Building	Group Insurance	16,968	38,666	61,624	29,038	55,621
100-524524-230001-01-0000	Building	Dental/Vision Insurance	1,319	2,701	2,846	1,989	3,396
100-524524-230001-02-0000	Building	Life Insurance (Standard Insur.Co.)	2,491	3,968	4,142	2,946	4,908
100-524524-230001-03-0000	Building	Long Term Care (John Hancock Co.)	1,990	2,040	2,040	1,530	720
100-524524-230001-05-0000	Building	Life Insurance (John Hancock VUL)	-	8,146	8,796	6,099	1,560
100-524524-240000-00-0000	Building	Workers' Compensation	1,780	230	2,670	1,199	5,132
100-524524-340005-00-0000	Building	Contractual Services-Engineering	-	-	7,500	-	7,500
100-524524-340006-01-0000	Building	Contractual Services-Town Hall-Janitorial	3,900	3,575	4,000	2,671	4,000
100-524524-340007-00-0000	Building	Contractual Services-Software Maint Fees	-	-	-	23,410	25,000
100-524524-340012-01-0000	Building	Contractual Services-Bldg Dept Elect	36,788	55,913	45,000	37,950	45,000
100-524524-340012-02-0000	Building	Contractual Services-Bldg Dept Plumb	21,325	29,425	25,000	24,225	25,000
100-524524-340012-03-0000	Building	Contractual Services-Bldg Dept Mech	30,000	39,300	30,000	29,550	30,000
100-524524-340012-05-0000	Building	Contractual Services Business Tax. Structural	350	-	-	-	-
100-524524-340012-99-0000	Building	Contractual Services-Bldg Dept Structural	14,100	1,550	22,000	700	22,000
100-524524-340013-00-0000	Building	Contractual Services-User Fees Ink Force	9,400	9,400	30,000	3,000	6,000
100-524524-400001-00-0000	Building	Travel	-	1,938	3,000	135	3,000
100-524524-410001-00-0000	Building	Cell Phone	2,548	3,272	3,700	1,995	3,700
100-524524-441002-00-0000	Building	Vehicle Expense - Interest	54	-	-	-	-
100-524524-441002-01-0000	Building	Lease Expense-Copier	594	650	1,500	437	1,500
100-524524-450002-00-0000	Building	Insurance - Property & Liability	7,017	7,856	8,508	6,381	28,347
100-524524-460011-00-0000	Building	Maintenance & Repair Car Bldg & Equipmt.	43	279	1,000	576	1,000
100-524524-470000-00-0000	Building	Printing & Forms	424	468	1,000	-	750
100-524524-490900-00-0000	Building	Misc. Charges	6,565	30,823	20,000	12,356	20,000
100-524524-510001-00-0000	Building	Office Supplies	3,398	5,632	6,000	1,173	3,500
100-524524-520003-00-0000	Building	Uniforms	40	974	2,000	546	1,000
100-524524-521001-00-0000	Building	Vehicle Expense-Gasoline Costs	220	851	1,000	1,411	1,500
100-524524-540001-00-0000	Building	Memberships/Subsctiption	18,802	3,827	8,000	1,373	5,000
100-524524-541900-00-0000	Building	Education & Training-Registration/Books	-	2,625	3,000	1,232	2,000
100-524524-581000-00-0000	Building	Administrative Services GF Cost Allocation	-	-	94,480	-	94,479
100-524524-640003-00-0000	Building	Machinery and Equipment	341,684	185,914	20,528	-	10,000
100-524524-640003-00-0001	Building	Vehicle Purchase	-	-	-	-	-
<b>EXPENDITURES TOTAL</b>			<b>814,664</b>	<b>867,019</b>	<b>884,554</b>	<b>483,174</b>	<b>925,158</b>
			120,008.37	390,611.34			0

Category	2020-2021 Actual	2021-2022 YTD Activity	2022-2023 Proposed
Total Personnel Services	246,716	340,322	372,936
Total Fringe Benefits	70,697	142,426	174,402
Total Operating Expenditures	156,867	198,857	316,688
Total Capital Expenditures	341,684	185,914	20,528
Total Debt Services	-	-	-
Total Building	814,664	867,019	884,554

Fiscal Year 2022-23 Full-Time Employees  
Fiscal Year 2021-22 Full-Time Employees  
Variance



**Town of Pembroke Park  
Sewer Fund Revenues**

400-000340-343501-00-0000	Sewer Service Charges	2,767,691	2,792,007	2,750,000	2,127,431	2,875,767	2,947,661
400-000340-343502-00-0000	Fixture Charges	74,917	76,560	75,000	58,617	78,239	75,000
400-000340-343503-00-0000	Sewer Hookup Fees	(3,862)	-	-	-	-	-
400-000360-324210-00-0000	Impact Fee Physical Environment	1,484	141,288	42,000	10,597	20,000	20,000
400-000360-361100-02-0000	Interest - Revenue - LGIP	419	-	-	-	-	-
400-000360-369900-00-0000	Other Miscellaneous Revenue	34,351	-	-	-	-	-
	<b>Revenue Total:</b>	<b>2,875,000</b>	<b>3,009,855</b>	<b>2,867,000</b>	<b>2,196,645</b>	<b>2,974,006</b>	<b>3,042,661</b>

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**Town of Pembroke Park  
Sewer Fund Revenues**

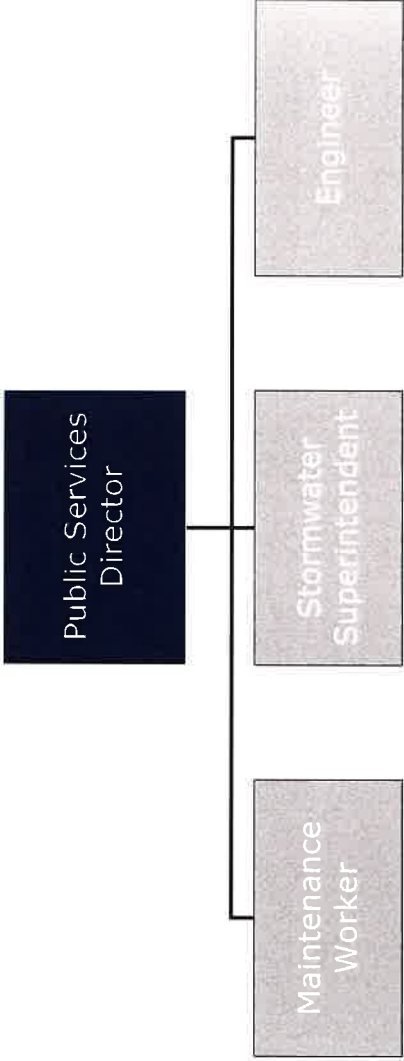
Expense Account	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Adopted	2023 YTD Actual	2022-2023 EOY Projection	2023-2024 Proposed Budget
<b>Expenditures</b>							
400-530535-120000-00-0000	Regular Full Time Salary	264,330	281,357	267,851	96,670	176,115	243,366
400-530535-140000-00-0000	Overtime	2,237	-	7,500	-	-	7,500
400-530535-210000-00-0000	FICA Taxes	18,377	21,114	21,064	7,287	13,473	19,191
400-530535-220000-00-0000	Employee Retirement Expense	(13,883)	33,151	56,534	19,407	35,223	51,326
400-530535-230001-00-0000	Group Insurance - Health	44,749	31,881	38,141	14,348	20,677	38,087
400-530535-230001-01-0000	Group Insurance - Dental & Vision	4,370	3,685	2,880	2,393	4,011	2,880
400-530535-230001-02-0000	Group Life Insurance (SIC)	5,099	3,155	2,940	1,355	2,300	2,940
400-530535-230001-03-0000	Long Term Care Insurance (JHC)	1,176	336	1,254	252	500	1,254
400-530535-230001-04-0000	Other Post Employment Benefits	2,052	-	-	-	-	-
400-530535-230001-05-0000	Life Insurance - JHC VUL	3,072	4,042	4,500	1,260	2,900	4,500
400-530535-240000-00-0000	Workers' Compensation	15,130	1,957	5,902	4,426	5,902	3,079
400-530535-310002-00-0000	Professional Services-Engineering	19,616	27,303	50,000	28,833	62,338	400,000
400-530535-340003-02-0000	Retainer	-	-	-	-	-	-
400-530535-340005-00-0000	Contractual Services-Engineering	53,000	33,903	-	78,008	705,000	40,000
400-530535-340005-00-4102	Contr Svs-Engineering-Sewer Master Plan	2,400	-	5,000	-	-	-
400-530535-340007-00-0000	Contractual Services	-	-	-	-	-	14,592
400-530535-340009-01-0000	Sewer Maintenance & Treatment - Hollywood	1,230,253	956,945	1,176,000	707,638	1,142,000	1,200,000
400-530535-340009-02-0000	Misc. Contractual Services-Sewer Department	11,289	14,959	25,000	8,549	15,000	25,000
400-530535-400001-00-0000	Travel	4	1,350	2,000	-	-	4,000
400-530535-410001-00-0000	Cellular Phones/Beeepers	2,959	2,516	3,500	1,395	2,100	3,500
400-530535-430007-00-0000	Electricity-Sewer Pumps	38,776	40,643	39,000	33,796	37,130	39,000
400-530535-431006-00-0000	Water-Public Works	22,081	19,253	23,000	13,665	18,130	23,000
400-530535-450002-00-0000	Insurance - Property & Liability FLC	43,343	49,103	50,458	38,284	50,458	17,008
400-530535-460050-00-0000	Maintenance-Lift Stations	86,515	110,846	218,726	136,484	200,000	200,000
400-530535-460060-00-0000	Maint & Repair-Maintenance-Equip Streets	-	450	-	-	-	-

