

SE

APPLICATION FOR SPECIAL EXCEPTION



Date: _____

Case No: _____

Filing Fees: Refer to Development Application Fee Schedule.Amount Paid _____ Date _____ ☐ PZB ☐ Town Commission ☐ Other

APPLICANT'S NAME: _____

BUSINESS NAME: _____

ADDRESS: _____

CITY: _____

PHONE / FAX NUMBERS: _____

E-MAIL ADDRESS: _____

NAME AND ADDRESS OF OWNER IF OTHER THAN APPLICANT: _____
_____**PROVIDE THE FOLLOWING IN PDF FORMAT UNLESS OTHERWISE SPECIFIED:**

- Legal description of the property upon which the activity is sought to be specially permitted;
- Description of business operation including business details, proposed hours of operation and proposed use limitations;
- Site development plan;
- Landscape and buffer plan; and
- Vehicular traffic review by an engineer.

OWNER / AGENT CERTIFICATE:

This is to certify that I am the owner/agent of subject lands described above in the Application for Special Exception, and that all information supplied herein is true and correct to the best of my knowledge. By signing this application, owner/agent specifically agrees to allow access to described property at reasonable times by Town personnel for the purpose of verification of information provided by owner/agent.

Signature of owner/agent: _____ Sworn to and subscribed before
me this _____ day of _____ 20____, by _____.☐ He/She is personally known to me, or☐ He/She has presented _____ as identification.

Signature of Notary Public _____ Type or Print Name _____

FOR STAFF USE ONLY

Planning and Zoning Board Date: _____ () Approved () Denied () Approved with conditions

Town Commission Date: _____ () Approved () Denied () Approved with conditions