




DATE: July 9, 2021

TO: The Honorable Mayor and  
Members of the Town Commission

FROM: J.C. Jimenez   
Town Manager

RE: Letter to Commission – July 9, 2021

**Congresswoman Frederica Wilson Press Conference on the Crisis in Haiti**

This week I attended, on the Mayor's behalf, a press conference organized by Congresswoman Frederica Wilson's office regarding the assassination of Haitian President Jovenel Moise and the current crisis in the island nation.

**Police Vehicles**

After this week's special commission meeting, I placed the order for 11 Dodge Charger Police Cruisers.

**Police Department Loan**

This week the commission approved the Term Sheet from Synovus Bank. Immediately after the meeting, Staff signed and submitted the approved Term Sheet to Synovus Bank to continue processing the loan.

**Town Hall Lobby Renovation**

The change order to retrofit the air conditioning duct work in the hallway leading to the back parking lot was approved at this week's special commission meeting. Staff is working with the contractor to determine a start date for the work.

**Departmental Updates**

**Police Department**

This week, staff also worked on finishing three grants: Accreditation - \$300,000, Crime Prevention - \$300,000, and School Police - \$300,000. The financial details in the grant were reviewed by the Finance Department and the applications will be submitted to the state next week. FDLE was on site this week to meet with Interim Chief Howard and HR to review/audit the Chief's personnel and training files to ensure compliance with FDLE standards. The reviewer noted three items/documents that were missing, and staff will be providing those within two weeks.

## Public Works

### *Carolina Pumps Oil to Water Lube Conversion*

The refurbishment of Pump No. 2 has been completed but we are still awaiting delivery which is expected next week.

### *CDBG 45<sup>th</sup> Year Grant – ADA Restrooms*

Construction of the ADA restrooms is scheduled to commence next week. This week the Commission approved the agreement with the Broward County School Board that will allow us to connect the restroom to their sewer lift station.

### *Town Hall Hardening Project and Police Department*

Keith and Associates provided a proposal to prepare the construction documents for the Town Hall Hardening and Police Department. Staff is still awaiting a proposal from another engineering firm for this work.

### *Lift Station 15*

This project has been postponed pending the completion of the electrical drawings which will be included in the bid documents.

### *Hallandale Beach Boulevard Median Improvements*

The crew continues to lay sod and repair the irrigations system in the median.

### *Parks Maintenance*

- Staff is getting quotes to sandblast and recoat all pavilions at the preserve.
- Terminix will begin treatment to exterminate subterranean termites inside the men's restroom at Behan Park.
- Staff is getting quotes to repair the floor and roof at the Behan Park building.

## Building Department

In light of the recent building collapse in Surfside, this week the Building Department along with Code Enforcement started inspecting all residential buildings that are three stories and taller.

## Finance Department

This week, Finance Director Taubenfeld and I worked on the proposed budget. Finance staff continued working on the implementation of the new financial software.

## Human Resources

This week, HR participated in the FDLE file audit with Interim Chief Howard. Staff also worked on the recruitment for the open positions and participated in a budget meeting with the Town Manager and Finance Director.

## Town Clerk

This week, the Town Clerk's Office worked on the summer edition of the newsletter. Staff also worked on the follow up items from this week's special commission meeting.

## Town Planner

This week the Town Planner finalized the review and prepared a memorandum for the 6-acre site on Hallandale Beach Boulevard. The DRC meeting is scheduled for Monday, July 12, 2021, in the commission chambers. Staff also worked on the surtax projects solicitation for Broward County Review as well as the 2021/2022 Capital Improvement Projects Budget.

Additionally, Staff completed the following:

Zoning Building Permit Reviews:	6
Zoning Inquiries (email/phone):	10
Zoning Inspections:	1
BTR Reviews:	0

Code Compliance

Affidavit of Compliance:	3
Affidavit of Non-Compliance:	0
Amended Final Order:	0
Final Order:	0
Notice of Formal Hearing:	25
Notice of Violation:	9

Please note that as a result of the building collapse in Surfside, the Building Department and Code Compliance are inspecting the residential apartment/condo buildings that are approaching 40 years of age.

**Goals for next week**

- Continue working with the Finance Director to prepare next year's budget and start meeting with Commissioners to review the proposed budget.