**Town of Pembroke Park  
Sewer Fund Revenues**

400-530535-460900-00-0000	Maintenance & Repair Car Bldg & Equipmt.	50,997	115,962	50,000	474,436	750,000	400,000
400-530535-490900-00-0000	Misc. Charges	22,827	26,363	25,000	24,414	26,632	25,000
400-530535-520003-00-0000	Operating Supplies-Uniform Expense	642	1,249	1,500	322	1,000	1,500
400-530535-521001-00-0000	Vehicle Expense-Gasoline	3,541	8,697	8,000	7,568	8,000	10,000
400-530535-540001-00-0000	Memberships	8,975	8,709	9,000	61	5,000	9,000
400-530535-541001-00-0000	Education & Training-Registration/Books	2,781	1,754	3,000	580	1,000	3,000
400-530535-541001-00-0000	Administrative Services	382,821	119,872	419,250	314,438	419,250	419,250
400-530535-640003-00-0000	Machinery & Equipment	-	119,153	30,000	83,861	100,000	30,000
400-530535-640003-00-0015	Track 27 Booster Station Upgrade	-	90,250	-	-	-	-
400-530535-640003-00-4141	Master Plan Update	-	18,416	20,000	229,795	355,000	20,000
400-530535-710000-00-0000	Debt Service-Principal Payment	-	-	-	-	-	-
400-530535-720000-00-0000	Debt Service- Sinking Fund Interest	89,557	12,923	-	-	-	-
400-530535-730000-00-0000	Debt Service Reserve Account	-	-	-	-	-	-
400-530535-730000-01-0000	Debt Service S/T Assets Reserve	-	-	-	-	-	-
400-530535-800000-00-0000	Depreciation/Amortization Expense	282,648	75,000	300,000	-	150,000	300,000
400-535535-640050-00-0000	Maintenance - Lift Stations I & I	-	-	-	-	-	-
	<b>Sewer Total Expenditure:</b>	<b>2,701,732</b>	<b>2,236,294</b>	<b>2,867,000</b>	<b>2,329,525</b>	<b>4,309,139</b>	<b>3,557,973</b>

Category	2020-2021 Actual	2021-2022 YTD Activity	2022-2023 Proposed
Total Personnel Services	266,566	281,367	275,351
Total Fringe Benefits	80,141	89,320	133,215
Total Operating Expenditures	2,265,467	1,614,874	2,408,434
Total Capital Expenditures	-	227,819	50,000
Total Debt Services	89,557	12,923	-
Total Sewer	2,701,732	2,236,294	2,867,000

Fiscal Year 2022-23 Full-Time Employ  
Fiscal Year 2021-22 Full-Time Employ  
Variance



**Town of Pembroke Park  
Stormwater Fund Revenues**

Revenue Account	Account Title	2020-2021 Actual	2021-2022 Actual	2022-2023 Proposed	2023-2024 Proposed
401-000330-331204-00-0000	SW25th Stormwater connection Prjoect # 3355	-	-	937,906	-
401-000330-334500-00-0000	CountyLine Road Stormwater Connection	-	-	50,000	-
401-000340-343500-00-0000	Stormwater Management Utility Fees	1,420,926	1,414,555	1,435,135	1,435,135
401-000360-324210-00-0000	Impact Fee Revenue-Physical Environment	1,794	161,460	118,000	-
401-000360-361100-02-0000	Interest - Revenue- LGIP	374	-	-	-
	Reserve Funding				
	<b>Revenue Total:</b>	<b>1,423,093</b>	<b>1,576,015</b>	<b>2,541,041</b>	<b>1,435,135</b>

58%

Expense Account	Account Name	2020-2021 Actual	2021-2022 Actual	2022-2023 Proposed	2023-2024 Proposed
401-530538-120000-00-0000	Salaries	209,808	162,602	162,562	335,659
401-530538-140000-00-0000	Overtime	3,078	7,112	7,170	24,206
401-530538-210000-00-0000	FICA Taxes	14,426	12,729	12,985	27,530
401-530538-220000-00-0000	Employee Retirement Expense	(10,221)	24,303	20,215	66,117
401-530538-230001-00-0000	Group Insurance - Health	21,656	14,859	31,679	64,712
401-530538-230001-01-0000	Group Insurance - Dental & Vision	3,358	1,683	1,800	2,198
401-530538-230001-02-0000	Group Life Insurance - SIC	2,838	1,192	1,500	3,120
401-530538-230001-03-0000	Long Term Care Insurance - JHC	1,680	680	-	-
401-530538-230001-04-0000	Other Post Employment Benefits	1,210	-	-	-
401-530538-230001-05-0000	Life Insurance - JHC VUL	1,179	441	3,360	1,140
401-530538-240000-00-0000	Workers' Compensation	9,790	1,266	13,103	5,132
401-530538-340003-02-0000	Legal/Non Retainer	-	-	-	-
401-530538-340005-00-0000	Engineering	-	24,952	50,000	50,000
401-530538-340005-00-3305	Stormwater Master Plan-Cont Sys-Engineer	-	-	-	-
401-530538-340011-00-0000	Professional Services	2,308	-	5,000	55,000
401-530538-410001-00-0000	Cell Phones/Beeepers	1,185	486	650	650



**Town of Pembroke Park  
Stormwater Fund Revenues**

Revenue Account		2020-2021		2021-2022		2022-2023		2023-2024	
Account Title		Actual	Actual	Actual	Proposed	Proposed	Proposed	Proposed	Proposed
401-530538-430006-00-0000	Electricity-Drainage Pumps	37,547	27,658	35,000	35,000			35,000	
401-530538-450001-00-0000	Insurance Expense FLC	-	-	-	-			-	
401-530538-450002-00-0000	Insurance - Prop & General Liability	38,887	44,062	44,000	44,000			28,347	
401-530538-460900-00-0000	Maintenance & Repair Cars, Building & Other	64,315	19,252	50,000	50,000			100,000	
401-530538-490900-00-0000	Misc. Charges	23,320	41,792	20,000	20,000			20,000	
401-530538-520003-00-0000	Uniform Expense	364	821	500	500			1,200	
401-530538-520004-00-0000	Fuel	-	-	5,000	5,000			7,500	
401-530538-541001-00-0000	Memberships/Subscriptions and Dues	9,102	6,819	9,000	9,000			12,000	
401-530538-541002-00-0000	Education & Training,Registration, Books	44	170	2,500	2,500			5,000	
401-530538-581000-00-0000	Administrative Services GF Cost Allocation	210,947	52,980	212,340	212,340			50,000	
401-530538-640001-00-0000	Machinery and Equipment	(76,709)	-	120,333	120,333			195,000	
401-530538-800000-00-0000	Depreciation Expense	439,083	125,000	500,000	500,000			500,000	
401-941002-693200-00-3352	County Line Stormwater & Sidewalk Project # 3353	-	-	150,000	150,000			150,000	
401-941002-693200-00-3354	John P. Lyons Phase II Engineering & Design #3354	-	61,416	89,000	89,000			89,000	
401-941002-693200-00-3355	S.W.25 St. Stormwater Improvement Phase III #3355	76,709	165,290	923,344	923,344			923,344	
401-941002-693390-00-3325	Behan Park - Stormwater	-	-	50,000	50,000			50,000	
401-941003-693200-00-3337	Stormwater Master Plan	-	3,750	20,000	20,000			200,000	
		<b>1,085,904</b>	<b>801,314</b>	<b>2,541,041</b>	<b>2,541,041</b>			<b>3,001,856</b>	

**Town of Pembroke Park  
Stormwater Fund Revenues**

Revenue Account	2020-2021 Actual	2021-2022 Actual	2022-2023 Proposed	2023-2024 Proposed
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Category	2020-2021 Actual	2021-2022 YTD Activity	2022-2023 Proposed
Total Personnel Services	212,886	169,714	169,732
Total Fringe Benefits	45,916	57,154	84,642
Total Operating Expenditures	827,102	343,991	933,990
Total Capital Expenditures	-	230,456	1,352,677
Total Debt Services	-	4	-
<b>Total Stormwater</b>	<b>1,085,904</b>	<b>801,318</b>	<b>2,541,041</b>

Fiscal Year 2022-23 Full-Time Employees  
 Fiscal Year 2021-22 Full-Time Employees  
 Variance

# Department Budget Summary

**Department:** Town Commission  
**Dept. / Division #:** 510511

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>				
Personnel Services	178,331	468,107	313,974	462,404
Operating Expenses	14,427	41,869	49,222	75,016
Operating Budget	192,758	509,976	363,196	537,420
Capital Outlay	12,436	5,000	12,000	5,000
<b>Total Budget</b>	<b>205,194</b>	<b>514,976</b>	<b>375,196</b>	<b>542,420</b>

### PERSONNEL SERVICES DETAIL:

Classification	# of Positions
Mayor	1
Vice Mayor	1
Clerk Commissioner	1
Acting Cler Commissioner	1
Commissioner	1
<b>Total # of Full-Time Employees</b>	<b>5</b>

<b>2023-24 Operating Budget:</b>	537,420
<b>2022-23 Operating Budget:</b>	509,976
<b>Dollar Change:</b>	27,444
<b>Percentage Change:</b>	5.38%
<b>2023-24 Personnel - F.T.E.</b>	5.00
<b>2022-23 Personnel - F.T.E.</b>	6.00
<b>Personnel Change:</b>	-1.00

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department:	Town Commission
Department #:	510511
Title:	Commission

#	Computation/Explanation		Amount
120000	Mayor	52,000.00	
	Vice Mayor	52,000.00	
	Clerk Commissioner	52,000.00	
	Acting Clerk Commissioner	52,000.00	
	Commissioner	52,000.00	
		260,000.00	260,000
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	19,890.00	19,890
220000	Supplemental Commission Retirement Plan	115,000.00	115,000
230001	Group Insurance - \$833/mo. x 12 mos. x 4 employee	39,984.00	
230001	GAP Insurance	6,050.00	
230001	Flex Benefits x \$800/Annually - 2 employees	1,600.00	
230001-01	Group dental and vision	7,452.00	
230001-02	Group Life Premium	3,276.00	
230001-03	John Hancock	1,560.00	
230001-05	Minnesota Life	2,460.00	
		62,382.00	62,382
240000	Workers' Compensation coverage for General Fund Employees	5,132.21	5,132
400001	Travel	15,000.00	15,000
410001	Cell Phones	8,219.40	8,219
441002	Lease Expenses/Copy Machine	1,000.00	1,000
450002	Property Insurance	28,347.25	28,347
490006	Business Meetings and Meals	5,000.00	5,000
490900	Miscellaneous Charges	3,000.00	
	Broward League of Cities Gala	5,000.00	
		8,000.00	8,000
540001	Memberships/Subscriptions		
	Hallandale Beach Chamber of Commerce	729.75	
	Florida League of Mayors	350.00	
	Florida League of Cities (5)	4,695.00	
	Broward League of Cities Municipal Dues (5)	2,675.00	
		8,449.75	8,450
540002	Election Expense	0.00	0

