

ORDINANCE NO. 2023-009

**AN ORDINANCE OF THE TOWN OF PEMBROKE PARK,
FLORIDA, AMENDING CHAPTER 2 OF THE TOWN'S
CODE OF ORDINANCES, ENTITLED
"ADMINISTRATION;" SPECIFICALLY CREATING
ARTICLE XII; TO BE ENTITLED "ECONOMIC
DEVELOPMENT ADVISORY BOARD;" PROVIDING FOR
THE ESTABLISHMENT OF AN ECONOMIC
DEVELOPMENT ADVISORY BOARD; PROVIDING FOR
COMPOSITION; PROVIDING FOR MEETINGS;
PROVIDING FOR DEFINITIONS; PROVIDING FOR
CODIFICATION; PROVIDING FOR CONFLICTS;
PROVIDING FOR SEVERABILITY; AND PROVIDING FOR
AN EFFECTIVE DATE.**

WHEREAS, the Town of Pembroke Park (the "Town") values the businesses existing and operating within the Town; and

WHEREAS, the Town wishes to retain existing businesses and attract new businesses to further stimulate the Town's economy and enhance the quality of life of its citizens; and

WHEREAS, the Town recognizes the impact and vested interest that its citizens, residents, and business owners have in shaping the Town's economy and wishes to find a way to involve its citizens, residents, and business owners in matters pertaining to the Town's business-related economic growth; and

WHEREAS, the Town Commission of the Town of Pembroke Park has determined it to be in the best interest of the citizens and residents of the Town to establish an Economic Development Advisory Board to further the Town's commitment to fostering economic prosperity in an effort to strengthen the Town's economy.

**NOW, THEREFORE, BE IT ORDAINED BY THE TOWN COMMISSION OF THE
TOWN OF PEMBROKE PARK, FLORIDA:**

Section 1: The foregoing "WHEREAS" clauses are hereby ratified and confirmed as

being true and correct and are hereby made a specific part of this Ordinance. All exhibits referenced herein are hereby incorporated within this Ordinance by this reference and made a specific part hereof.

Section 2: Chapter 2, entitled “Administration,” of the Town of Pembroke Park’s Code of Ordinances, is hereby amended, by creating Article XII, to be entitled “Economic Development Advisory Board,” as follows:

Article XII. – Economic Development Advisory Board

Sec. 2-310 ESTABLISHMENT AND PURPOSE

(a) It is the intent of the Town Commission in establishing the Economic Development Advisory Board that this Board shall act in an advisory capacity to the Town Commission for the express purpose of promoting ideas to help local businesses enhance their existing conditions, attract new businesses to the Town, and to make recommendations to the Town Commission that will positively impact the Town’s economic development.

(b) It is the further intent and purpose in the creation of the Town of Pembroke Park Economic Development Advisory Board that the Board shall serve as a conduit between the business community and the Town Commission by serving in a responsive capacity to the needs of businesses that will be reflected within the Board recommendations to the Town Commission.

Sec. 2-311 DUTIES

The duties of the Pembroke Park Economic Development Board shall be as follows:

(a) To act in an advisory capacity to the Town Commission; to conduct and hold public meetings in which matters affecting existing local businesses and

potential new businesses are considered and discussed;

- (b) To articulate and transmit recommendations to the Commission on business-related economic issues concerning the Town that may be addressed by Commission or Administrative action;
- (c) To perform additional economic development-related duties as may be assigned by the Town Commission or the Town Manager from time to time.

Sec. 2-312 BOARD ACTION ADVISORY ONLY

The actions, decisions, and recommendations undertaken or approved by the Economic Development Advisory Board of the Town of Pembroke Park shall not be final or binding on the Town Commission, but shall be advisory only.

Sect. 2-313 COMPOSITION, APPOINTMENT OF MEMBERS, AND TERM

- (a) The Town of Pembroke Park Economic Development Advisory Board shall consist of five (5) members.
- (b) Each member of the Town Commission shall appoint one member to the Board. Appointees to the board shall be announced publicly by the appointing commissioner at a regular meeting of the Town Commission.
- (c) Members of the Board shall serve at the pleasure of the appointing member of the Town Commission.

Sec. 2-314 QUALIFICATIONS OF MEMBERSHIP

All individuals appointed by the Town Commission to serve on the Economic Development Advisory Board must be full-time residents of the Town or current business owners of an establishment operating with a valid business license issued

by the Town at the time of appointment.

Sec. 2-315 MEETINGS, DATES, PROCEDURES, RECORDS, AND QUORUM

- (a) An organizational meeting of the Economic Development Advisory Board shall be held at the first meeting of the Board after their appointment and thereafter at the first regular meeting in the month of January of each year or as soon thereafter as practicable.
- (b) A chairperson and vice-chairperson shall be elected for terms of one (1) year by a majority of the Board.
- (c) At least one (1) meeting of the Board shall be held on a quarterly basis and additional meetings may be called by the chairperson, or at the request of the Town Commission or the Town Manager.
- (d) Three (3) members in attendance shall constitute a quorum of the Board.

Sec. 2-316. ASSISTANCE TO THE BOARD

- (a) The Town Manager, or his or her designee, shall attend board meetings and provide assistance and advice to the Board in its deliberations. The Town Clerk, or his or her designee, shall act as the secretary to the Board and be responsible for providing notice of Board meetings and for recording of meeting minutes. The Town Attorney, or his or her designee, shall act as the Attorney for the Board.

Section 3: It is the intention of the Town Commission of the Town of Pembroke Park that the provisions of this Ordinance shall become and be made a part of the Code of Ordinances of the Town of Pembroke Park, Florida, and that the Sections of this Ordinance may be

renumbered, re-lettered and the word “Ordinance” may be changed to “Section,” “Article,” or such other word or phrase in order to accomplish such intention.

Section 4: All sections or parts of the Code of Ordinances, all ordinances or parts of ordinances and all resolutions or parts of resolutions in conflict herewith, be and the same, are hereby repealed to the extent of such conflicts.

Section 5: Should any section or provision of this Ordinance, or any portion thereof, of any paragraph, sentence or word, be declared by a Court of competent jurisdiction to be invalid, such decision shall not affect the validity of the remainder hereof, as a whole or a part thereof other than the part declared to be invalid.

Section 6: This Ordinance shall become effective upon adoption.

ATTEST:

ASHIRA MOHAMMED
Mayor

MARLEN D. MARTELL
Town Clerk

Approved as to form and legal sufficiency:

JACOB G. HOROWITZ
Interim Town Attorney

VOTE

ASHIRA MOHAMMED

ERIK MORRISSETTE

WILLIAM R. HODGKINS

MUSFIKA KASHEM

GEOFFREY JACOBS