




DATE: July 16, 2021

TO: The Honorable Mayor and
Members of the Town Commission

FROM: J.C. Jimenez 
Town Manager

RE: Letter to Commission – July 16, 2021

Special Commission Meeting on July 21, 2021

A Special Commission Meeting has been scheduled for July 21, 2021.

BSO Contract Cities Meeting at Cooper City

This week, Mayor Jacobs, Interim Chief Howard and I attended a meeting hosted by Cooper City regarding issues and concerns cities are having with BSO. The main concern from the cities present is the lack of transparency from BSO. There is concern that BSO had a surplus of \$8 million last year and they still increased each contract by 5%. It should be noted that Sherriff Tony had originally agreed to attend the meeting but canceled the morning of the meeting. There were a few media outlets present at the meeting.

Police Department Loan

The Town needs to close on the loan before August 2nd or the Town risks losing the rate that was originally offered. This item is on the agenda for the special commission meeting on July 21.

Town Hall Lobby Renovation

Staff is awaiting the engineering plans detailing the structural modifications required to move the a/c duct work in the hallway. Once the are received, the contractor will commence to secure permits and perform the work.

Development of the “Pembroke Oaks” Site next to Town Hall

The developers of this project have requested a meeting with me and the Town Planner on Monday to review their preliminary renderings.

Departmental Updates

Police Department

This week, staff finished and submitted four grants: Accreditation - \$75,000, Crime Prevention - \$1,000,000, and two grants for Body Cameras - \$500,000. Next week, staff will be submitting for a De-escalation Training grant. In addition, police staff started addressing the deficiencies identified by the FDLE during their visit last week. It should be noted that two of those items have already been corrected.

Public Works

Carolina Pumps Oil to Water Lube Conversion

Pump No. 2 was returned and reinstalled last Friday afternoon. The contractor removed Pump No. 3 and took it to be refurbished.

CDBG 45th Year Grant – ADA Restrooms

Construction of the ADA restrooms commenced this week. The contractor is currently working on the foundation for the new restroom building. The building is being manufacture off site and will be delivered and installed via crane. The park is closed during the construction.

Town Hall Hardening Project and Police Department

Staff is still awaiting a second proposal from another engineering firm for this work.

Lift Station 15

This project has been postponed pending the completion of the electrical drawings which will be included in the bid documents.

Hallandale Beach Boulevard Median Improvements

The crew continues to lay sod and repair the irrigations system in the median.

Building Department

In light of the recent building collapse in Surfside, this week the Building Department along with Code Enforcement started inspecting all residential buildings that are three stories and taller.

Finance Department

This week, Finance Director Taubenfeld and I worked on the proposed budget. Finance staff continued working on the implementation of the new financial software.

Human Resources

This week, HR continued working on the recruitment process of police personnel as well as the other vacant positions.

Town Clerk

This week, the Town Clerk's Office worked on scheduling a disposal/shredding of town records that have met the required retention schedule. Staff also worked on the agenda for next week's Special Commission meeting.

Town Planner

This week the DRC Meeting for the 6-acre site on Hallandale Beach Boulevard was held. The developer will need to come back to the DRC with some additional information before getting approval. Staff also attended a meeting with Broward County regarding changes to height regulations based on FAA requirements. This does not appear to affect current Town height limits.

Additionally, Staff completed the following:

Zoning Building Permit Reviews:	17
Zoning Inquiries (email/phone):	8
Zoning Inspections:	4
BTR Reviews:	2

Code Compliance

Affidavit of Compliance:	3
Courtesy Notice	1
Notice of Violation:	3
RV Tie Down Inspections:	40

In addition, Code staff worked on setting up an e-recording system with Broward County for the recording of documents such as liens, Final Orders etc.

Goals for next week

- Continue working with the Finance Director to prepare next year's budget and start meeting with Commissioners to review the proposed budget.
- Meet with the developers of the "Pembroke Oaks" site next to Town Hall.