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department:	Town Commission		
Department #:	510511		
Title:	Commission		
#	Computation/Explanation		Amount
540003	Education & Training	1,000.00	1,000
640003	Machinery and Equipment	5,000.00	5,000
			542,420

# Department Budget Summary

**Department:** Administration  
**Dept. / Division #:** 510512

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>	760,813	864,800	849,510	349,512
Personnel Services	168,236	80,532	64,293	47,232
Operating Expenses	929,049	945,332	913,803	396,744
Operating Budget				
Capital Outlay	9,337	5,000	5,000	2,000
<b>Total Budget</b>	<b>938,386</b>	<b>950,332</b>	<b>918,803</b>	<b>398,744</b>

### PERSONNEL SERVICES DETAIL:

Classification	# of Positions
Town Manager	1
Executive Assistant to Town Manager	1
<b>Total # of Full-Time Employees</b>	<b>2</b>

<b>2023-24 Operating Budget:</b>	396,744
<b>2022-23 Operating Budget:</b>	945,332
<b>Dollar Change:</b>	(548,588)
<b>Percentage Change:</b>	-58.03%
<b>2023-24 Personnel - F.T.E.</b>	2.00
<b>2022-23 Personnel - F.T.E.</b>	7.00
<b>Personnel Change:</b>	-5.00

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department:	Administration
Department #:	510512
Title:	Administration Office

#	Computation/Explanation		Amount
120000	Town Manager	175,000.00	
	Executive Assistant to Town Manager	55,910.40	
		230,910.40	230,910
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	16,532.45	16,532
220000	FRS Pension - SMSC - 34.52%	60,410.00	
	FRS Pension - Regular - 13.57%	7,587.04	
		67,997.04	67,997
230001	Group Insurance - \$833/mo. x 12 mos. x 2 employees	19,992.00	
230001	GAP Insurance	3,296.00	
230001	Flex Benefits x \$800/Annually - 2 employees	1,600.00	
230001-01	Group dental and vision	2,228.00	
230001-02	Group Life Premium	2,385.00	
230001-05	Minnesota Life	2,519.00	
		32,020.00	32,020
240000	Workers' Compensation coverage for General Fund Employees	2,052.88	2,053
340006	Town Hall Janitorial Services (Cost share 6 depts)	3,478.00	3,478
340012	Contractual Services - BTR:		
	Inkforce - \$150/mo.	1,800.00	
	Inspector Business Tax	6,000.00	
		7,800.00	7,800
400001	Travel, Meetings, Conferences	3,500.00	3,500
410001	Cell Phones	2,526.48	2,526
441001	Town Manager Car Allowance - \$500/mo	6,000.00	6,000
441002	Lease Expenses/Copy Machines (2)	1,308.00	1,308
450002	Property Insurance	11,338.90	11,339
470000	Printing	500.00	500
490002	Miscellaneous Charges	2,500.00	
	Verizon Connection - Vehicle Tracking	209.40	
	Enterprise Maitenance Management	72.00	
		2,781.40	2,781
490006	Business Meetings and Meals	2,500.00	2,500

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Administration</u>		
Department #: <u>510512</u>		
Title: <u>Administration Office</u>		
#	Computation/Explanation	Amount
510001	Office Supplies	1,000.00
540001	Memberships/Subscriptions:	
	Town Manager - ICMA	1,250.42
	Town Manager - National League of Cities	1,250.00
	Miscellaneous	2,000.00
		4,500.42
640003	Machinery and Equipment	2,000.00
		398,744



# Department Budget Summary

**Department:** Budget and Finance Department  
**Dept. / Division #:** 510513

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>	428,117	372,325	408,833	407,198
Personnel Services	76,049	82,284	79,575	114,603
Operating Expenses	504,166	454,609	488,408	521,801
Operating Budget				
Capital Outlay	1,870	3,000	4,000	500
<b>Total Budget</b>	<b>506,036</b>	<b>457,609</b>	<b>492,408</b>	<b>522,301</b>

## PERSONNEL SERVICES DETAIL:

Classification	# of Positions
Finance and Budget Director	1
Budget and Finance Analyst	1
Budget and Finance Administrator II	1
<b>Total # of Full-Time Employees</b>	<b>3</b>

<b>2023-24 Operating Budget:</b>	521,801
<b>2022-23 Operating Budget:</b>	454,609
<b>Dollar Change:</b>	67,192
<b>Percentage Change:</b>	14.78%
<b>2023-24 Personnel - F.T.E.</b>	3.00
<b>2022-23 Personnel - F.T.E.</b>	3.00
<b>Personnel Change:</b>	0.00

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Finance</u>			
Department #: <u>510513</u>			
Title: <u>Budget and Finance Department</u>			
#	Computation/Explanation	Amount	
120000	Finance & Budget Director Budget and Finance Analyst II Budget and Finance Manager	122,731.20 74,417.62 73,340.10 <hr/> 270,488.92	270,489
121000	Part-Time Budget and Finance Analyst	0.00	0.00
140000	Overtime - \$81,849/2080 hrs. x 1.5x 50 hrs.	2,951.29	2,951
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	20,918.18	20,918
220000	FRS Pension - SMSC - 34.52% FRS Pension - Regular - 13.57%	42,366.81 20,050.72 <hr/> 62,417.53	62,418
230001	Group Insurance - \$833/mo. x 12 mos. x 2 employees	19,992.00	
230001	GAP Insurance	3,680.40	
230001	Group Insurance - \$1,015/mo. x 12 mos. x 1 employees	12,180.00	
230001	Flex Benefits x \$800/Annually - 1 employee	800.00	
230001-01	Group dental and vision	3,904.80	
230001-02	Group Life Premium	3,876.60	
230001-03	John Hancock	1,320.00	
230001-05	Minnesota Life	1,589.04 <hr/> 47,342.84	47,343
240000	Workers' Compensation coverage for General Fund Employees	3,079.33	3,079
320001	Recurring Audit Cost	50,000.00	50,000
340006	Town Hall Janitorial Services (Cost share 6 depts)	3,900.00	3,900
340007	Contractual Services: Tyler Payment Hardware and Annual Fee Software Maintenance Tyler	709.00 1,800.00 <hr/> 2,509.00	2,509
340011	Contractual Services: Professional Services ClearPoint Strategies	4,000.00 17,000.00 <hr/> 21,000.00	21,000
400001	Travel: NFBPA (Registration, Hotel, Airfare) GFOA FGFOA	2,500.00 1,000.00 500.00 <hr/> 4,000.00	4,000

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department:	<u>Finance</u>
Department #:	<u>510513</u>
Title:	<u>Budget and Finance Department</u>

#	Computation/Explanation	Amount
410001	Cell Phones	976.44
441002	Lease Expenses/Copy Machines (2)	654.84
	Finance Director Car Allowance - \$250/mo	3,000.00
		3,654.84
450002	Property Insurance	17,008.35
470000	Printing	4,555.00
490002	Miscellaneous Charges	1,500.00
490006	Business Meetings and Meals	500.00
510001	Office Supplies	1,000.00
540001	Memberships/Subscriptions	
	NFBPA Mmbership (2)	500.00
	GFOA (3)	600.00
	FGFOA (3)	150.00
	NIGP - National Institute of Govt Procurement Professionals	100.00
	ASPA	650.00
		2,000.00
540003	Education & Training	2,000.00
640003	Machinery and Equipment	500.00
		522,301

# Department Budget Summary

**Department:** Legal  
**Dept. / Division #:** 510514

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>				
Personnel Services	205,029	293,854	145,076	-
Operating Expenses	110,422	128,169	266,740	275,000
Operating Budget	315,451	422,023	411,816	275,000
Capital Outlay	-	2,500	-	-
<b>Total Budget</b>	<b>315,451</b>	<b>424,523</b>	<b>411,816</b>	<b>275,000</b>

### PERSONNEL SERVICES DETAIL:

Classification	# of Positions
Town Attorney	0
Paralegal	0
<b>Total # of Full-Time Employees</b>	<b>0</b>

<b>2023-24 Operating Budget:</b>	275,000
<b>2022-23 Operating Budget:</b>	422,023
<b>Dollar Change:</b>	(147,023)
<b>Percentage Change:</b>	-34.84%
<b>2023-24 Personnel - F.T.E.</b>	0.00
<b>2022-23 Personnel - F.T.E.</b>	2.00
<b>Personnel Change:</b>	-2.00

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department:	<u>Legal</u>
Department #:	<u>510514</u>
Title:	<u>Legal</u>

#	Computation/Explanation		Amount
120000	Town Attorney	0.00	
	Paralegal	0.00	
		0.00	0
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	0.00	0
			0
220000	FRS Pension - SMSC	0.00	
	FRS Pension - Regular	0.00	
		0.00	0
230001	Group Insurance - \$1,098/mo. x 12 mos. x 1 employees	0.00	
230001	Group Insurance - \$835.53/mo. x 6 mos. x 1 employee	0.00	
230001	Cafeteria Plan/Flex Benefits x \$800/Annually - 2 employees	0.00	
230001-01	Group dental and vision	0.00	
230001-02	Group Life Premium	0.00	
230001-05	Minnesota Life	0.00	
		0.00	0
240000	Workers' Compensation coverage for General Fund Employees	0.00	0
340003	Contractual Services-Legal-Retainer	275,000.00	275,000
400001	Travel		
	Miscellaneous	0.00	
		0.00	0
410001	Cell Phones	0.00	0
441001	Lease Expenses/Vehicles	0.00	0
450002	Property Insurance	0.00	0
480001	Advertising	0.00	0
490009	Other Current Charges	0.00	0
540001	Memberships/Subscriptions		
	Miscellaneous	0.00	
		0.00	0
540003	Education & Training	0.00	0
640003	Machinery and Equipment	0.00	0
			275,000

# Department Budget Summary

**Department:** Planning  
**Dept. / Division #:** 510515

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>	-	-	-	-
Personnel Services	-	-	-	-
Operating Expenses	-	-	-	205,500
Operating Budget	-	-	-	205,500
Capital Outlay	-	-	-	-
<b>Total Budget</b>	-	-	-	<b>205,500</b>

### PERSONNEL SERVICES DETAIL:

Classification	# of Positions
Planner I	0
<b>Total # of Full-Time Employees</b>	<b>0</b>

<b>2023-24 Operating Budget:</b>	205,500
<b>2022-23 Operating Budget:</b>	-
<b>Dollar Change:</b>	<u>205,500</u>
<b>Percentage Change:</b>	#DIV/0!

<b>2023-24 Personnel - F.T.E.</b>	-
<b>2022-23 Personnel - F.T.E.</b>	<u>1.00</u>
<b>Personnel Change:</b>	<u>-1.00</u>

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department:	Planning
Department #:	510515
Title:	Planning

#	Computation/Explanation		Amount
120000	Planner I	0.00	0
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	0.00	0
220000	FRS Pension - Regular - 13.57%	0.00	0
230001	Group Insurance - \$835.53/mo. x 12 mos. x 1 employee	0.00	
230001-01	Group dental and vision	0.00	
230001-02	Group Life Premium	0.00	
230001-05	Minnesota Life	0.00	
		0.00	0
240000	Workers Compensation	0.00	0
303003	Reimbursable Expenses	0.00	0
340004	Contractual Services - Professional		
	Keith and Associates	100,000.00	
	Misc.	100,000.00	
		200,000.00	200,000
340007	InterDev - GIS	5,500.00	
	Other Miscellaneous Planning Software	0.00	
		5,500.00	5,500
410001	Cell Phones	0.00	0
450002	Insurance - Property & Liability	0.00	0
490002	Miscellaneous Charges	0.00	0
510001	Office Supplies	0.00	0
540001	Memberships/Subscriptions		
	American Planning Association	0.00	0
540003	Education & Training	0.00	0
640003	Machinery and Equipment	0.00	0
			205,500

# Department Budget Summary

**Department:** Information Technology  
**Dept. / Division #:** 510516

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>	-	184,953	176,193	186,675
Personnel Services	-	242,468	213,596	245,592
Operating Expenses	-	427,421	389,789	432,267
Operating Budget	-	427,421	389,789	432,267
Capital Outlay	-	15,000	7,500	60,000
<b>Total Budget</b>	-	<b>442,421</b>	<b>397,289</b>	<b>492,267</b>

### PERSONNEL SERVICES DETAIL:

Classification	# of Positions
<u>IT Director</u>	<u>1</u>
<b>Total # of Full-Time Employees</b>	<b><u>1</u></b>

<b>2023-24 Operating Budget:</b>	432,267
<b>2022-23 Operating Budget:</b>	427,421
<b>Dollar Change:</b>	<u>4,846</u>
<b>Percentage Change:</b>	1.13%
<b>2023-24 Personnel - F.T.E.</b>	1.00
<b>2022-23 Personnel - F.T.E.</b>	1.00
<b>Personnel Change:</b>	<u>0.00</u>



**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Information Technology</u>			
Department #: <u>510516</u>			
Title: <u>Information Technology</u>			
#	Computation/Explanation		Amount
120000	IT Director	121,049.29	121,049
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	9,260.27	9,260
220000	FRS Pension - SMSC - 34.52%	41,786.21	41,786
230001	Group Insurance - \$833/mo. x 12 mos. x 1 employee	9,996.00	
230001	GAP Insurance	783.12	
230001-01	Group dental and vision	1,197.60	
230001-02	Group Life Premium	1,576.92	
230001-05	Minnesota Life	5,421.00	
		13,553.64	13,554
240001	Workers Compensation	1,026.44	1,026
340007	Contractual Services: Software Maintenance Fees		
	Icompass Service and Support	10,000.00	
	Flagler Tech - Office 365 Hosting	18,000.00	
	Flagler Tech - Jumpcloud Pro	12,081.00	
	Flagler Tech - Clumino Security	1,400.00	
	Civic Plus/Audio Eye - Annual Website	9,602.00	
	ArcGIS Annual Software	4,500.00	
	Smarsh Text Archiving	6,480.00	
	Adobe Software (Insight Public Sector)	8,000.00	
	Annual Lease Agreement - Server	17,000.00	
	Environmental Systems Research	4,000.00	
	DocuSign	1,800.00	
	InterDev - GIS Services	10,000.00	
	Verizon GPS	10,800.00	
	SSL Certificate - Domain Renewal	1,200.00	
	Comcast Digital Voice	10,000.00	
	Comcast Cable	1,500.00	
	Comcast Phone Charges	15,000.00	
	Comcast Ethernet/Internet	27,000.00	
	Blumira	5,000.00	
	Verizon Mobile Device Manager	2,500.00	
		175,863.00	175,863
340011	Contractual Services:		
	Flagler-Tech	30,000.00	
	SBF Solutions	10,000.00	
		40,000.00	40,000
400001	Travel:		

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Information Technology</u>		
Department #: <u>510516</u>		
Title: <u>Information Technology</u>		
#	Computation/Explanation	Amount
400001	FLGISA Convention	1,400.00
	CJIS Convention	1,400.00
	Miscellaneous Local Travel	200.00
		3,000.00
		3,000
410001	Cell Phones	11,000.00
		11,000
441001	IT Director Car Allowance - \$250/mo	3,000.00
		3,000
450002	Insurance - Property & Liability	5,669.45
		5,669
490900	Miscellaneous Expenses	3,000.00
		3,000
510001	Office Supplies	500.00
		500
540001	Memberships/Subscriptions:	
	FLGISA (\$300/Per)	325.00
	Miscellaneous	425.00
		750.00
		750
540003	Education & Training	
	Ningio - Cyber Training and Phishing Campaigns	810.00
	PNP - Project Management Professional	2,000.00
		2,810.00
		2,810
640003	Machinery and Equipment	5,000.00
	LED Message Board	15,000.00
	Town Server/Storage	26,000.00
	Fiber Circuit	14,000.00
		60,000.00
		60,000
		492,267

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Information Technology</u>			
Department #: <u>510516</u>			
Title: <u>Information Technology</u>			
#	Computation/Explanation		Amount
120000	IT Director	121,049.29	121,049
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	9,260.27	9,260
220000	FRS Pension - SMSC - 34.52%	41,786.21	41,786
230001	Group Insurance - \$833/mo. x 12 mos. x 1 employee	9,996.00	
230001	GAP Insurance	783.12	
230001-01	Group dental and vision	1,197.60	
230001-02	Group Life Premium	1,576.92	
230001-05	Minnesota Life	5,421.00	
		13,553.64	13,554
240001	Workers Compensation	1,026.44	1,026
340007	Contractual Services: Software Maintenance Fees		
	Icompass Service and Support	10,000.00	
	Flagler Tech - Office 365 Hosting	18,000.00	
	Flagler Tech - Jumpcloud Pro	12,081.00	
	Flagler Tech - Clumino Security	1,400.00	
	Civic Plus/Audio Eye - Annual Website	9,602.00	
	ArcGIS Annual Software	4,500.00	
	Smarsh Text Archiving	6,480.00	
	Adobe Software (Insight Public Sector)	8,000.00	
	Annual Lease Agreement - Server	17,000.00	
	Environmental Systems Research	4,000.00	
	DocuSign	1,800.00	
	InterDev - GIS Services	10,000.00	
	Verizon GPS	10,800.00	
	SSL Certificate - Domain Renewal	1,200.00	
	Comcast Digital Voice	10,000.00	
	Comcast Cable	1,500.00	
	Comcast Phone Charges	15,000.00	
	Comcast Ethernet/Internet	27,000.00	
	Blumira	5,000.00	
	Verizon Mobile Device Manager	2,500.00	
		175,863.00	175,863
340011	Contractual Services:		
	Flagler-Tech	30,000.00	
	SBF Solutions	10,000.00	
		40,000.00	40,000
400001	Travel:		

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Information Technology</u>		
Department #: <u>510516</u>		
Title: <u>Information Technology</u>		
#	Computation/Explanation	Amount
400001	FLGISA Convention	1,400.00
	CJIS Convention	1,400.00
	Miscellaneous Local Travel	200.00
		3,000.00
		3,000
410001	Cell Phones	11,000.00
		11,000
441001	IT Director Car Allowance - \$250/mo	3,000.00
		3,000
450002	Insurance - Property & Liability	5,669.45
		5,669
490900	Miscellaneous Expenses	3,000.00
		3,000
510001	Office Supplies	500.00
		500
540001	Memberships/Subscriptions:	
	FLGISA (\$300/Per)	325.00
	Miscellaneous	425.00
		750.00
		750
540003	Education & Training	
	Ningio - Cyber Training and Phishing Campaigns	810.00
	PNP - Project Management Professional	2,000.00
		2,810.00
		2,810
640003	Machinery and Equipment	5,000.00
	LED Message Board	15,000.00
	Town Server/Storage	26,000.00
	Fiber Circuit	14,000.00
		60,000.00
		60,000
		492,267

# Department Budget Summary

**Department:** Town Clerk  
**Dept. / Division #:** 510517

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>	-	-	-	384,106
Personnel Services	-	-	-	50,812
Operating Expenses	-	-	-	434,918
Operating Budget	-	-	-	5,000
Capital Outlay	-	-	-	<b>439,918</b>
<b>Total Budget</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>439,918</b>

### PERSONNEL SERVICES DETAIL:

Classification	# of Positions
Town Clerk	1
Assistant to Town Clerk	1
Receptionist	1
Records Management Specialist	1
<b>Total # of Full-Time Employees</b>	<b>4</b>

<b>2023-24 Operating Budget:</b>	434,918
<b>2022-23 Operating Budget:</b>	-
<b>Dollar Change:</b>	434,918
<b>Percentage Change:</b>	#DIV/0!

<b>2023-24 Personnel - F.T.E.</b>	4.00
<b>2022-23 Personnel - F.T.E.</b>	0.00
<b>Personnel Change:</b>	4.00

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: Town Clerk		
Department #: 510517		
Title: Town Clerk's Office		
#	Computation/Explanation	Amount
120000	Town Clerk	99,743.28
	Assistant to Town Clerk	62,287.68
	Receptionist	44,116.80
	Records Management Specialist	46,366.32
		252,514.08
		252,514
140000	Overtime (Salary/2080 x 1.5 x 30 hours)	1,003.12
		1,003
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	19,317.33
		19,317
220000	FRS Pension - SMSC - 34.52%	34,431.38
	FRS Pension - Regular - 13.57%	20,731.00
		55,162.38
		55,162
230001	Group Insurance - \$833/mo. x 12 mos. x 3 employees	29,988.00
230001	GAP Insurance	6,050.00
230001	Flex Benefits	800.00
230001-01	Group dental and vision	5,066.00
230001-02	Group Life Premium	3,374.00
230001-05	Minnesota Life	6,726.00
		52,004.00
		52,004
240000	Workers' Compensation coverage for General Fund Employees	4,105.77
		4,106
340006	Town Hall Janitorial Services \$325/mo	3,900.00
		3,900
340012	Contractual Services	
	Municode - Code Hosting	7,000.00
		7,000
400001	Travel:	
	Summer Florida Association for City Clerks (Fall)	3,000.00
	Summer Florida Association for City Clerks (Summer)	3,000.00
		6,000.00
		6,000
410001	Cell Phone/iPad	2,522.88
		2,523
441002	Town Clerk Car Allowance - \$250/mo	3,000.00
		3,000
450002	Property Insurance	22,677.80
		22,678
470000	Printing	1,000.00
		1,000

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: Town Clerk		
Department #: 510517		
Title: Town Clerk's Office		
#	Computation/Explanation	Amount
490002	Miscellaneous Charges	2,286.00
510001	Office Supplies	1,000.00
540001	Memberships/Subscriptions:	
	Town Clerk - International Institution of Municipal Clerks	400.00
	Town Clerk - Florida City Clerk Association	150.00
	Town Clerk - Broward County Municipal Clerks' Association	200.00
	Association of State Floodplain Manager	175.00
		925.00
540003	Education & Training	500.00
640003	Machinery and Equipment	5,000.00
		439,918

# Department Budget Summary

**Department:** Human Resources  
**Dept. / Division #:** 510518

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>	-	-	-	192,191
Personnel Services	-	-	-	34,847
Operating Expenses	-	-	-	227,038
Operating Budget	-	-	-	227,038
Capital Outlay	-	-	-	1,000
<b>Total Budget</b>	<u>-</u>	<u>-</u>	<u>-</u>	<u><b>228,038</b></u>

### PERSONNEL SERVICES DETAIL:

Classification	# of Positions
Human Resources Director	<u>1</u>
<b>Total # of Full-Time Employees</b>	<u><b>1</b></u>

<b>2023-24 Operating Budget:</b>	227,038
<b>2022-23 Operating Budget:</b>	<u>-</u>
<b>Dollar Change:</b>	<u>227,038</u>
<b>Percentage Change:</b>	<u>#DIV/0!</u>
<b>2023-24 Personnel - F.T.E.</b>	1.00
<b>2022-23 Personnel - F.T.E.</b>	<u>0.00</u>
<b>Personnel Change:</b>	<u>1.00</u>



**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department:	Human Resources
Department #:	_____
Title:	Human Resources Department

#	Computation/Explanation		Amount
120000	HR Director	124,378.80	124,379
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	9,514.98	9,515
220000	FRS Pension - SMSC - 34.52%	42,935.56	42,936
230001	Group Insurance - \$833/mo. x 12 mos. x 1 employee	9,996.00	
230001	GAP Insurance	783.12	
230001-01	Group dental and vision	549.60	
230001-02	Group Life Premium	1,639.92	
230001-05	Minnesota Life	1,365.96	
		14,334.60	14,335
240000	Workers' Compensation coverage for General Fund Employees	1,026.44	1,026
340007	Contractual Services:	3,000.00	3,000
400001	Travel	3,500.00	3,500
410001	Cell Phone/iPad	1,032.84	1,033
441001	HR Director Car Allowance - \$250/mo	3,000.00	3,000
450002	Property Insurance	5,669.45	5,669
470000	Printing	500.00	500
480001	Advertising	1,000.00	1,000
490002	Miscellaneous Charges	500.00	500
510001	Office Supplies	500.00	500
540001	Memberships/Subscriptions:		
	HR - FPELRA	100.00	
	HR - FPHRA	100.00	
	HR - NPELRA	205.00	
	HR - IPMA	95.00	
	HR - ASPA	145.00	
	Miscellaneous	500.00	
		1,145.00	1,145
540003	Townwide Leadership Trainings	12,000.00	12,000
640000	Employee Appreciation Events	3,000.00	3,000

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Human Resources</u>		
Department #: _____		
Title: <u>Human Resources Department</u>		
#	Computation/Explanation	Amount
640003	Machinery and Equipment <span style="float: right;">1,000.00</span>	1,000
		228,038

# Department Budget Summary

**Department:** Non-Departmental  
**Dept. / Division #:** 510519

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>				
Personnel Services	1,185	-	272,240	-
Operating Expenses	566,795	1,592,712	557,595	706,255
Operating Budget	567,980	1,592,712	829,835	706,255
Debt Service	-	276,000	276,000	276,000
Capital Outlay	72,741	70,000	64,000	60,000
Reserves & Other	-	-	-	330,000
<b>Total Budget</b>	<b>640,721</b>	<b>1,938,712</b>	<b>1,169,835</b>	<b>1,372,255</b>

## PERSONNEL SERVICES DETAIL:

Classification	# of Positions
<b>Total # of Full-Time Employees</b>	<b>0</b>

<b>2023-24 Operating Budget:</b>	706,255
<b>2022-23 Operating Budget:</b>	1,592,712
<b>Dollar Change:</b>	(886,457)
<b>Percentage Change:</b>	-55.66%

<b>2023-24 Personnel - F.T.E.</b>	0.00
<b>2022-23 Personnel - F.T.E.</b>	0.00
<b>Personnel Change:</b>	0.00

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Non-Departmental</u>			
Department #: <u>510519</u>			
Title: <u>Non-Departmental</u>			
#	Computation/Explanation		Amount
120000	Salary Contengencies (Payouts, Out of Class Pay, ETC.)	-	-
210000	Social Security	-	-
220000	FRS Regular - 13.57%	-	-
340001	Contractual Services - Law Enforcement	-	-
340004	Professional Services:		
	Crossing Guard Services (38 weeks)	32,099.00	
	City Fire	360.00	
	Otis Elevator Maintenance	4,496.64	
	Atlantic Alarms	900.00	
	ADP	11,000.00	
		48,855.64	48,856
340006	Town Hall Janitorial Services		
	Pest Control	960.00	960
340007	Contractual Services: Software Maintenance Fees		
	Monthly Professional Archiving	4,800.00	
	Tyler Cashiering Annual Fee	1,167.38	
	Saas	23,332.00	
		29,299.38	29,299
410001	Cell Phones	3,000.00	3,000
410003	AT&T - Fire Alarm Lines	2,940.00	2,940
411003	Postage-Shipping-Fed Express	12,000.00	12,000
430001	Electricity -Town Hall	54,000.00	54,000
431001	Water-Town Hall	12,000.00	12,000
441001	Lease Expense/Vehicles - Enterprise Equity Program	107,606.01	107,606
441002	Lease Expenses/Copy Machine and Other	2,000.00	2,000
460010	Miscellaneous Maintenance - Car & Buildings	40,000.00	
	Annual Generator Maintenance	18,550.00	
		58,550.00	58,550
460011	Maintenance - 3rd Floor	7,500.00	7,500

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Non-Departmental</u>		
Department #: <u>510519</u>		
Title: <u>Non-Departmental</u>		
#	Computation/Explanation	Amount
480003	Donations	5,000.00
		5,000
490001	Lobbying Expense:	
	Helmich Consulting - Lobbying Services	5,000.00
	DC Strategies	56,000.00
	CAS Governmental Services	30,000.00
	Capital Hill Consultants Retainer	54,000.00
	Tide Water Consulting	60,000.00
		205,000.00
		205,000
490003	Miscellaneous Charges	75,000.00
	Quarterly Bulk Trash and Waste	27,168.00
	Waste Management - Solid Waste	15,376.32
		117,544.32
		117,544
520004	Hurricane Preparedness	25,000.00
		25,000
520900	Misc. Market Supplies/Office Supplies	5,000.00
		5,000
541002	Education/Training-Tuition Assistance	10,000.00
		10,000
630000	Improvements to Buildings	20,000.00
		20,000
640003	Equipment, Security, Holiday Deco	40,000.00
		40,000
710000	Debt Service - Principal Amount	233,069.00
		233,069
720000	Debt Service - Interest Payment	42,931.00
		42,931
900000	Fund Reserve	330,000.00
		330,000
		1,372,255

# Department Budget Summary

**Department:** Police Department  
**Dept. / Division #:** 520521

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>				
Personnel Services	346,872	2,995,825	2,691,386	3,220,354
Operating Expenses	3,469,289	436,151	443,386	526,941
Operating Budget	3,816,161	3,431,976	3,134,772	3,747,295
Debt Service	276,071	-	-	-
Capital Outlay	646,301	10,000	1,028,817	-
<b>Total Budget</b>	<b>4,738,533</b>	<b>3,441,976</b>	<b>4,163,589</b>	<b>3,747,295</b>
Including Fire				

### PERSONNEL SERVICES DETAIL:

Classification	# of Positions
Police Chief	1
Administrative Asst. to Police Chief	1
Police Lieutenant	1
Police Major	1
Police Sergeant	4
Police Captain (Reclassified)	0
Police Detectives	2
Police Officer	11
Records and Evidence Custodian	1
Community Services Aide (New)	1
PT Police Officer	0
<b>Total # of Full-Time Employees</b>	<b>23</b>

<b>2023-24 Operating Budget:</b>	3,747,295
<b>2022-23 Operating Budget:</b>	3,431,976
<b>Dollar Change:</b>	315,319
<b>Percentage Change:</b>	9.19%
<b>2023-24 Personnel - F.T.E.</b>	23.00
<b>2022-23 Personnel - F.T.E.</b>	23.00
<b>Personnel Change:</b>	0.00

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Police Department</u>			
Department #: <u>520521</u>			
Title: <u>Police Department</u>			
#	Computation/Explanation		Amount
120000	Police Chief	155,000.00	
	AA/Accreditation Manager	55,000.00	
	Police Major	113,183.00	
	Police Sergeant (4)	377,606.00	
	Police Lieutenant	107,797.00	
	Police Detectives (2)	101,680.50	
	Police Officer (11)	721,419.00	
	Records and Evidence Custodian	44,116.80	
	Community Service Aides (1)	50,000.00	
		1,725,802.30	1,725,802
120000	Salary Incentives	18,920.23	18,920
130000	Holiday Pay (Salaries/2,184 hrs) x 1.5hrs x 168 holiday hours	156,750.29	156,750
140000	Overtime Pay	150,000.00	150,000
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	156,937.67	156,938
220000	FRS Pension - Special Risk Class - 32.67%	621,499.71	
	FRS Pension - Regular - 13.57%	20,235.15	
		641,734.86	641,735
230001	Group Insurance - \$833/mo. x 12 mos. x 23 employees	229,908.00	
230001	Gap Insurance	36,356.00	
230001	Flex Benefits x \$800/Annually - 10 employees	8,000.00	
230001-01	Group dental and vision	25,980.00	
230001-02	Group Life Premium	21,731.88	
230001-05	Minnesota Life insurance premiums	22,572.00	
		344,547.88	344,548
240000	Workers' Compensation coverage for General Fund Employees	25,661.06	25,661
340004	Various Contract Services:		
	Enterprise Lease - \$50.01/mo x 11 Vehicles	6,601.32	
	Enterprise Maintenance	2,016.00	
	Dell Servers	16,724.00	
	TeleType - Margate	60,000.00	
	Crown Castle Fiber	12,816.00	
	Cyberse	3,000.00	
	Powernet - Firewall	4,917.00	
	Cybetech Anti-Virus	1,570.00	
	Power DMS	5,000.00	
	Guardian Tracking	1,562.00	
	Net Motion	2,000.00	
		116,206.32	116,206

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Police Department</u>			
Department #: <u>520521</u>			
Title: <u>Police Department</u>			
#	Computation/Explanation		Amount
340006	Janitorial Services	3,900.00	3,900
340007	Contractual Services: Verizon LapTop (30 total @ \$40/mo.) Blumira	14,400.00 4,000.00 <hr/> 18,400.00	18,400
340011	Contractual Computer Services: Microsoft Office 365	13,539.36	13,539
400001	Travel	7,500.00	7,500
410001	Cell Phones	16,800.00	16,800
441001	Vehicle Lease	1,800.00	1,800
441002	General Liability Insurance	141,736.25	141,736
460011	Equipment Maintenance	10,000.00	10,000
480001	Advertising	7,500.00	7,500
510001	Office Supplies	3,000.00	3,000
510900	Uniforms	10,000.00	10,000
521001	Vehicle Expense - Gasoline	100,000.00	100,000
521002	Vehicle Maintenance: Oil Change - 25 Vehicles Wheel Rotation - 25 Vehicles Misc. Repairs	6,000.00 1,875.00 3,000.00 <hr/> 10,875.00	10,875
540001	Memberships: Broward County Chief of Police Association Florida Police Chiefs Association FL. Auto Theft Investigators Unit FBI: LEEDA National Organization for Black Law Enforcement Executives National Association of Women Law Enforcement Executives National Forum for Black Public Administrators International Association for Chiefs of Police National Information Officers Association National Internal Affairs Investigation Association	500.00 530.00 75.00 150.00 180.00 100.00 200.00 570.00 80.00 300.00 <hr/> 2,685.00	2,685



**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Police Department</u>		
Department #: <u>520521</u>		
Title: <u>Police Department</u>		
#	Computation/Explanation	Amount
541001	Education/Training: Professional Development Training 10,000.00 In-Service/Block Training 40,000.00 <hr style="width: 100px; margin-left: auto; margin-right: 0;"/> 50,000.00	50,000
599999	Miscellaneous Charges: TLO Investigative Services 1,320.00 New Hire Physicals 2,000.00 PolyGraph 1,000.00 Pre-Employment Drug Screening 2,000.00 Monthly Fleet Wex Cards 1,440.00 Miscellaneous 3,240.00 Psych Exams 2,000.00 <hr style="width: 100px; margin-left: auto; margin-right: 0;"/> 13,000.00	13,000
		<b>3,747,295</b>

# Department Budget Summary

**Department:** Fire Rescue  
**Dept. / Division #:** 520522

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>	-	-	-	-
Personnel Services	-	-	-	-
Operating Expenses	3,652,284	3,847,980	3,847,980	4,146,939
Operating Budget	3,652,284	3,847,980	3,847,980	4,146,939
Debt Service	-	-	-	-
Capital Outlay	-	-	-	-
<b>Total Budget</b>	<b><u>3,652,284</u></b>	<b><u>3,847,980</u></b>	<b><u>3,847,980</u></b>	<b><u>4,146,939</u></b>

### PERSONNEL SERVICES DETAIL:

Classification	# of Positions
<b>Total # of Full-Time Employees</b>	<b>0</b>

<b>2023-24 Operating Budget:</b>	4,146,939
<b>2022-23 Operating Budget:</b>	<u>3,847,980</u>
<b>Dollar Change:</b>	<u>298,959</u>
<b>Percentage Change:</b>	<u>7.77%</u>

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department:	Fire Rescue
Department #:	<u>520522</u>
Title:	Fire Rescue

#	Computation/Explanation		Amount
340002	Contractual Services-Fire Rescue/EMS Services	4,146,939.00	4,146,939
			4,146,939

# Department Budget Summary

**Department:** Roads and Streets  
**Dept. / Division #:** 530541

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>				
Personnel Services	304,906	339,206	309,245	357,230
Operating Expenses	165,966	170,426	199,868	187,738
Operating Budget	470,872	509,632	509,113	544,968
Capital Outlay	27,299	63,000	63,000	60,000
<b>Total Budget</b>	<b>498,171</b>	<b>572,632</b>	<b>572,113</b>	<b>604,968</b>

### PERSONNEL SERVICES DETAIL:

Classification	# of Positions
Maintenance Crew Leader	1
Maintenance Worker	3
<b>Total # of Full-Time Employees</b>	<b>4</b>

<b>2023-24 Operating Budget:</b>	544,968
<b>2022-23 Operating Budget:</b>	509,632
<b>Dollar Change:</b>	35,336
<b>Percentage Change:</b>	6.93%
<b>2023-24 Personnel - F.T.E.</b>	4.00
<b>2022-23 Personnel - F.T.E.</b>	4.00
<b>Personnel Change:</b>	0.00

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department:	Roads & Streets
Department #:	530541
Title:	Roads & Streets

#	Computation/Explanation		Amount
120000	Deputy Public Services Director (25% Roads; 75% Sewer)	29,612.50	
	Maintenance Worker (3)	148,686.72	
	Maintenance Crew Leader	57,832.32	
		236,131.54	236,132
140000	Overtime - Maintenance Salaries/2080 hrs x 1.5 x 35 hours	5,212.62	5,213
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	18,462.83	18,463
220000	FRS Pension - Regular - 13.57%	32,750.40	32,750
230001	Group Insurance - \$833/mo. x 12 mos. x 4 employee	39,984.00	
230001	GAP Insurance	6,573.00	
230001	Flex Benefits x \$800/Annually - 4 employees	3,200.00	
230001-01	Group dental and vision	3,974.40	
230001-02	Group Life Premium	2,994.20	
230001-03	John Hancock	3,840.00	
230001-05	Minnesota Life insurance premiums	0.00	
		60,565.60	60,566
240000	Workers' Compensation coverage for General Fund Employees	4,105.77	4,106
340006	Contractual Services: Janitorial Services	3,900.00	3,900
400002	Travel	2,000.00	2,000
410001	Cell Phones and Beepers:	2,400.00	2,400
430009	Electricity - Outdoor Lighting - \$3,600/mo	43,200.00	43,200
431006	Water - Public Works	600.00	600
440001	Rental Expense - Equipment Copier	660.00	660
450002	Property Insurance	22,677.80	22,678
460060	Maintenance & Repair Car Bldg. & Equip.	70,000.00	70,000
490900	Miscellaneous Charges	12,000.00	12,000
510001	Office Supplies	2,000.00	2,000

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Roads &amp; Streets</u>		
Department #: <u>530541</u>		
Title: <u>Roads &amp; Streets</u>		
#	Computation/Explanation	Amount
520003	Uniforms	4,800.00      4,800
521001	Vehicle Expense - Gasoline	12,500.00      12,500
540004	Memberships and Subscriptions	8,000.00      8,000
541001	Education & Training	3,000.00      3,000
640000	SW 52nd Ave Complete Streets & Park Rd Impr.	0.00      0
640003	Capital Outlay	20,000.00
	Traffic Calming Devices	40,000.00
		60,000.00
		604,968

# Department Budget Summary

**Department:** Code Compliance  
**Dept. / Division #:** 535539

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>				
Personnel Services	184,464	275,102	213,570	254,993
Operating Expenses	34,523	53,127	49,811	51,131
Operating Budget	218,987	328,229	263,381	306,124
Capital Outlay	1,615	3,000	1,000.00	2,500
<b>Total Budget</b>	<b>220,602</b>	<b>331,229</b>	<b>264,381</b>	<b>308,624</b>

### PERSONNEL SERVICES DETAIL:

Classification	# of Positions
Chief Code Compliance Officer	1
Code Compliance Officer	1
Administrative Assistant/Specialist	1
<b>Total # of Full-Time Employees</b>	<b>3</b>

<b>2023-24 Operating Budget:</b>	306,124
<b>2022-23 Operating Budget:</b>	328,229
<b>Dollar Change:</b>	(22,105)
<b>Percentage Change:</b>	-6.73%
<b>2023-24 Personnel - F.T.E.</b>	3.00
<b>2022-23 Personnel - F.T.E.</b>	3.00
<b>Personnel Change:</b>	0.00

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department:	Code Enforcement
Department #:	539539
Title:	Code Enforcement

#	Computation/Explanation		Amount
120000	Code Enforcement Officer	56,000.00	
	Administrative Assistant/Specialist	44,116.80	
	Chief Code Enforcement Officer (Funded 20% by Building)	65,974.27	
		166,091.07	166,091
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	12,705.97	12,706
220000	FRS Pension - Regular - 13.57%	22,538.56	22,539
230001	Group Insurance - \$833/mo. x 12 mos. x 2 employees	19,992.00	
230001	Dependent Group Insurance	19,074.12	
230001	GAP Insurance	4,483.56	
230001	Flex Benefits x \$800/Annually - 1 employee	800.00	
230001-01	Group dental and vision	3,388.40	
230001-02	Group Life Premium	2,000.00	
230001-03	John Hancock	840.00	
230001-05	Minnesota Life insurance premiums	0.00	
		50,578.08	50,578
240000	Workers' Compensation coverage for General Fund Employees	3,079.33	3,079
340003-02	Contractual Services-Legal-Non Retainer Special Magistrate	10,000.00	10,000
340006	Town Hall Janitorial Services - \$325/mo	3,900.00	3,900
340007	Contractual Services: Software Maintenance Fees Calvin, Giordano & Associates (GovEasy)	1,800.00	1,800
400001	Travel - Hotel, Airfare, Mileage, Tolls & Meals: F.A.C.E (1)	2,500.00	
	FABTO (1)	1,690.00	
		4,190.00	4,190
410001	Cell Phones	1,305.00	1,305
441002	Lease Expenses/Copy Machines	660.00	660
450002	Property Insurance	17,008.35	17,008
470000	Printing	1,000.00	1,000



**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department:	Code Enforcement		
Department #:	539539		
Title:	Code Enforcement		
#	Computation/Explanation		Amount
490002	Miscellaneous Charges:		
	Vehicle Tracking Subscription - \$34.90/mo	418.80	
	Recording Fees - County	1,000.00	
	Wex Fleet Cards - \$6/vehicle per month	144.00	
	Miscellaenous	1,500.00	
		3,062.80	3,063
510001	Office Supplies	1,500.00	1,500
520003	Uniforms	1,000.00	1,000
521001	Vehicle Expense - Gasoline	2,000.00	2,000
521002	Vehicle Expense - Maintenance & Repair	1,000.00	
	Car Wash	500.00	
	Oil Change - \$60 x 3 Oil Changes x 2 cars	360.00	
		1,860.00	1,860
540001	Memberships/Subscriptions		
	FABTO (\$50 x 3 memberships)	150.00	
	Gold Coast Association of Code Enforcement (\$40 x 3)	120.00	
	F.A.C.E. Membership (\$75 x 3)	225.00	
		345.00	345
540003	Education & Training	1,500.00	1,500
640003	Machinery and Equipment	2,500.00	2,500
			308,624

# Department Budget Summary

**Department:** Parks & Recreation  
**Dept. / Division #:** 570572

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
Operating Budget	207,501	287,549	272,253	308,366
Personnel Services	132,399	141,759	174,341	129,276
Operating Expenses	339,900	429,308	446,594	437,642
Operating Budget				
Capital Outlay	74,988	10,000	106,366	112,750
<b>Total Budget</b>	<b>414,888</b>	<b>439,308</b>	<b>552,960</b>	<b>550,392</b>

### PERSONNEL SERVICES DETAIL:

Classification	# of Positions
Maintenance Crew Leader	1
Maintenance Worker	3
<b>Total # of Full-Time Employees</b>	<b>4</b>

<b>2023-24 Operating Budget:</b>	437,642
<b>2022-23 Operating Budget:</b>	429,308
<b>Dollar Change:</b>	8,334
<b>Percentage Change:</b>	1.94%
<b>2023-24 Personnel - F.T.E.</b>	4.00
<b>2022-23 Personnel - F.T.E.</b>	4.00
<b>Personnel Change:</b>	0.00

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Parks &amp; Recreation</u>			
Department #: <u>570572</u>			
Title: <u>Parks &amp; Recreation</u>			
#	Computation/Explanation		Amount
120000	Maintenance Worker (3)	140,343.84	
	Maintenance Crew Leader	62,003.76	
		202,347.60	202,348
140000	Overtime - Maintenance Workers	7,500.00	7,500
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	16,053.34	16,053
220000	FRS Pension - Regular - 13.57%	28,476.32	28,476
230001	Group Insurance - \$833/mo. x 12 mos. x 4 employees	39,984.00	
230001	Flex Benefits x \$800/Annually - 1 employee	800.00	
230001-01	Group dental and vision	3,938.40	
230001-02	Group Life Premium	2,690.16	
230001-03	John Hancock	1,920.00	
230001-05	Minnesota Life insurance premiums	549.96	
		49,882.52	49,883
240000	Workers' Compensation coverage for General Fund Employees	4,105.77	4,106
340006	Contractual Services:		
	Preserve Security Cameras	729.24	
	Parks Pest Control	360.00	
	Central Station Quarterly Monitoring	360.00	
	Commercial Rodent Monitoring	480.00	
		1,929.24	1,929
410001	Cell Phones and Beepers:	1,512.60	1,513
410005	Phone Line Behan Park	4,536.00	4,536
410006	Phone Line - Oglesby Preserve	5,520.00	5,520
430003	Electricity	20,000.00	20,000
431003	Water	5,000.00	5,000
450002	Property Insurance	22,677.80	22,678
460900	Maintenance & Repair:		
	Vehicles	16,000.00	
	Building/Equipment	13,000.00	
	Miscellaneous	13,000.00	
		42,000.00	42,000

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Parks &amp; Recreation</u>		
Department #: <u>570572</u>		
Title: <u>Parks &amp; Recreation</u>		
#	Computation/Explanation	Amount
510001	Office Supplies	400.00      400
520003	Uniforms	1,500.00      1,500
520009	Misc. Charges	10,000.00
	5 Pet Waste Stations	6,500.00
		16,500.00      16,500
521001	Vehicle Expense - Gasoline \$350/mo	4,200.00      4,200
540001	Membership, Dues & Subscription	1,500.00      1,500
541001	Education & Training	2,000.00      2,000
640000	Special Events:	
	9049 - Pembroke Park Health Care Festival	3,500.00
	9051 - Egg Hunt	3,000.00
	9052 - Toy Drive	3,500.00
	9053 - Turkey Drive	10,000.00
	9055 - Community Garden	20,000.00
	9056 - Community Movie Night	750.00
	9058 - School Supply Drive	6,500.00
	9060 - Newsletter Mailings	10,000.00
	9062 - Food Distribution Farm Share	3,000.00
	9063 - Holiday Party	10,000.00
	9066 - Little Library Dispensers	1,000.00
	9070 - Fall Music Festival	10,000.00
	World Suicide Prevention Day	5,000.00
	Global Diversity Awareness Day	5,000.00
	Small Business Support Programs	10,000.00
	9086 - Citizenship Drive	1,500.00
		102,750.00      102,750
640003	Machinery and Equipment	10,000.00      10,000
		550,392

# Department Budget Summary

**Department:** Building  
**Dept. / Division #:** 524524

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>				
Personnel Services	482,748	547,338	442,674	584,882
Operating Expenses	198,357	316,688	315,524	330,276
Operating Budget	681,105	864,026	758,198	915.158
Capital Outlay	185,914	20,528	50,000	10,000
<b>Total Budget</b>	<b>867,019</b>	<b>884,554</b>	<b>808,198</b>	<b>925,158</b>

### PERSONNEL SERVICES DETAIL:

Classification	# of Positions
Chief Building Official	1
Building Manager	1
Emergency Manager/Building Clerk	1
Building Clerk/Permit Technician	1
Office Clerk/Office Assistant	1
<b>Total # of Full-Time Employees</b>	<b>5</b>

<b>2023-24 Operating Budget:</b>	915,158
<b>2022-23 Operating Budget:</b>	864,026
<b>Dollar Change:</b>	51,132
<b>Percentage Change:</b>	5.92%

<b>2023-24 Personnel - F.T.E.</b>	5.00
<b>2022-23 Personnel - F.T.E.</b>	5.00
<b>Personnel Change:</b>	0.00

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department:	Building
Department #:	524524
Title:	Building

#	Computation/Explanation		Amount
120000	Chief Building Official	123,593.60	
	Building Manager	90,902.03	
	Emergency Manager/Building Clerk	62,134.80	
	Building Clerk/Permit Technician	44,116.80	
	Business Tax Administrator	51,963.91	
	Chief Code Enforcement Officer (Funded 20% by Building)	16,493.57	
		389,204.71	389,205
121000	Part-Time (80% Building; 20% Code)	18,096.00	18,096
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	29,774.16	29,774
220000	FRS Pension - Regular - 13.57%	33,805.25	
	FRS Pension - SMSC - 34.52%	42,664.51	
		76,469.76	76,470
230001	Group Insurance - \$833/mo. x 12 mos. x 5 employees	49,980.00	
230001	GAP Insurance	5,640.60	
230001-01	Group dental and vision	3,396.00	
230001-02	Group Life Premium	4,908.00	
230001-03	John Hancock	720.00	
230001-05	Minnesota Life insurance premiums	1,560.00	
		66,204.60	66,205
240000	Workers' Compensation coverage for General Fund Employees	5,132.21	5,132
340005	Contractual Services - Engineering		
	Orlando Arrom - Engineering Services	2,500.00	
	Keith and Associates	5,000.00	
		7,500.00	7,500
340006	Town Hall Janitorial Services (Cost share 6 depts)	4,000.00	4,000
340007	Contractual Services: Software Maintenance Fees	25,000.00	25,000
340012-01	Contractual Services-Bldg Dept Elect	45,000.00	45,000
340012-02	Contractual Services-Bldg Dept Plumb	25,000.00	25,000
340012-03	Contractual Services-Bldg Dept Mech	30,000.00	30,000
340012-99	Contractual Services-Bldg Dept Structural	22,000.00	22,000

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: Building  
 Department #: 524524

Title: Building

#	Computation/Explanation	Amount
340013	Contractual Services-User Fees Ink Force	6,000.00
		6,000
400001	Travel	
	Miscellaneous	3,000.00
		3,000
410001	Cell Phones	3,700.00
		3,700
441002	Lease Expenses/Copy Machines	1,500.00
		1,500
450002	Property Insurance	28,347.25
		28,347
460011	Maintenance & Repair Car Bldg & Equipmt.	1,000.00
		1,000
470000	Printing	750.00
		750
490002	Miscellaneous Charges	20,000.00
		20,000
510001	Office Supplies	3,500.00
		3,500
520003	Uniforms	1,000.00
		1,000
521001	Vehicle Expense - Gasoline	1,500.00
		1,500
540001	Memberships/Subscriptions	5,000.00
		5,000
540003	Education & Training	2,000.00
		2,000
581000	Administrative Services GF Cost Allocation:	
	Office Rent	29,160.00
	Legal	16,953.02
	Admin	15,893.46
	Finance	27,673.00
	Utilities	4,800.00
		94,479.48
		94,479
640003	Machinery and Equipment	10,000.00
		10,000
		925,158

# Department Budget Summary

Department: Sewer  
 Dept. / Division #: 530535

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>				
Personnel Services	380,677	408,566	261,101	374,123
Operating Expenses	1,539,874	2,108,434	3,443,038	3,133,850
Operating Budget	1,920,551	2,517,000	3,704,139	3,507,973
Debt Service	12,923	-	-	-
Capital Outlay	302,819	350,000	605,000	50,000
<b>Total Budget</b>	<b>2,236,293</b>	<b>2,867,000</b>	<b>4,309,139</b>	<b>3,557,973</b>

### PERSONNEL SERVICES DETAIL:

Classification	# of Positions
Public Services Director	1
Deputy Public Services Director	1
Project Manager	1
<b>Total # of Full-Time Employees</b>	<b>3</b>

<b>2023-24 Operating Budget:</b>	3,507,973
<b>2022-23 Operating Budget:</b>	2,517,000
<b>Dollar Change:</b>	990,973
<b>Percentage Change:</b>	39.37%

<b>2023-24 Personnel - F.T.E.</b>	3.00
<b>2022-23 Personnel - F.T.E.</b>	3.00
<b>Personnel Change:</b>	0.00



**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Sewer</u>			
Department #: <u>530535</u>			
Title: <u>Sewer</u>			
#	Computation/Explanation		
120000	Public Services Director (50% Sewer, 50% Storm)	82,500.00	
	Deputy Public Services Director (25% Roads; 75% Sewer)	88,837.50	
	Executive Assistant to Public Works	72,028.32	
		243,365.82	243,366
140000	Overtime	7,500.00	7,500
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	19,191.24	19,191
220000	FRS Pension - Regular - 13.57%	22,847.24	
	FRS Pension - SMSC - 34.52%	28,479.00	
		51,326.24	51,326
230001	Group Insurance - \$1,649.54/mo. x 12 mos. x 1 employee	19,794.48	
230001	Group Insurance - \$833/mo. x 12 mos. X 2 employees	17,493.00	
230001	Flex Benefits x \$800/Annually - 1 employee	800.00	
230001-01	Group dental and vision	2,880.00	
230001-02	Group Life Premium	2,940.00	
230001-03	John Hancock	1,254.00	
230001-05	Minnesota Life insurance premiums	4,500.00	
		49,661.48	49,661
240000	Workers' Compensation coverage for General Fund Employees	3,079.33	3,079
310002	Professional Services-Engineering: Outsource Engineer	400,000.00	400,000
340005-4102	Contr Svs-Engineering-	40,000.00	40,000
340007	Verizon VPN (PW SCADA System)	14,592.00	14,592
340009-01	Sewer Maintenance & Treatment - Hollywood	1,200,000.00	1,200,000
340009-02	Misc. Contractual Services-Sewer Department	25,000.00	25,000
400001	Travel	4,000.00	4,000
410001	Cell Phones and Beepers:	3,500.00	3,500
430007	Electricity	39,000.00	39,000
431003	Water	23,000.00	23,000

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department: <u>Sewer</u>		
Department #: <u>530535</u>		
Title: <u>Sewer</u>		
#	Computation/Explanation	Amount
450002	Property Insurance	17,008.35
460050	Maintenance - Lift Stations	200,000.00
460900	Maintenance & Repair Car Bldg & Equipmt.	400,000.00
490900	Misc. Charges	25,000.00
520003	Uniforms	1,500.00
521001	Fuel	10,000.00
540001	Memberships	9,000.00
541001	Education & Training	3,000.00
581000	Adminstrative Services	419,250.00
640003	Machinery and Equipment	30,000.00
640003	Master Plan Update	20,000.00
800000	Depreciation/Amortization Expense	300,000.00
		<b>3,557,973</b>

# Department Budget Summary

**Department:** Stormwater  
**Dept. / Division #:** 530538

EXPENDITURE	Actual Expend. FY22	Amended Budget FY23	Est. Expend. FY23	Preliminary Budget FY24
<b>Operating Budget</b>				
Personnel Services	226,868	254,374	243,250	529,815
Operating Expenses	218,991	433,990	301,563	864,697
Operating Budget	445,859	688,364	544,813	1,394,512
Capital Outlay	355,456	1,852,677	92,674	1,607,344
<b>Total Budget</b>	<b>801,315</b>	<b>2,541,041</b>	<b>637,487</b>	<b>3,001,856</b>

### PERSONNEL SERVICES DETAIL:

Classification	# of Positions
Stormwater Superintendent	1
Stormwater Crew Leader	1
Maintenance Worker (2 New)	3
<b>Total # of Full-Time Employees</b>	<b>5</b>

<b>2023-24 Operating Budget:</b>	1,394,512
<b>2022-23 Operating Budget:</b>	688,364
<b>Dollar Change:</b>	706,148
<b>Percentage Change:</b>	102.58%

<b>2023-24 Personnel - F.T.E.</b>	5.00
<b>2022-23 Personnel - F.T.E.</b>	3.00
<b>Personnel Change:</b>	2.00

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department:	Stormwater
Department #:	530538
Title:	Stormwater

#	Computation/Explanation		Amount
120000	Public Services Director (50% Sewer, 50% Storm)	82,500.00	
	Stormwater Superintendent	70,302.96	
	Stormwater Crew Leader	51,345.84	
	Maintenance Worker (3)	131,510.08	
		335,658.88	335,659
140000	Overtime - (Salary/2080 hours x 1.5hrs x 100 hours OT)	24,206.17	24,206
210000	Employer's portion of Social Security Tax @ 7.65% of Salaries	27,529.68	27,530
220000	FRS Pension - Regular - 13.57%	37,638.44	
	FRS Pension - Regular - 34.52%	28,479.00	
		66,117.44	66,117
230001	Group Insurance - \$833/mo. x 12 mos. x 5 employees	49,980.00	
230001	GAP Insurance	3,680.40	
230001	Group Insurance	11,052.00	
230001-01	Group dental and vision	2,198.40	
230001-02	Group Life Premium	3,120.00	
230001-05	Minnesota Life insurance premiums	1,140.00	
		71,170.80	71,171
240000	Workers' Compensation coverage for General Fund Employees	5,132.21	5,132
340005	Engineering Services	50,000.00	50,000
340011	Professional Services	5,000.00	
	Professional Services for NPDES Reporting	50,000.00	
		55,000.00	55,000
410001	Cell Phones and Beepers:	650.00	650
430003	Electricity	35,000.00	35,000
450002	Property Insurance	28,347.25	28,347
460900	Maintenance & Repair	100,000.00	100,000
520009	Misc. Charges	20,000.00	20,000
521001	Fuel	7,500.00	7,500

**TOWN OF PEMBROKE PARK  
FISCAL YEAR 2023-24  
EXPENSE DETAIL WORKSHEET**

Department:	Stormwater
Department #:	530538
Title:	Stormwater

#	Computation/Explanation		Amount
520003	Uniform	1,200.00	1,200
541001	Memberships, Subscriptions, Dues	12,000.00	12,000
541002	Education & Training	5,000.00	5,000
581000	Administrative Services GF Cost Allocation	50,000.00	50,000
640001	Machinery and Equipment	120,000.00	
	Bobcat Utility	75,000.00	
		195,000.00	195,000
693200	County Line Stormwater & Sidewalk Project # 3353	150,000.00	150,000
693200	John P. Lyons Phase II Engineering & Design #3354	89,000.00	89,000
693200	S.W.25 St. Stormwater Improvement Phase III #3355	923,344.00	923,344
693200	Behan Park - Stormwater	50,000.00	50,000
693390	Stormwater Master Plan	200,000.00	200,000
800000	Depreciation Expense	500,000.00	500,000
			3,001,856